Unified Planning Work Program

Fiscal Year 2020

Effective:
October 1, 2019 - September 30, 2021

Prepared by:
Southeast Wiregrass Metropolitan Planning Organization

In cooperation with:
Alabama Department of Transportation
Southeast Wiregrass Area Metropolitan Planning Organization

Unified Planning Work Program for the Dothan Urbanized Area
FY 2020

This document is posted on the internet at www.dothan.org

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Date adopted:

Date amended:

This Unified Planning Work Program was prepared as a cooperative effort of the U.S. Department of Transportation (USDOT), Federal Highway Administration (FHWA), Federal Transit Administration (FTA), Alabama Department of Transportation (ALDOT), and the City of Dothan Department of Planning and Development as a requirement of Title 23 USC 134 and 135 (amended by FAST Act, Sections 1201 and 1202, December 2015). The contents of this document do not necessarily reflect the official views or policies of the U. S. Department of Transportation.
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Southeast Wiregrass Area Metropolitan Planning Organization
Policy Committee

Voting Members
Mayor Mark Saliba, MPO Chairman - City of Dothan
Mr. John Ferguson - City of Dothan Commission
Mr. Janasky Fleming - City of Dothan Commission
Mayor Carole Barfield - Town of Ashford
Mayor Randy Roland - Town of Cowarts
Mayor Billie Joe Dasinger - Town of Grimes
Mayor Ray Marler - Town of Headland
Mayor Charles Douglas - Town of Kinsey
Mayor Joann Grimsley - Town of Midland City
Mayor Greg Ballard - Town of Napier Field
Mayor Bobby Boreland - Town of Pinckard
Mayor Joe Collins - Town of Rehobeth
Mayor Billy M. Snell Jr. - Town of Taylor
Mayor Cindy Blue - Town of Webb
Commissioner Mark Blankenship - Dale County Commission, Chairman
Honorable David Money - Henry County Commission, Chairman
Honorable Fred Hamic - Geneva County Commission, Chairman
Commissioner Mark Culver - Houston County Commission, Chairman
Commissioner Jackie Battles - Houston County Commission
Mr. Steven Graben - Southeast Region Engineer, Alabama Department of Transportation

Non-voting Members
Mr. Clinton Andrews - Federal Highway Administration
Mr. D.E. (Ed) Phillips, J.R., P.E. – State Local Transportation Engineer
Alabama Department of Transportation
Mr. Scott Farmer - Executive Director, Southeast Alabama Regional Planning & Development Commission
Miss Roxanne Ledesma – Region IV Community Planner, Federal Transit Administration

MPO Staff
Mr. Todd McDonald, AICP - Director of Planning and Development, City of Dothan
Mr. Reginald Franklin - Transportation Planner, City of Dothan
Southeast Wiregrass Area Metropolitan Planning Organization
Technical Advisory Committee

Kevin Cowper – City Manager, City of Dothan
Charles Metzger, P.E. - Public Works Director, City of Dothan
Bart Barefoot, P.E. – Assistant Public Works Director, City of Dothan
Tommy Wright, P.E. – Traffic Engineer, City of Dothan
Robert Cox - Assistant Traffic Engineer, City of Dothan
Todd McDonald, AICP - Planning Director, City of Dothan
Tyler Reeder, P.E. – Engineering Services Manager, City of Dothan
Barkley Kirkland - County Engineer, Houston County Road and Bridge Department
Brittney Clayton - Assistant County Engineer, Houston County Road and Bridge Department
Myer Holloway - Assistant County Engineer, Houston County Road and Bridge Department
Derek Brewer - County Engineer, Dale County Road & Bridge Department
Chris Champion - County Engineer, Henry County Road Department
Chad Granberry – Assistant County Engineer, Henry County Road Department
Justin Barfield - County Engineer, Geneva County Road & Bridge Department
Scott Farmer – Director, Southeast Alabama Regional Planning & Development Commission
Jarrod Weed - Manager, Wiregrass Transit Authority
Dr. Steve Turkoski - Dothan Area Chamber of Commerce
Art Morris - Dothan-Houston County Airport Authority, Inc.
Michael Hora – Assistant State Local Transportation Engineer – Planning
Alabama Department of Transportation
Matt Leverette – Assistant Region Engineer, Alabama Department of Transportation
Southeast Region
Josh Kervin – Region Pre-Construction Engineer, Alabama Department of Transportation
Southeast Region
Mark Graham – Local Transportation Engineer, Alabama Department of Transportation
Southeast Region (Troy Area)
David Bush - District 1 Manager, Alabama Department of Transportation
Southeast Region (District 71 Dothan)

Southeast Wiregrass Area Metropolitan Planning Organization
Citizens Advisory Committee

To Be Determined
东南丝茅草大都市发展规划组织

东南丝茅草地大都市区域

大都市规划组织

决议编号：TBA

采纳2020年度综合规划工作计划

因

该东南丝茅草地大都市规划组织（MPO）是州长指定的组织，负责实施联邦《美国法典》第23卷第134和135节（通过快速法案，第1201和1202节，2015年12月）；第42卷第2000d-1节，7401节；第23卷第450和500节；第40卷第51和93节；和

因

美国运输部要求所有MPO，通过美国人口普查局成立，进行涉及多个运输部操作管理的区域大都市交通规划，提交综合规划工作计划，作为符合《美国法典》第23卷第450.308条的条件；和

因

该东南丝茅草地大都市MPO，根据其职责、职能和责任，东南丝茅草地大都市MPO，在2019年__月__日，审议和评估了上述综合规划工作计划，总结在附录页上；现在

因此

东南丝茅草地大都市规划组织决议，该综合规划工作计划正式采纳并采用。

_______________________________
Mark Saliba，MPO主席

________________________________
证明：Reginald Franklin，MPO职员
Introduction
Purpose

The Unified Planning Work Program (UPWP) is a document whose purpose is to organize the planning activities for the Southeast Wiregrass Area Metropolitan Planning Organization (MPO). The purpose of the UPWP is to define work tasks necessary to conduct transportation planning activities throughout the Southeast Wiregrass Area MPO. Federal and local funding sources are also outlined in the UPWP. Planning Funds (PL) from the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) account for eighty (80%) of the MPO’s funding source, while the remaining twenty (20%) is made up of local funds. The UPWP also outlines budget allocations for each work task in the upcoming Fiscal Year.

