PLAN REVIEW REQUIREMENTS
PLANNING AND DEVELOPMENT DEPARTMENT

BUILDING PLANS SUBMITTED FOR REVIEW MUST CONTAIN APPLICABLE STANDARD INFORMATION, PLUS ADDITIONAL REQUESTED INFORMATION AS FAROLBS:

Zoning: _______ Occupancy Type: _______ Construction Type: I ( ), II ( ), III ( ), IV ( ) OR V ( )

SITE REQUIREMENTS:
PROJECT: ________________________ E 911 ADDRESS: ____________________________

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<th>YES</th>
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CONSTRUCTION REQUIREMENTS:

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Person who completed this form: ____________________________ Signature: ____________________________ Date: __________

Contact Person: ____________________________ Phone: ____________ Cell-Phone: ____________ Email: ____________________________

Note: (1) Any information missing or incomplete on this sheet may cause delay in reviewing process.
(2) After review, this office will hold plans for 180 days before they are disposed of.
APPLICATION FOR COMMERCIAL BUILDING PERMIT

CITY OF DO Than, ALABAMA
PLANNING AND DEVELOPMENT DEPARTMENT

COMMERCIAL BUILDING PERMIT APPLICATION

TOTAL NO. OF STRUCTURES _______ (THIS PROJECT)

Application is hereby made to the Building Official of the City of Dothan for a permit to erect/construct the building described by the plans herewith submitted. All construction/erection must comply with the provisions of the adopted building and building related codes and Zoning Ordinance, whether specified or not by the construction plans.

PROJECT NAME: ___________________ ADDRESS: __________________________

OWNER: ___________________ PH. ___________________ FAX ___________________

OWNER ADDRESS: Street ___________________ City ___________ St. _______ Zip _______

PERMIT TYPE: NEW ( ), ADDITION ( ), ALTERATION ( ), REPAIR ( ) or OTHER (describe) ____________

BUILDING SIZE: Front (ft) _______ Side (ft) _______ No. of stories _______

BUILDING USE CODE: Apartments ( ), Hotels ( ), Com. ( ), Church ( ), Inst. ( ), Misc. ( ), Spec.-waive fee ( )

CONSTRUCTION TYPE: (CIRCLE) I II III IV V VI OCCUPANCY TYPE: (CIRCLE) A B E F H I M R S

COSTS: BLDG. (TOTAL PROJ.) $ _______ ELECT. $ _______ GAS $ _______ MECH. $ _______ PLUMB. $ _______

ZONING: COMMERCIAL _______ MULTI-FAMILY _______ NUMBER OF UNITS (THIS BLDG.) _______ OTHER _______

GENERAL CONTRACTOR: ___________________ AL. LIC. NO. _______ CITY LIC.NO _______

CONTRACTOR/SUB CONTRACTOR: ___________________ ( ) CITY LIC.NO _______

CONSTRUCTION SUPERVISOR: (person in charge) Name: ___________________

PHONE: ___________________ CELL PH. ___________________ FAX ___________________

ADDRESS: Street ___________________ City ___________ State _______ Zip Code _______

ARCHITECT ( ) AL. LICENSE NO. _______ OTHER ( ) NAME: ___________________

ADDRESS: ___________________ PH. _______ CELL PH. _______ FAX _______ E-mail: ___________________

I hereby acknowledge that I have read this application and state that the above information is true and correct. I agree to comply with all adopted building codes, zoning ordinances and other laws regulating building construction.

I certify that I have located by actual excavation the City sewer that will serve the building for which this permit is issued and I certify that the building floor elevation is of sufficient height to provide minimum slope requirements from the building to the public sewer.

I further certify that I have inspected the sewer lateral and the connection to the main sewer line and have confirmed (or have received written confirmation from Dothan Utilities) that the sewer lateral is clear, sloped correctly and acceptable for the intended sewer connection.

As a permittee I hereby agree to protect all public improvements and public utilities adjacent to or serving the property on which the permitted building is located whether or not the said improvements or utilities are property of the City of Dothan. I further agree to be financially responsible for any repairs for damage to said public improvements caused as a direct or indirect result of construction permitted hereby.

