2013 Public Participation Plan
Final

Prepared by the Southeast Wiregrass Metropolitan Planning Organization for Member Local Governments in Cooperation with the Alabama Department of Transportation
September 2013
Southeast Wiregrass Area Metropolitan Planning Organization

2013
Public Participation Plan
for the Dothan Urbanized Area

This document is posted on the internet at
www.dothan.org

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Date adopted:

Date amended:

This Public Participation Plan was prepared as a cooperative effort of the U.S. Department of Transportation (USDOT), Federal Highway Administration (FHWA), Alabama Department of Transportation (ALDOT), and the City of Dothan Department of Planning and Development as a requirement of Title 23 USC 134 and 135 (amended by MAP-21, Sections 1201 and 1202, July 2012). The contents of this document do not necessarily reflect the official views or policies of the U. S. Department of Transportation.
### Southeast Wiregrass Area Metropolitan Planning Organization
#### Policy Committee

#### Voting Members

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| City of Dothan                        | Town of Pinckard            |
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| City of Dothan Commission             | Town of Rehobeth            |
| Mr. Amos Newsome                     | Mayor Larry Whiddon         |
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| Mayor Jason Reneau                    | Mr. Mark Culver, **MPO Vice Chairman** |
| Town of Kinsey                        | Houston County Commission, Chairman |
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| Town of Napier Field                  | Seventh Division Engineer   |
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Mr. Andres Ramirez  
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MPO Staff

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City of Dothan

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Transportation Planner  
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Technical Advisory Committee

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Southeast Wiregrass Area Metropolitan Planning Organization
Citizens Advisory Committee

To Be Determined
WHEREAS, Southeast Wiregrass Area Metropolitan Planning Organization (MPO) is the organization designated by the Governor of the State of Alabama as being responsible, together with the State of Alabama, for implementing the applicable provisions of 23 USC 134 and 135 (amended MAP-21, sections 1201 and 1202, July 2012); 42 USC 2000d-1, 42 USC 7401; 49 CFR 27; 23 CFR 450 and 500; 40 CFR 51 and 93; and

WHEREAS, 23 Code of Federal Regulations (CFR) 450.316(a) et al, provides that the MPO must prepare a participation plan to describe the process to ensure all citizens have reasonable opportunities to be involved in transportation planning, and further describes the means, methods, and formats used in providing those opportunities; and

WHEREAS, consistent with the declaration of the above provisions, the Southeast Wiregrass Area MPO, in consultation with the Alabama Department of Transportation, has prepared a Draft 2013 Public Participation Plan (PPP); and’

WHEREAS, in accordance with 23 CFR 450.316(a)(3), the MPO has provided a public comment period of forty-five (45) days to review the Draft PPP prior to final approval; and

WHEREAS, 23 CFR, Part 450, Subpart C, Section 316 (a)(1)(ix) requires, and the MPO agrees, to periodically review the effectiveness of procedures and strategies providing full and open access to all; now

THEREFORE, BE IT RESOLVED that the Southeast Wiregrass Area MPO has reviewed its public participation procedures, hereafter referred to as the Public Participation Plan (PPP), to assure that full and open access to the MPO decision making process is provided for all citizens, to maintain consistency with federal and state requirements, and to improve and streamline the public participation process and hereby endorses and adopts the Draft 2013 Public Participation Plan.

_________________________________
Mike Schmitz, Chairperson, MPO

ATTEST: Todd McDonald, Secretary
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1.0 Introduction

A Metropolitan Planning Organization (MPO) is an organization created to carry out the transportation planning activities of a Metropolitan Planning Area (MPA). Each Urbanized Area in the United States with a population of 50,000 or more is required by the Federal Highway Act of 1962 to establish a Metropolitan Planning Organization [renewed by MAP-21, July 2012]. MPOs are responsible for the continuing, cooperative and comprehensive (3-C) transportation planning process for their particular Urbanized Area. The agreement to implement the 3-C process to comply with regulations combining the planning requirements of the Federal Highway Administration and the Federal Transit Administration, and change of MPO membership, was most recently updated in 2009.

Urbanized Areas are designated decennially by the United States Census Bureau and are a reflection of urban growth based on population density, not political boundaries. For this reason, MPOs are responsible for the transportation planning process in Urbanized Areas, not single political entities. The goal of the Federal Highway Act of 1962 is to ensure that the transportation planning process and resulting transportation network are cohesive and functional for urban areas that have grown together. In other words, transportation planning needs to be regional in scope, because transportation systems cut across governmental boundaries.