Scope of the Planning Process

In the Fixing America's Surface Transportation Act (FAST Act), the Scope of the Planning Process provides MPO’s planning factors for consideration in all projects and strategies:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
2. Increase the safety of the transportation system for motorized and non-motorized users;
3. Increase the security of the transportation system for motorized and non-motorized users;
4. Increase the accessibility and mobility options available to people and for freight;
5. Protect and enhance the environment, promote energy conservation, improve quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns;
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
7. Promote efficient system management and operation; and
8. Emphasize the preservation of the existing transportation system.
9. Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation; and
10. Enhance travel and tourism.

Planning Emphasis Areas

The Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) identify Planning Emphasis Areas (PEAs) every year to indicate what priorities they want to place emphasis on in the transportation planning process as MPOs and State DOTs develop their respective planning work programs. The following PEAs are for FY20 and will be applied to various tasks and subtasks in the UPWP:
FAST Act Implementation (Transition to Performance Based Planning and Programming)

The development and implementation of a performance management approach to transportation planning and programming that supports the achievement of transportation system performance outcomes. Along with DOT’s, FHWA has required MPO’s to adopt targets or accept the state target for the following categories.

Safety Performance Management (PM)
- Number of Fatalities
- Rate of Fatalities per 100 million Vehicle Miles Traveled (VMT)
- Number of Serious Injuries
- Rate of Serious Injuries per 100 million VMT
- Number of Non-motorized Fatalities and Non-motorized Serious Injuries

National Performance Management Measures to Assess Pavement & Bridge Condition
- Percentage of pavements of the Interstate System in Good condition
- Percentage of pavements of the Interstate System in Poor condition
- Percentage of pavements of the Non-Interstate NHS in Good condition
- Percentage of pavements of the Non-Interstate NHS in Poor condition
- Percentage of NHS bridges classified as in Good condition
- Percentage of NHS bridges classified as in Poor Condition

Other National Performance Management Measures
- Percentage of person-miles traveled on the Interstate NHS that are reliable
- Percentage of person-miles traveled on the Non-Interstate NHS that are reliable
- Truck Travel Time Reliability Index
- Annual Hours of Peak Excessive Delay per capita,
- Percentage of Non-Single Occupancy Vehicle (SOV) Travel
- Total Emissions Reduction

FTA’s final rule defined the term “state of good repair” (SGR) and established a minimum Federal requirement for transit asset management. This requirement applies to all recipients and sub-recipients who own, operate or manage public transportation capital assets. Three SGR performance measures include:

- Rolling Stock (Revenue Vehicles): % by type that exceed Useful Life benchmark (ULB)
- Equipment (over $50,000): % of non-revenue service vehicles by type that exceed ULB
- Facilities: (FTA Sponsored): % rated less than 3.0 on the TERM (Transit Economic Requirements Model) Scale
- **Models of Regional Planning Cooperation**
  Promoting cooperation and coordination across MPO and State boundaries where appropriate ensures a regional approach to transportation planning. This is particularly important where more than one MPO or State serves an urbanized area or adjacent urbanized areas. This cooperation could occur through the metropolitan planning agreements that identify how the planning process and planning products will be coordinated, through the development of joint planning products, and/or by other locally determine means. Coordination across MPO and across State boundaries includes the coordination of transportation plans and programs, corridor studies, and projects across adjacent MPO and State boundaries. It also includes collaboration among State DOT(s), MPOs and operators of public transportation on activities such as: data collection, data storage and analysis, analytical tools, and performance based planning.

- **Ladders of Opportunity**
  Access to essential services and identifying the transportation gaps to those essential services is a major part of the transportation planning process. Essential services include housing, employment, health care, schools/education, and recreation. This emphasis area could include MPO and State identification of performance measures and analytical methods to measure the transportation system’s connectivity to essential services and the use of this information to identify gaps in transportation system connectivity that preclude access of the public, including traditionally underserved populations, to essential services. It could also involve the identification of solutions to address those gaps.

### Planning Emphasis Areas by UPWP Work Task

<table>
<thead>
<tr>
<th>UPWP Work Task</th>
<th>Planning Emphasis Area (PEAs)</th>
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<tbody>
<tr>
<td></td>
<td>FAST ACT Implementation</td>
<td>Models of Regional Planning Cooperation</td>
<td>Ladders of Opportunity</td>
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<tr>
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<tr>
<td>5.0 Transportation Systems</td>
<td>X</td>
<td>X</td>
<td></td>
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<tr>
<td>6.0 Special Projects, Corridor Development, and Developments of Regional Impact (DRI)</td>
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<td>X</td>
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</tbody>
</table>
Livability Principles and Indicators

Increasingly, federal and state agencies are using Performance Measures as a way of ensuring greater accountability for the expenditure of public funds in an ever growing number of programs and activities across a variety of disciplines. Within the transportation sector and the planning processes associated with transportation infrastructure development, ALDOT has adopted the Livability Principles and Indicators as a sustainability measurement against future actions.

The Indicators will be used in the development and presentation of data for the following plan documents: Long Range or Regional Plan, Bicycle and Pedestrian Plan, Transportation Improvement Program, Public Participation Plan, Congestion Management Plan (TMAs only), and the Air Quality Conformity Report (as applicable).

All planning tasks must be measured against these Livability Principles and their indicators:

- **Provide more transportation choices**
  Develop safe, reliable and economical transportation choices to decrease household transportation costs, reduce our nation's dependence on foreign oil, improve air quality, reduce greenhouse gas emissions and promote public health.

  Indicator(s)
  - Percentage of workforce using transit service:
  - Vehicle miles traveled per household:

- **Promote equitable, affordable housing**
  Expand location- and energy-efficient housing choices for people of all ages, incomes, races and ethnicities to increase mobility and lower the combined cost of housing and transportation.

  Indicator(s)
  - Percentage of household income spent on housing and transportation:
  - Transportation costs per household:

- **Enhance economic competitiveness**
  Improve economic competitiveness through reliable and timely access to employment centers, educational opportunities, services and other basic needs by workers and expand business access to markets.