PERMITTEE:
NAME (Print): ___________________

SIGNATURE: ___________________ DATE: _______ APPROVED (Bldg. official): _______
ELECTRICAL LOAD SHEET

PROJECT: ____________________________________________________________

LOCATION: _________________________________________________________

(Also location map with address)

Requested Service Voltage ________________________________
Requested Single Phase or Three Phase ____________________
Requested Service Date _________________________________
Lighting (KW)            Inside ________________________________
                        Outside ________________________________
Air Conditioning (Tons) ________________________________
                        Heat Pumps Yes ________ No ________
Electric Heat (KW) ________________________________
Cooking (KW) ________________________________
Receptacles (KW) ________________________________
Refrigeration (HP or Ton) ________________________________
Water Heating (KW) ________________________________
Large Motors (Above 25 HP) ________________________________
Miscellaneous ________________________________

______________________________________________________________
______________________________________________________________
______________________________________________________________

NOTE: THIS INFORMATION SHALL BE ATTACHED TO THE
COVER SHEET OF EACH SET OF PLANS.
COMMERCIAL/MULTI-FAMILY CUSTOMER DATA SHEET
(WATER LOAD SHEET)

Completed By: _____________________________ Date: __________________________

Name of the Owner: _____________________________

Type of Business: _____________________________

Initial Number of Units: ___________ Maximum Number of Units: ___________

Address of Proposed Facility: _____________________________

__________________________

Address of Owner/Developer: _____________________________

Contact Person(s): _____________________________

Title(s): _____________________________

Day Telephone Numbers(s): ___________ Cell. Ph. ___________ Fax No. ___________

Domestic Water Service:

Average Day Demand: ___________ GPM, ___________ GPD

Maximum Possible Demand: ___________ GPM,

Minimum Required Operating Pressure: ___________ PSI

Do Facility Plans include Backflow Prevention Devices?

Type: ______ Type: ______ Size: ______ Location: _____________________________

Fire Service:

Type of fire protection system to be used: _____________________________

Size of fire service anticipated: _____________________________

What are the fire flow requirements? ___________ GPM @ ___________ PSI

___________ GPM @ ___________ PSI

Will there be a fire water reservoir? ______ Total storage ___________

Will there be fire pumps? ______ List capacity(s): _____________________________

Do fire line plans include Backflow Prevention Devices? ______ Type: ______ Size: ______ General

Comments: _____________________________

__________________________
PLANNING AND DEVELOPMENT DEPARTMENT
PROSPECTIVE
COMMERCIAL CUSTOMER DATA SHEET
(SANITARY SEWER LOAD SHEET)

Date: __________________________
Name of the Owner/Developer: ________________________________
Address of the Owner/Developer: ________________________________
_________________________________________________________________
Type of Business: _____________________________________________
Square Footage (S.F) of the Building: ____________________________
# Of Employees per 8 Hour Shift: ________________________________
Are There Any Showers? ________________________________
# Of Seats: ________________________________________________
Address of Proposed Facility: _________________________________
_________________________________________________________________
Location of Proposed or Existing Sanitary Sewer Lateral: ________________
_________________________________________________________________
Contact Person(s): ____________________________________________
Title(s): ____________________________________________________
Day Telephone Numbers(s): Office_________________ Cell. Ph.__________ Fax No.____________
Sanitary Sewer Flows
Average Daily Sanitary Sewer Flow (ADF): ______________________ GPD
Peaking Factor: _______________________________________________
Peak Sanitary Sewer Flow:_________________________ GPD
List Sources/References Used to Determine Sanitary Sewer Flows
_________________________________________________________________
Are there any downstream sanitary sewer lift station(s)? ________________
If yes, additional documentation may be required to show the existing pump station(s) can handle the additional flow. Any upgrades required to handle the additional flow may be at the expense of the developer/owner.

Completed By______________________________ (Professional Engineer/Architect Registered in the State of Alabama)

This document must be signed and sealed by a Professional Engineer or Architect registered in the State of Alabama to be accepted.
CONSTRUCTION PLAN SUBMITTAL REQUIREMENTS  
Planning and Development Department  
Dothan, Alabama

**Note: This page is required to be completed when building addition/construction does not require Planning Commission review**

APPLICANT (Print): ______________________________ TELEPHONE: __________________________

SIGNATURE: ___________________________ PROJECT ADDRESS: ____________________________

The following information shall be shown on construction plans before a building permit is issued.