1.1. Study Area

In addition to the Urbanized Area, MPOs also have Study or Planning Areas. The Study Area is made of areas surrounding the urbanized area that are expected to urbanize within the next 20 years and represents extent of the geographic area in which MPO monies can be spent. These areas are created by each individual MPO, but require the approval of the Governor. The Southeast Wiregrass Area MPO Study Area includes Houston, Dale, Henry, and Geneva Counties. [See Appendix 6.2]

1.2. Purpose

The following procedures are part of the Southeast Wiregrass Area Metropolitan Planning Organization (MPO) Public Participation Plan (PPP), required as part of the passage of Public Law 112-141, the Moving Ahead for Progress in the 21st Century Act (MAP-21), on July 6, 2012. The purpose of this Public Participation Plan is to be consistent with the intent of the MAP-21 final rules to provide for an open process with free exchange of information and opportunity for public input at all stages of the transportation planning process, as well as all scheduled MPO meetings.
1.3. Federal Requirements

The following is a brief summary of the relevant federal laws, regulations, and executive orders that direct state departments of transportation regarding public participation matters. This text was prepared by the Bureau of Transportation Planning at the Alabama Department of Transportation and modified by the MPO staff to address MPO functions.

**Title 23 United States Code (USC) 134 and 135** – is codification of the law establishing planning policy, defining MPO organizational structure, and delineating MPO and State responsibilities in the transportation planning process.

**Moving Ahead for Progress in the 21st Century Act (MAP-21)** – This is the most recent transportation legislation, signed into law by President Obama in July of 2012. This law amends, modifies, and adds to existing 23 USC 134 and 135. The language specific to the participation process is found in 134(i)(6), Participation by Interested Parties.

**23 Code of Federal Regulations (CFR) 450** – is FHWA/FTA interpretation of 23 USC 134 and 135, providing specific requirements and actions for MPOs and the state implementing agency, the DOT. The applicable language for both is found, respectively, in 450.210(1)(i and others) (“..the state shall..”) and 450.316(1)(vii and others) (“..the MPO shall..”).

**Title VI Civil Rights Act of 1964, 42 USC 2000d, et seq.** - 42 USC 2000d prohibits exclusion from participation in any federal program on the basis of race, color, or national origin. This is the seminal or shaping expression of the law.

**23 USC 324** – This is the law prohibiting discrimination on the basis of sexual orientation, adding to the landmark significance of 2000d. This requirement is found in 23 CFR 450.334(1).

**29 USC 794 (Rehabilitation Act of 1973.)** - This is the law prohibiting discrimination on the basis of a disability, and in terms of access to the transportation planning process.

**Clean Air Act** (23 USC 7401 et al)- A series of acts aimed at reducing smog and air pollution, the most recent of which is the Clean Air Act Extension of 1970, with amendments in 1977 and 1990. The 1990 amendment established the State Implementation Plan (SIP), under which the states are obligated to notify the public of plans for pollutant control and allow opportunities for input into the process.
Executive Order 12898 – Executive Orders by the President as the head of the Executive Branch typically carry the weight of law. This is not actually true unless the order has been given discretionary power through an Act of Congress, or a later act gives congressional weight to the order. Significant orders by Presidents in the past affect the ability segments of the population to gain access, and in this case, access to the planning process. Order 12898, often simply called “Environmental Justice,” requires federal agencies to identify “disproportionately high and adverse human and health environmental effects of its programs on minority populations and low-income populations...” and prohibits actions that would adversely affect a disproportionately high number among these populations. Section 5-5 addresses the public involvement part of the order.

2.0 Metropolitan Planning Organization Structure

The Southeast Wiregrass Area Transportation Planning Process is staffed by members of the City of Dothan Department of Planning & Development. They are responsible for administrative support and carrying out the Transportation Planning Process within the Metropolitan Planning Area (MPA). The MPO business and physical address is:

Southeast Wiregrass Area Metropolitan Planning Organization (MPO)
Roy Driggers Municipal Building, Room 305
126 North St. Andrews
Dothan, AL 36303

The Southeast Wiregrass Area MPO is composed of three (3) distinctive committees; Policy Committee, Technical Advisory Committee and Citizens Advisory Committee.