  Indicator(s)
  - Percentage of housing units within a .5 miles of primary employment centers:
Support existing communities
Target federal funding toward existing communities - through such strategies as transit-oriented, mixed-use development and land recycling - to increase community revitalization, improve the efficiency of public works investments, and safeguard rural landscapes.

Indicator(s)
- Percentage of transportation investment from the Long Range Transportation Plan (LRTP) dedicated to enhancing accessibility of existing transportation facilities:

Coordinate policies and leverage investment
Align federal policies and funding to remove barriers to collaboration, leverage funding and increase the accountability and effectiveness of all levels of government to plan for future growth, including making smart energy choices such as locally generated renewable energy.

Indicator(s)
- Percentage of transportation projects where more than one federal funding source is utilized:

Value communities and neighborhoods
Enhance the unique characteristics of all communities by investing in healthy, safe and walkable neighborhoods - rural, urban or suburban.

Indicator(s)
- Percentage of housing located in a walkable distance of retail services and recreational facilities (e.g. community centers, parks):
- Automobile greenhouse gas emissions per household:
Metropolitan Planning Organization Structure

A Metropolitan Planning Organization (MPO) is an organization created to carry out the transportation planning activities of a Metropolitan Planning Area (MPA). Each Urbanized Area in the United States with a population of 50,000 or more is required by the Federal Highway Act of 1962 to establish a Metropolitan Planning Organization [renewed by FAST Act, December 2015]. MPOs are responsible for the continuing, cooperative and comprehensive (3-C) transportation planning process for their particular Urbanized Area. The agreement to implement the 3-C process to comply with regulations combining the planning requirements of the Federal Highway Administration and the Federal Transit Administration, and change of MPO membership, was most recently updated in 2009. The Southeast Wiregrass Metropolitan Planning Organization was founded in 1986 to carry out the transportation planning process for the Dothan Urbanized Area.

According to the 2010 United States Census, the Dothan Urbanized are had a population of 68,781 with a Study Area population of 98,893. The MPO is composed of the following cities and counties within the MPO Study Area:

- City of Dothan
- City of Ashford
- City of Headland
- City of Taylor
- Town of Cowarts
- Town of Grimes
- Town of Kinsey
- Town of Midland City
- Town of Napier Field
- Town of Pinckard
- Town of Rehobeth
- Town of Taylor
- Town of Webb
- Dale County
- Geneva County
- Henry County
- Houston County
Source: MPO Staff

SWAMPO Study Area

Municipalities

Counties

DISCLAIMER: This map was prepared for visual representation only.
The Southeast Wiregrass Area Transportation Planning Process is staffed by members of the City of Dothan Department of Planning & Development. They are responsible for administrative support and carrying out the transportation planning process within the Metropolitan Planning Area (MPA). The Southeast Wiregrass Area MPO is composed of three (3) distinctive committees; Policy Committee, Technical Advisory Committee and Citizens Advisory Committee.

The Policy Committee is the policy and decision-making board, which includes voting and non-voting MPO members. Policy Committee members are elected officials and/or appointed representatives from each jurisdiction within the MPO Study area. The Southeast Region Engineer for the Alabama Department of Transportation serves as a voting member on the Policy Committee. Non-voting members on the Policy Board include:

- Planning & Program Management Team Leader – Federal Highway Administration (Alabama Division)
- State Local Transportation Engineer - Alabama Department of Transportation
- Executive Director - Southeast Alabama Regional Planning & Development Commission
- Region IV Community Planner - Federal Transit Administration

The Technical Advisory Committee (TAC) provides technical support to the Policy Committee. TAC members are non-elected officials, who based on their affiliation, have a hand in developing transportation infrastructure and/or operating transportation dependent businesses.

The Citizen Advisory Committee (CAC) was established to provide input into the public involvement process. Each MPO member is charged with appointing one representative (Houston County and the City of Dothan have two).

**Public Participation**

The Southeast Wiregrass Area Metropolitan Planning Organization (MPO) strongly encourages public participation in Transportation Planning activities. All MPO activities and meetings are open to the public. Advertisement of planning activities, such as meeting dates, review/adoPTION of planning documents and public involvement sessions are publicized at least 2 weeks prior to the meeting date. In continuing open participation, the Technical Advisory Committee (TAC) and Policy Committee review and provide comments on all MPO planning documents. The public is encouraged to contact MPO staff with any questions or concerns. Staff may be contacted via phone, email and/or in person to discuss all MPO planning activities and documents.
Work Tasks
Task 1 – Administration

Sub-Element 1.1 - MPO Administration

Purpose:
To administer, manage, and coordinate all programs and activities in the UPWP between agencies and jurisdictions in an efficient manner.

Objective
- Ensure compliance with Title VI of the Civil Rights Act of 1964
- Provide necessary secretarial and clerical services
- Assure compliance with the U.S. DOT drug-free workplace requirements
- Make necessary preparations for TAC and MPO meetings as well as coordinating public involvement activities
- Provide MPO, TAC and other interested parties with minutes and other information, maintain records as required by FHWA and ALDOT
- Prepare reports as required

Previous Work
- Attended City of Dothan Staff Meetings
- Reviewed monthly Funding Availability Reports
- Conducted Quarterly Policy and TAC Meetings
- Sent Quarterly invoices to ALDOT
- Provided information and technical assistance to member governments
- Attended transportation related meetings within MPO Study Area

Proposed Work
- Attended City of Dothan Staff Meetings
- Reviewed monthly Funding Availability Reports
- Conducted Quarterly Policy and TAC Meetings
- Sent Quarterly invoices to ALDOT
- Provided information and technical assistance to member governments
- Attended transportation related meetings within MPO Study Area
Product

A well-managed transportation planning program that complies with applicable provisions of federal legislation

Staffing

An employee of the City of Dothan Department of Planning and Development will serve as dedicated MPO staff. Other city staff may be employed from time to time to implement UPWP tasks.