___ Exterior building elevations (all sides)
___ Site plan (drawn to scale: i.e. 1 inch = 100 ft.)
___ Vicinity map
___ Surrounding zoning and zoning of the property
___ Landscaping plan and Tree Survey identifying and labeling trees to be saved or removed or replaced according to Chapter 99 (Tree Preservation and Landscaping) of the Code of Ordinances including the following:
   ___ Total number of points of required landscaping based on square footage of property as per Chapter 99;
   ___ Types and quantities of landscaping materials used;
   ___ Number of canopy trees (25% of points); and
   ___ Number of understory trees (minimum 25% of points)
___ Location and size of water main(s)
___ Location of nearest fire hydrant(s)
___ Entrances and exits
___ Refuse collection area (completely enclosed and screened)
___ Signs (conforming to Sec. 114-207 of the Zoning Ordinance)
___ Location of outside mechanical equipment and provisions for mitigating noise (i.e. air conditioning units)
___ All streets; intersections; driveways (entrances and exits); median crossings; turn lanes; railroads; within 200 feet of the proposed development on both sides of the street and/or road, including corners

Consult the requirements of the Zoning District and show on the Development Plans the following:

___ Setbacks
   ___ Front
   ___ Side (interior)
   ___ Street side (corner lots)
   ___ Rear
___ Percentage of lot coverage
___ Building height
___ Lot width at building line
___ Required parking
___ Buffer or visual screen (required if adjacent to residurally zoned property)

Notes: 1. Above information not required for interior building renovations unless building occupancy load changes.
2. Planning Commission approval required for buildings located along major thoroughfares as defined in Sec. 114-2; B-4, O-1, O-2, and M-2 zoning districts; or, located on five acres or more of property regardless of property location; or, public and semi-public buildings regardless of property location.
3. Planning Commission approval required for a 50 percent or more square footage addition to those buildings and locations defined in number 2 above.
# Important Phone Numbers

<table>
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<tr>
<th>Agency/Inspector</th>
<th>Contact Person's Name</th>
<th>Phone #</th>
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<tbody>
<tr>
<td>1) Building Inspection Division:</td>
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<tr>
<td>a) Building Inspector-</td>
<td>Travis Faulk</td>
<td>615-4468</td>
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<tr>
<td>b) Electrical Inspector-</td>
<td>Bryan Gantt</td>
<td>615-4462</td>
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<tr>
<td>c) Mechanical Inspector -</td>
<td>Brad Hughes</td>
<td>615-4455</td>
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<tr>
<td>d) Plumbing./Gas Inspector -</td>
<td>Frank Hayes</td>
<td>615-4461</td>
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<td>2) Address Confirmation (E911)-</td>
<td>Wayne McKinnon</td>
<td>615-4437</td>
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<tr>
<td>3) Engineering Services -</td>
<td>Steve Stanley</td>
<td>615-4434</td>
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<tr>
<td>4) Fire Marshall -</td>
<td>Fire Department</td>
<td>615-3500</td>
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<tr>
<td>5) Planning &amp; Zoning -</td>
<td>Anthony Vallone</td>
<td>615-4416</td>
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<td>Frank Breaux</td>
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**Note:**

General contractor, subcontractor or the owner representative has to be present during inspection.
Sec. 14-7. Permit fee schedule.
(a) For valuation less than $1,000.00, no fee shall be required, unless an inspection is necessary, in which case there shall be a minimum fee of $50.00.
(b) For valuation over $1,000.00, up to and including $500,000.00, the fee shall be 0.20 percent of the total valuation with a minimum fee of $50.00.
(c) For valuation over $500,000.00, up to and including $2,000,000.00, the fee shall be $1,000.00 plus 0.15 percent of the cost above $500,000.00.
(d) For valuation over $2,000,000.00, the fee shall be $3,250.00 for the first $2,000,000.00 plus 0.10 percent of the cost above $2,000,000.00. For fast-track projects, the permit fees will be increased by 15 percent.
(Ord. No. 2007-189, § 2, 5-29-07)

ADDITIONAL FEES FOR COMMERCIAL:

Pursuant to the State of Alabama ACT 2015-308, signed by Governor Robert Bentley on June 3, 2015, The City of Dothan is now required to collect $1.00 per $1,000.00 of authorized construction cost to fund the Construction Industry Craft Training (CICT) program.

This fee is also applicable to subcontractors on commercial projects.
Sec. 14-21. -International Codes and National Fire Protection Association (NFPA)
Codes adopted.

That certain documents, a copy of each which is on file in the office of the city clerk of the City of
Dothan, Alabama, being marked and designated as the International Code Council (ICC) Codes, 2015
Edition (as published by the International Code Council, Inc., and copyrighted in 2014), and Codes
are hereby incorporated by reference as a part of this article as though fully set forth herein, are hereby
adopted as the "Building Codes of City of Dothan", regulating and governing the protection of the public
health, safety and general welfare; providing for the issuance of permits and collection of fees therefore; and
each and all of the regulations, provisions, penalties, conditions and terms of said building codes with the
additions, insertions, deletions and changes, if any, prescribed in the following sections of this article.

Applicable law for adoption in such a manner having been complied with, the following codes, as amended
herein, are hereby adopted by reference as though they were copied herein fully.

Codes published by the International Code Council:

2015 International Building Code (IBC) without Appendices
2014 National Electric Code (NEC)
2015 International Existing Building Code (IEBC)
2015 International Mechanical Code (IMC)
2015 International Plumbing Code (IPC)
2015 International Property Maintenance Code (IPMC)
2015 International Swimming Pool and Spa Code (ISPSC)
2015 International Residential Code for One and Two Family Dwellings (IRC) including Appendices "A
(IFGS)", "B (IFGS)", "C (IFGS)", "D (IFGS)", "E", "G", "H", "J (EB)", "M" and "N". Section R313 deleted.

2015 International Fire Code, Appendices "B through E", and Appendix "I"
The National Fire Protection Association (NFPA) Standards. For additional information, please refer to
Chapter 38 of the City of Dothan Municipal Code.
(Ord. No. 2017-114, § 2, 4-18-17)
City of Dothan
Address Display Requirements

The following is a summary of the City of Dothan’s address display requirements as described in City Ordinance No. 94-148 and City of Dothan’s E-911 Addressing Standards and Guidelines.

All buildings, residences, mobile homes, or other structures within the City limits of Dothan, shall have street address numbers/characters permanently displayed in the following manner.

**Numbers/characters should be three (3) inches (preferred), proportional in width, contrasting color to the background attached.** All numbers/characters used shall be a minimum of two and one half (2 1/2) inches in height.

All addressed structures must display the street address numbers/characters on the structure, on, above or to the side of the usual entrance facing the addressed roadway. If no entrance faces the addressed roadway, the address should be placed at a point near the far left on the structure. Numbers/characters should be clearly visible from the addressed roadway.

All roadside mailboxes must have the street address numbers/characters placed on both sides of the mailbox or its supports. Structures more than 100 feet from the addressed roadway that do not have a roadside mailbox adjacent to the driveway must display the address on both sides of a sign or marker. Mailboxes and signs must be visible from the roadway.

When a structure is located on a corner lot and has a mailbox on the side, rather than on the addressed street, the following rules apply: 1. Place no address on mailbox or, 2. Place addressed street number and addressed street name on the mailbox. The street name may be 1inch letters. A retro reflective set of numbers must be visible on the addressed street either on the structure or on a sign or marker.

One set of address numbers/characters, either on the structure or mailbox/sign/marker, must be retro reflective (must reflect light back to the source at night). Retro reflective numbers/characters must be displayed on the same side of the structure facing the addressed roadway or on both sides of a mailbox or sign/marker.

Commercial structures that have been assigned suite numbers/characters, must display the suite number on, above or to the side of the addressed doorway. All suite numbers/characters are to be numerical. Numbers visible from the roadway or parking lot must be retro reflective.

Apartment structures that have been assigned apartment numbers/characters, must display apartment numbers on, above or to the side of the addressed doorway. All apartment numbers must be numerical. Numbers visible form the roadway or parking lot must be retro reflective.

As soon as initial construction of a new structure has begun, a clearly visible freestanding sign displaying the street address number is required until the permanent address numbers are attached.

**Business structures must have the address numbers/characters properly displayed before occupancy and/or use. When the building is substantially complete, the address is to be permanently displayed on the structure. The address MUST be permanently displayed before the Certificate of Occupancy or Business License is issued.**

Failure to comply with address display requirements shall constitute a misdemeanor.

A complete copy of the Addressing Ordinance and Addressing Standards and Guidelines are available at: 210 N. Saint Andrews Street, Dothan, AL 36303-4898.

FOR FURTHER INFORMATION, PLEASE CALL (334) 615-4437 OR (334) 615-4610

9/02
CLASS B FILTER FABRIC SILT FENCE INSTALLATION

FOR ADDITIONAL STRENGTH, FILTER FABRIC MATERIAL CAN BE ATTACHED TO A 6" [MAX] MESH WIRE WHICH HAS BEEN FASTENED TO THE POSTS.

APPROXIMATELY 8" OF FILTER FABRIC MATERIAL MUST EXTEND INTO A TRENCH AND BE ANCHORED WITH COMPACTED BACKFILL MATERIAL.

FILTER FABRIC MATERIAL IS TO BE SECURELY FASTENED TO THE WOOD POSTS ON THE UPSLOPE SIDE.

APPROXIMATE 4" X 4" TRENCH

WOOD POST

RUN OFF

10" MIN.

BACK FILLED TRENCH

RUN OFF