Schedule

October 1st, 2019 through September 30th, 2019

Funding Source

<table>
<thead>
<tr>
<th>Sub-Element 1.1 - MPO Administration</th>
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<tbody>
<tr>
<td>Agency</td>
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<tr>
<td>FHWA</td>
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</tbody>
</table>

*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*
Sub-Element 1.2 – Unified Planning Work Program

Purpose: To prepare the Unified Planning Work Program document and amend it if necessary. This document describes and identifies funding sources and responsibilities for the various transportation planning tasks for current and upcoming fiscal years, including budgeting, time lines and benchmarks as appropriate.

Objectives

- Develop a schedule of transportation planning tasks that will carry out the continuing, cooperative, and comprehensive (3-C) planning process,
- Create a budget to support these tasks with approval of the UPWP by the MPO and Advisory Committees
- Establish benchmarks and time lines where appropriate to enable MPO, ALDOT and FHWA to measure progress on time-sensitive activities.

Previous Work

- Monitored and amended UPWP for current fiscal year
- Prepared UPWP for upcoming fiscal year
- Analyzed budgets from previous years

Proposed Work

- Prepare FY 2020 UPWP budget and document
- Monitor expenditures from the FY 2019 UPWP
- Collection and Analysis of Livability Indicators

Products

FY 2021 Unified Planning Work Program

Staffing

Local Transportation Bureau (ALDOT) and the City of Dothan

Schedule

FY2020 Draft to ALDOT June 2019. Final will be approved at the quarterly meeting in August or September of 2019.

Funding Source

<table>
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<tr>
<th>Agency</th>
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</tbody>
</table>

*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*
Sub-Element 1.3 - Education and Training

**Purpose:** To maintain an on-going training program for members of the professional staff responsible for the Southeast Wiregrass Area transportation planning program.

**Objectives**
- Learning new techniques and software
- Understanding laws and regulations governing the MPO and other transportation related issues
- Attend training, seminars, and conferences to develop technical proficiency

**Previous Work**
- Attended conferences, trainings, and workshops (Cube, APA, ATPA, CARE10)

**Proposed Work**
- Attend conferences, trainings, and workshops (Cube, APA, ATPA, CARE10)

**Product**
- Highly trained MPO Staff

**Staffing**
MPO staff

**Schedule**
October 1st, 2019 through September 30th, 2020

**Funding Responsibility**

<table>
<thead>
<tr>
<th>Sub-Element 1.3 - Education &amp; Training</th>
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<tbody>
<tr>
<td>Agency</td>
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<tr>
<td>FHWA</td>
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</tbody>
</table>

*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*
Sub-Element 1.4 Continuity of Operations Plan (COOP)

**Purpose:** To provide direction in the event of an emergency or disaster by outlining the measures to be taken by local agencies and safety officials such as local police and the Sheriff Department in the event of an emergency.

**Objectives**
- Having a guide to aid recovery from a disaster
- Understanding safety and recovery requirements and procedures

**Previous Work**
- Participated in Emergency Preparedness Workshops.
- Assisted planning staff and Dothan Planning Commission with reviewing proposed subdivisions and other developments to assure that access can be maintained in the event of disaster.
- Assisted MPO member governments in identifying and qualifying potential safety projects for Hazard Elimination System (HES) funding.
- Cooperated with municipalities and organizations to improve safety, identify and correct unsafe roadway conditions, and improve emergency response.

**Proposed Work**
- Review and update the 2005 Continuity of Operations Plan (C.O.O.P)

**Products**

**Staffing**
MPO staff

**Schedule**
To be completed in FY 2019

**Funding Responsibility**

<table>
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<tr>
<th>Sub-Element 1.4 - COOP Plan</th>
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<td>1,250</td>
<td>6,250</td>
</tr>
</tbody>
</table>

*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*
Task 2 – Data Collection and Analysis

Sub-Element 2.1 Database Maintenance and Data Collection

Purpose: To Collect and maintain data to support the transportation planning program.

Objectives

- Evaluate the effectiveness of the transportation planning program and the transportation system
- Assist in the evaluation of potential developments and activities on the transportation system
- Assist in the determination of measures to be taken to mitigate impacts on the transportation system
- Improve capability of member governments to monitor and analyze traffic and accident data
- Continue the integration of the MPO transportation planning program and the City of Dothan’s GIS database
- Train MPO staff in traffic modeling and GIS software
- Develop small area traffic modeling capability to evaluate potential impact of proposed developments on the transportation network
- Collect and maintain data to support the current traffic model
- Enhance local traffic counting capabilities by supporting the purchase traffic counters and count stations to allow staff to receive current traffic volumes throughout the urban areas
- Maintain and update computers and other software
- To monitor and input required emissions data in the Environmental Protection Agency (EPA) MOVES (Motor Vehicle Emission Simulator) software.

Previous Work

- Collected census data
- Collected and maintained traffic and accident data
- Acquired updated land parcel data for Study Area
- Collected and analyzed livability indicators
- Maintained GIS data
- Produced GIS maps
- Updated data for Model Network
Proposed Work

- Collect updated Census Data
- Collect updated traffic and accident data
- Update socioeconomic data
- Acquire updated land parcel data for the Study Area
- Collect and Analyze of Livability Indicators (Page 2)
- Maintain and update GIS data
- Produce GIS maps
- Administer updates to Model Network
- Attend MOVES2014a trainings and use software (if Dothan becomes a non-attainment area)
- Purchase Socio-economic data for the update of the 2045 LRTP (IF necessary)

Products

- Updated socio-economic data
- Accurate and timely data to evaluate the transportation system
- Accurate Maps
- Updated Transportation Model
- Integration of transportation planning and GIS programs
- Accurate emission estimates for use in demonstrating conformity.

Staffing

Local Transportation Bureau (ALDOT); MPO Staff

Schedule

October 1st, 2019 through September 30th, 2020

Funding Responsibility

<table>
<thead>
<tr>
<th>Sub-Element 2.1 - Database Maintenance and Data Collection</th>
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<tbody>
<tr>
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</tbody>
</table>

The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.
Task 3 – Public Involvement

Sub-Element 3.1 - Public Participation Process (PPP)

Purpose: To provide the public with an opportunity to participate in the transportation planning process.

Objectives

- Providing information about the transportation planning program to interested individuals and groups
- Coordinate the exchange of information between the MPO, the TAC, the Citizen Advisory Committee, ALDOT, and the FTA,
- Represent MPO on various citizen boards
- Provide periodic reports on the status of MPO projects
- Maintain internet website establish media relations
- Maintain effective relationships local citizens.

Previous Work

- Conducted interviews about MPO programs, projects, and various initiatives
- Disseminated various MPO meeting notices, agendas, minutes, and other documents
- Conducted public involvement meetings to solicit comments from citizens concerning planning projects in development
- Developed and adopted the 2013 Public Participation Plan
- Maintained mailing lists

Proposed Work

The MPO staff will describe Performance Measures, and the Livability Principles and Livability Indicators in the Public Participation Plan (PPP), and ensure that agencies and the public have full access to documents and data as requested. The most current available data (as shown) used in operational plans (Long-Range, TIP, Congestion Management, Conformity Report) will be provided in the Plan.
Product

A cost efficient and effective program to coordinate MPO and TAC activities and to disseminate information on the transportation planning program involve the public in the transportation planning program provide local officials with information needed to work with ALDOT and FHWA to advance projects.

Staffing

Local Transportation Bureau (ALDOT) and the City of Dothan

Schedule

October 1st, 2018 through September 30th, 2019

Funding Responsibility

<table>
<thead>
<tr>
<th>Agency</th>
<th>Federal$</th>
<th>State$</th>
<th>Local$</th>
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</table>

The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.
Sub-Element 3.2 - Transportation Disadvantaged Planning and Title VI/Environmental Justice

Purpose: To consider the needs of traditionally underserved populations (low income, minority, disabled, and elderly) are met in the plans, programs, and processes developed by the MPO.

Objectives

- Ensure the full and fair participation by all potentially affected communities in the transportation decision-making process
- Develop effective relationships with representatives among low-income and minority communities
- Promote and accommodate public participation in all areas of transportation planning decision-making
- Provide effective outreach to minority and low-income portions of the area population.
- Provide support for the Southeast Alabama Regional Development & Planning Commission (SEARP&DC) in the development of the Human Services Transportation Plan.

Previous Work

- 2013 Public Participation Plan approved in FY 2013
- Submit Yearly MPO Title VI Report to ALDOT
- Provided technical assistance and socioeconomic data to the Wiregrass Transit Authority (SEARP&DC)

Proposed Work

- Complete compliance of the Environmental Justice document
- Complete compliance of Title VI Policies
- Continued posting of public meetings
- Map the underserved populations
- Continue work with Wiregrass Transit Authority (SEARP&DC)
- Assist with updating and completion of the Human Services Transportation Plan
- Submit Yearly MPO Title VI Report to ALDOT
Products

- Maps of underserved populations
- Mailing and phone list of contacts
- News releases about MPO meetings
- ADA Assessment/Transition Plan (Curbs & Sidewalks) from each MPO member government
- Submit FY 2018 MPO Title VI Report to ALDOT

Staffing

The City of Dothan

Schedule

October 1st, 2018 through September 30th, 2019

Funding Responsibility

<table>
<thead>
<tr>
<th>Agency</th>
<th>Federal $</th>
<th>State $</th>
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<tr>
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<td>-</td>
<td>$125</td>
<td>$625</td>
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</table>

The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.
Sub-Element 3.3 - Disadvantaged Business Enterprise (DBE)

**Purpose:** To give full consideration to the potential services that can be provided by disadvantaged business enterprises in carrying out the continuing, cooperative and comprehensive (3-C) planning process and any transit related programs to meet requirements of 23 USC 134(c) (3) and 49 CFR 23.

**Objectives**

- Certify the eligibility of DBE firms to participate in their DOT-assisted contracts;
- Establish narrowly-tailored goals for the participation of disadvantaged entrepreneurs; and
- Evaluate their DOT-assisted contracts throughout the year and establish contract-specific DBE subcontracting goals as necessary to achieve the overall goal of the agency.

**Previous Work**

- None

**Proposed Work**

- Attend DBE workshops when available
- Utilize DBE firms resources when appropriate

**Product**

- DBE contracts

**Staffing**

Local Transportation Bureau (ALDOT) and the City of Dothan

**Schedule**

October 1st, 2018 through September 30th, 2019

**Funding Responsibility**

<table>
<thead>
<tr>
<th>Sub-Element 3.3 - Disadvantaged Business Enterprise (DBE)</th>
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<tr>
<td>FHWA</td>
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</table>

*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*
Task 4 – Environmental Mitigation and Streamlining

Sub-Element 4.1 - Air Quality Planning

Purpose: To monitor air quality in preparation of developing and implementing an air quality program in the Wiregrass MPO Planning Area.

Objectives

- Obtain working knowledge of Air Quality Planning
- Develop an Air Quality plan when the planning area becomes non-attainment status or in anticipation of becoming non-attainment
- Provide for those activities that support the overall planning effort that in turn eventually results in Air Quality Conformity Determination actions
- Provide information about activities related to air quality conformity to interested individuals, groups and the general public.

Previous Work

- Monitoring ADEM air quality data

Proposed Work (when applicable)

- Attend appropriate Air Quality training courses/seminars Stay informed of current guidelines and other requirements
- Development of required programs/plans related to air quality conformity (If applicable)

Product

- Produce documents, reports or forms (if applicable)
- Acquire public involvement in activities required by air quality conformity

Staffing

Local Transportation Bureau (ALDOT) and MPO Staff

Schedule

Subject to NAAQS update by USEPA

Funding Responsibility

| Sub-Element 4.1 - MPO Administration |
|---|---|---|---|---|
| Agency | Federal$ | State$ | Local$ | Total$ |
| FHWA | $500 | - | $125 | $625 |

The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.
Sub-Element 4.2 - Climate Change and Green House Gases

Purpose: To incorporate climate change prevention activities into the planning process by considering the potential long-range effects by and to the transportation process and network.

Objectives

- Integrate climate change factors into the long range transportation plan,
- Take appropriate steps instruct and train MPO staff in the sources and causes of Green House Gas emissions

Previous Work

There has no previous work required on this sub-task.

Proposed Work (when applicable)

- Attend appropriate Climate Change and Green House Gases training courses/seminars
- Stay informed of current guidelines and other requirements

Product

Produce documents, reports or forms (if applicable)

Staffing

Local Transportation Bureau (ALDOT) and MPO Staff

Schedule

October 1st, 2019 through September 30th, 2020

Funding Responsibility

<table>
<thead>
<tr>
<th>Sub-Element 4.2 - Climate Change and Green House Gases</th>
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<td>--------</td>
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<tr>
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</table>

The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.
Task 5 – Transportation Systems

Sub-Element 5.1 - Long Range Transportation Plan (LRTP)

**Purpose:** To develop and implement a financially balanced 25-year plan that addresses the needs of the community.

**Objectives**
- Monitor financial projections and transportation costs
- Monitor and develop strategies for transportation needs
- Amend the plan when necessary
- Work with transportation providers to improve coordination between various modes of transportation

**Previous Work**
- Implement the 2040 Long Range Transportation Plan
- Purchase and map socio-economic data for the 2040 LRTP Update
- Monitored transportation needs
- Analyze cost and future projections

**Proposed Work**

The MPO staff will begin developing the 2045 LRTP. The MPO will work and coordinate with the Alabama Department of Transportation (ALDOT) on setting goals, objectives, performance measures, and targets required by the FAST Act, for inclusion into the Long Range Transportation Plan (LRTP).

**Products**
- Updated Long Range Transportation Plan
- List of prioritized transportation projects for the next 5 years

**Staffing**

Local Transportation Bureau (ALDOT), Southeast Region (ALDOT), MPO staff and a consultant

**Schedule**

2040 LRTP will be amended as needed.

**Funding Responsibility**

<table>
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<tr>
<th>Sub-Element 5.1 - Long Range Transportation Plan (LRTP)</th>
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The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.
Sub-Element 5.2 - Transportation Improvement Program (TIP)

**Purpose:** To develop and amend the TIP. This financially constrained document consists of multi-year projects from the Long Range Transportation Plan.

**Objectives**
- Identify cost effective transportation system improvements to be recommended for advancement during successive four-year program periods
- Monitor the progress of projects and potential changes in project costs and scheduling
- Evaluate effectiveness of the completed projects in achieving the goals of the Long Range Transportation Plan
- Work with ALDOT and local officials to advance transportation projects and develop the funded short-range TIP

**Previous Work**
- Monitored and updated project progress and database (MPO Portal)
- Managed and processed updates to the Transportation Improvement Plan
- Monitored funding availability and financial constraints to the TIP

**Proposed Work**
The MPO staff will work and coordinate with the Alabama Department of Transportation (ALDOT) on setting goals, objectives, performance measures, and targets required by the FAST Act, for the development of the FY 2020-2023 Transportation Improvement Program

**Product**
- FY 2020-2023 Transportation Improvement Program
- Amended and updated TIP document
- Updated MPO Portal database

**Staffing**
ALDOT and MPO staff

**Schedule**
October 1st, 2019 through September 30th, 2020

**Funding Responsibility**

| Sub-Element 5.2 - Transportation Improvement Program (TIP) |
|-------------|-------------|-------------|-------------|-------------|
| **Agency** | **Federal** | **State** | **Local** | **Total** |
| FHWA       | $15,000     | $3,750     | $18,750    |

*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*
Sub-Element 5.3 - Transit Planning

Purpose: To provide technical assistance in an effort to plan a well-effective transit system and assist transit providers in providing services to citizens in the Wiregrass MPO Study area.

Objectives

- Assist SEARP&DC/Wiregrass Transit Authority with monitoring their service
- Work with SEARP&DC/Wiregrass Transit Authority and potential customers to develop a rider base
- Consider possible expansion of public transportation service into adjacent counties
- Provide assistance to transit agencies in the development of their Transit Asset Management Plan

Previous Work

- Re-established public transit service in Dothan and Houston County
- Completed the Dothan Fixed Route Transit Study (May 2010)

Proposed Work

The MPO will work and coordinate with the Alabama Department of Transportation (ALDOT) on setting goals, objectives, performance measures, and targets required by the FAST Act, for inclusion into the Long Range Transportation Plan (LRTP).

Product

An on-going public transit program that addresses areas of emphasis identified by FTA by providing convenient and safe public transit service, and evaluating potential improvements in scheduling, service and coverage. An on-demand transit program will focus service to residents without convenient access to personal automobiles or other private transportation.

Staffing

SEARP&DC and MPO Staff

Schedule

October 1st, 2019 through September 30th, 2020

Funding Responsibility

<table>
<thead>
<tr>
<th>Sub-Element 5.3 - Transit Planning</th>
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<td>FHWA</td>
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</table>

The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.
Sub-Element 5.4 - Bicycle/Pedestrian Transportation Planning

Purpose: To plan for a safe and well-connected bicycle and pedestrian network in an effort to encourage and increase the use of bicycle and pedestrian transportation throughout the Wiregrass MPO Study area.

Objectives

- To ensure the efficient and effective provision of multimodal transportation
- Work with organizations and individuals to identify existing barriers to bicyclists

Previous Work

- The City of Dothan Bicycle and Pedestrian Plan was adopted (November 2011)
- Submitted Transportation Alternatives Program (TAP) Grants – ACOM Shared Use Path
- Updated Bicycle and Pedestrian maps as new routes and sidewalks are added
- Provide technical assistance to member governments

Proposed Work

- Identify feasible and functional routes suitable for bicycle and pedestrian facilities
- Update Bicycle and Pedestrian maps as new routes and sidewalk are added
- Provide technical assistance to other member governments
- Initiate an update the City of Dothan Bicycle and Pedestrian Plan
- Look into the possibility of expanding the plan to include the entire study area

Product

- An inventory of existing and proposed bicycle and pedestrian facilities
- ADA Assessment/Transition Plan (Curbs & Sidewalks) from each MPO member government
- City of Dothan ADA Transition Plan (Curbs & Sidewalks)

Staffing

MPO staff, ALDOT

Schedule

October 1st, 2019 through September 30th, 2020

Funding Responsibility

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<th>Sub-Element 5.4 - Bicycle/Pedestrian Transportation Planning</th>
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</tbody>
</table>

The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.
Sub-Element 5.5 - Congestion Management Process

**Purpose:** To minimize and reduce delay and other adverse impacts of congestion by maximizing the operating efficiency of existing transportation facilities.

**Objective**
- Coordinate with ALDOT to increase efficiency of intersections in the planning area
- Identify sources of congestion for possible projects

**Previous Work**
- Analyze outputs from the Transportation Model
- Worked with ALDOT to improve effectiveness of signal systems to improve intersection performance
- City of Dothan Traffic Engineering Services division implemented an updated computerized closed loop traffic signal system to optimize local signal operations
- Honeysuckle/Taylor Rd Corridor Study

**Proposed Work**
- Analyze local traffic conditions and optimize operation of existing system
- Investigate possible travel demand reduction methods where applicable
- Assist Wiregrass Transit Authority’s efforts to increase number of area residents using public transportation
- Utilize CUBE Voyager to analyze traffic volume changes and traffic patterns,
- Produce a Congestion Management Plan document (If required)

**Product**
- Congestion Management Plan (If required)
- Identify congested intersections and corridors

**Staffing**
Local Transportation Bureau (ALDOT) and MPO staff

**Schedule**
October 1st, 2019 through September 30th, 2020

**Funding Responsibility**

<table>
<thead>
<tr>
<th>Sub-Element 5.5 - Congestion Management Process</th>
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<td>625</td>
</tr>
</tbody>
</table>

*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*
Sub-Element 5.6 - Freight Planning

**Purpose:** To assist the local governments with freight planning by identifying and discussing freight issues within the regional transportation system.

**Previous Work**
None

**Proposed Work**
The MPO staff will work and coordinate with the Alabama Department of Transportation (ALDOT) on setting goals, objectives, performance measures, and targets required by the FAST Act concerning freight movements and operations in the planning area.

**Product**
Development of Freight Plan guidelines (If necessary)

**Staffing**
MPO staff

**Schedule**
October 1st, 2019 through September 30th, 2020

**Funding Responsibility**

<table>
<thead>
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<th>Agency</th>
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<td>FHWA</td>
<td>$500</td>
<td></td>
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</tbody>
</table>

*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*
Sub-Element 5.7 - Transportation Safety Planning

Purpose: To incorporate transportation safety and security in the MPO transportation planning process in an effort to improve transportation safety in the community.

Previous Work

- Collected accident data and traffic counts
- Identified potential safety projects

Proposed Work

The MPO staff will work and coordinate with the Alabama Department of Transportation (ALDOT) on setting goals, objectives, performance measures, and targets required by the FAST Act, concerning safety in the metropolitan planning area.

Product

Produce maps and reports identifying high risk spots in the transportation system

Staffing

MPO Staff

Schedule

October 1st, 2019 through September 30th, 2020

Funding Responsibility

<table>
<thead>
<tr>
<th>Agency</th>
<th>Federal$</th>
<th>State$</th>
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</table>

*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*
Task 6.0 Special Projects, Corridor Development, and Developments of Regional Impact (DRI)

**Purpose:** To provide transportation planning technical assistance for special projects that are not covered under the previous tasks.

**Previous Work**
- Reviewed plans for major developments and the potential impacts on transportation system
- Reviewed traffic studies and access plans along major corridors
- Worked with potential developers of neighboring developments to “coordinate” planned improvements and mitigation strategies

**Proposed Work**
- Review plans for major developments and the potential impacts on transportation system
- Review traffic studies and access plans along major corridors
- Work with potential developers of neighboring developments to “coordinate” planned improvements and mitigation strategies

**Products**
None

**Staffing**
MPO Staff

**Schedule**
October 1st, 2017 through September 30th, 2018

**Funding Responsibility**

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<th>Agency</th>
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*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*
Appendix
### Abbreviations and Acronyms

<table>
<thead>
<tr>
<th>Abbreviation</th>
<th>Description</th>
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<tbody>
<tr>
<td>3-C</td>
<td>Comprehensive, Cooperative, and Continuing</td>
</tr>
<tr>
<td>ADA</td>
<td>Americans with Disabilities Act</td>
</tr>
<tr>
<td>ADEM</td>
<td>Alabama Department of Environmental Management</td>
</tr>
<tr>
<td>ALDOT</td>
<td>Alabama Department of Transportation</td>
</tr>
<tr>
<td>APA</td>
<td>American Planning Association</td>
</tr>
<tr>
<td>ATPA</td>
<td>Alabama Transportation Planning Association</td>
</tr>
<tr>
<td>AQ</td>
<td>Air Quality</td>
</tr>
<tr>
<td>BPAC</td>
<td>Bicycle and Pedestrian Advisory Committee</td>
</tr>
<tr>
<td>CAC</td>
<td>Citizens Advisory Committee</td>
</tr>
<tr>
<td>CAD</td>
<td>Computer Aided Design</td>
</tr>
<tr>
<td>CFR</td>
<td>Code of Federal Regulations</td>
</tr>
<tr>
<td>COOP</td>
<td>Continuity of Operations Plan</td>
</tr>
<tr>
<td>DBE</td>
<td>Disadvantaged Business Enterprise</td>
</tr>
<tr>
<td>DOT</td>
<td>Department of Transportation</td>
</tr>
<tr>
<td>DRI</td>
<td>Developments of Regional Impact</td>
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<tr>
<td>FAS</td>
<td>Federal Aid System</td>
</tr>
<tr>
<td>EPA</td>
<td>Environmental Protection Agency</td>
</tr>
<tr>
<td>ESRI</td>
<td>Environmental Scientific Research Institute</td>
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<td>ETS</td>
<td>Environmental Technical Section</td>
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<td>FAST Act</td>
<td>Fixing America’s Surface Transportation Act</td>
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<td>FY</td>
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<td>Hazard Elimination System</td>
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<td>ITS</td>
<td>Intelligent Transportation System</td>
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<td>LRTP</td>
<td>Long Range Transportation Plan</td>
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<td>MAP-21</td>
<td>Moving Ahead for Progress in the 21st Century</td>
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</table>
Ground level ozone is an air pollutant resulting from chemical reactions between nitrogen and certain volatile organic compounds (VOCs) emitted through fossil fuel exhaust and other sources.
Financial Constraint Data, Tables, and Reports

Table 1: FY 2020 Planning Funds - Overview

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<th>Task Description</th>
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<th>ALDOT</th>
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*FHWA PL funds are consolidated with FTA 5303 funds into a single category
### Table 2: FY 2020 Planning Funds - Detail

#### Task 1.0 Administration

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#### Task 2.0 Data Collection and Analysis

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#### Task 3.0 Public Involvement

<table>
<thead>
<tr>
<th>Subtask</th>
<th>Description</th>
<th>PL-FHWA/FTA</th>
<th>Local</th>
<th>SPR</th>
<th>State</th>
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<tbody>
<tr>
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<td>Public Participation Process (PPP) Plan</td>
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<td>Transportation Disadvantaged Planning and Title VI/ Environmental Justice</td>
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#### Task 4.0 Environmental Mitigation and Streamlining

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<th>Description</th>
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<tr>
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<td>Air Quality</td>
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<td>4.2</td>
<td>Climate Change and Green House Gases</td>
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<td>5.1</td>
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<table>
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<tr>
<th>Subtask</th>
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<th>Local</th>
<th>SPR</th>
<th>State</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>6.0</td>
<td>Special Projects, Corridor Development, and Developments of Regional Impact (DRI)</td>
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<td>$125</td>
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<td>$0</td>
<td>$625</td>
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<td></td>
<td><strong>Subtotal:</strong></td>
<td><strong>$500</strong></td>
<td><strong>$125</strong></td>
<td><strong>$0</strong></td>
<td><strong>$0</strong></td>
<td><strong>$625</strong></td>
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<table>
<thead>
<tr>
<th>Description</th>
<th>PL-FHWA/FTA</th>
<th>Local</th>
<th>SPR</th>
<th>State</th>
<th>Total</th>
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</thead>
<tbody>
<tr>
<td>State Planning and Research</td>
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<td>$0</td>
<td>$44,000</td>
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<td>$55,000</td>
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</table>

|         | **Grand Total:**                                   | **$211,601**| **$52,900**| **$44,000**| **$11,000**| **$319,501**|

*MPOs may carry over funds for 3 years. The oldest unexpended funds will be returned to the funding pool for reallocation*
<table>
<thead>
<tr>
<th>TASK</th>
<th>FY 2018 PL Funds Carryover</th>
<th>FY 2019 PL Funds</th>
<th>Total Funding with Carryover by Source</th>
<th>TOTAL</th>
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<tbody>
<tr>
<td></td>
<td>Federal</td>
<td>Local</td>
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<tr>
<td>1.0 Administration</td>
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<td>2.0 Data Collection and Analysis</td>
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<tr>
<td>3.0 Public Involvement</td>
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<tr>
<td>4.0 Environmental Mitigation and Streamlining</td>
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<tr>
<td>5.0 Transportation Systems</td>
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<td>$46,046</td>
<td>$230,228</td>
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<tr>
<td>6.0 Special Projects, Corridor Development, and Developments of Regional Impact (DRI)</td>
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<td>State Planning and Research (SPR) *</td>
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<td>$0</td>
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<tr>
<td>Grand Total</td>
<td>$184,182</td>
<td>$46,046</td>
<td>$230,228</td>
<td>$211,601</td>
</tr>
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</table>

MPOs may carry over funds for 3 years. The oldest unexpended funds will be returned to the funding pool for reallocation. The FY 2020 UPWP includes $184,182 in federal carryover funds from FY 2016.
Other Major Planning Activities

This list describes other major planning activities that will be ongoing for the duration of the FY 2020 Unified Work Planning Program.

**Alabama Department of Transportation Studies**

<table>
<thead>
<tr>
<th>Description</th>
<th>Website</th>
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</thead>
<tbody>
<tr>
<td>Statewide Transportation Plan</td>
<td><a href="http://www.dot.state.al.us/oeweb/statewideTransportationPlan.html">http://www.dot.state.al.us/oeweb/statewideTransportationPlan.html</a></td>
</tr>
<tr>
<td>Statewide Freight Plan</td>
<td><a href="http://www.dot.state.al.us/oeweb/freightPlanning.html">http://www.dot.state.al.us/oeweb/freightPlanning.html</a></td>
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<tr>
<td>Statewide Rail Plan</td>
<td><a href="https://www.dot.state.al.us/dsweb/divTed/Rail/pdf/RailPlanFINAL.pdf">https://www.dot.state.al.us/dsweb/divTed/Rail/pdf/RailPlanFINAL.pdf</a></td>
</tr>
<tr>
<td>Statewide Airport System Plan</td>
<td><a href="http://www.dot.state.al.us/aerweb/alabamaStateAirportSystemPlan.html">http://www.dot.state.al.us/aerweb/alabamaStateAirportSystemPlan.html</a></td>
</tr>
<tr>
<td>Public Transportation Agency Safety Plan (Future)</td>
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**Federally Funded Local Government Planning Activities**

<table>
<thead>
<tr>
<th>Sponsor</th>
<th>Description</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>MPO</td>
<td>2045 Long Range Transportation Plan</td>
<td>Spring 2019</td>
</tr>
<tr>
<td>MPO</td>
<td>FY 2020-2023 Transportation Improvement Program</td>
<td>Completed September 2019</td>
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<tr>
<td>City of Dothan</td>
<td>ADA Transition Plan (Curbs &amp; Sidewalks)</td>
<td>In Development</td>
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<tr>
<td>City of Dothan</td>
<td>ACOM Shared Use Trail</td>
<td>Completed</td>
</tr>
<tr>
<td>City of Dothan</td>
<td>Honeysuckle Road Corridor Study</td>
<td>Completed</td>
</tr>
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</table>

**Non-Federally Funded Local Government Planning Activities**

<table>
<thead>
<tr>
<th>Sponsor</th>
<th>Description</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>City of Dothan</td>
<td>U.S. 84 East Corridor Study - Oates St to Medical Dr</td>
<td>In Development</td>
</tr>
</tbody>
</table>