2.1. Policy Committee

The Policy Committee is the policy and decision-making board, which includes voting and non-voting MPO members. Policy Committee members are elected officials (Mayors, Dothan City Commissioners and County Commission Chairmen and a Houston County Commission member) of the local government jurisdictions. The Policy Committee discusses, adopts and submits projects to the Alabama Department of Transportation (ALDOT).
2.2. Technical Advisory Committee

The Technical Advisory Committee (TAC) provides technical support to the Policy Committee. TAC members are non-elected officials, who based on their affiliation, have a hand in developing transportation infrastructure and/or operating transportation dependent businesses.

2.3. Citizens Advisory Committee

The Citizen Advisory Committee (CAC) was established to provide input into the public involvement process. Each MPO member is charged with appointing one representative (Houston County and the City of Dothan have two). The chair of the CAC is a non-voting member of the TAC.

3.0 Regulations and Requirements

3.1. Scope of the Planning Process

While the amended 23 USC 134 and 135 and existing 23 CFR 450 are the primary resources for MPO planning activities, in MAP-21 the Scope of the Planning Process (introduced in SAFETEA-LU as the Planning Factors) provides guiding principles within which the planning process takes place. The eight Factors themselves remain unchanged and are listed below:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
2. Increase the safety of the transportation system for motorized and non-motorized users;
3. Increase the security of the transportation system for motorized and non-motorized users;
4. Increase the accessibility and mobility of people and freight;
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and state and local planned growth and economic development patterns;
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
7. Promote efficient system management and operation; and
8. Emphasize the preservation of the existing transportation system.

3.2. MAP-21 PPP Provision

Title 23 USC 134, as amended, emphasizes not only the need for involvement by the general public and all interested parties, it requires fundamental procedures be carried out for insuring direct public access to information and the opportunity for input into the process.

A. 23 USC 134(i)(6)(B) calls for a Public Participation Plan (PPP) in development of an overall Transportation Plan or Long Range Transportation Plan and provides for the following, in part:

1. Shall be developed in consultation with interested parties.
2. Shall provide interested parties with reasonable opportunity to comment.
3. Methods must include public meetings at convenient and accessible times and locations.
4. Visualization techniques to assist in interpreting plans and actions.
5. Public information should be provided electronically, using available devices and applications and the Internet to aid in dissemination.
6. A plan must be published by the MPO for public review (ALDOT requires that the Plan be made available both in hard copy and electronic versions).

B. 23 Code of Federal Regulations (CFR) 450 interprets the amended provisions of 23 USC 134 and provides for the following, in part:

1. Adequate public notice of activities and time for public review and comment.
2. Timely notice and access to information.
3. Employment of visualization techniques to describe plans and programs.
4. Make information available electronically and on the internet.
5. Hold meetings at convenient times and easily accessible venues.
6. Consider and respond to public input in a timely fashion.
7. Seek out and consider the needs of the traditionally underserved in the community, such as low-income and minority populations.
8. Provide additional opportunity for public comment on all plans, and changes to plans, following initial agency and public reviews during development, especially the Long Range Transportation Plan and Transportation Improvement Program.

9. Coordination with statewide public involvement and consultation processes.


11. Provide a summary of public comments on the draft for the Long Range Transportation Plan and the Transportation Improvement Program and include those in the final documents.

12. Provide a minimum of a forty-five (45) day public comment period before finalization of a PPP Plan or an update of an existing PPP Plan.

3.3. Americans with Disabilities Act (ADA), Title VI, and Environmental Justice

**ADA:**
The ADA is a civil rights law that prohibits discrimination based solely on disability. It provides protections against discrimination similar to the Civil Rights Act of 1964 which is based on race, religion, sex, national origin and other characteristics. ADA essentially defines disability as a physical or mental impairment that limits life activity.

The Rehabilitation Act of 1973, including Section 504, and the Americans with Disabilities Act of 1990 encourages the participation of people with disabilities in the development of transportation and paratransit plans and services. In accordance with ADA guidelines, all meetings conducted by the MPO will take place in locations which are accessible by persons with mobility limitations or other impairments. Further, each state is required to be compliant with both Acts.

**Title VI [Environmental Justice]:**
Title VI of the Civil Rights Act of 1964 ensures that no person is excluded from participation in, denied the benefit of, or subjected to discrimination under any program or activity receiving federal financial assistance on the basis of race, color, national origin, age, sex, disability, or religion. Executive Order 12898: Federal Actions to Address Environmental Justice in Minority Populations and Low Income Populations, was signed by President Clinton in 1994. It required that programs, policies and activities affecting human health or the environment will identify and avoid disproportionately high and adverse effects on minority or low-income populations.
populations. The intent was to ensure that no racial, ethnic, or socioeconomic group bears a disproportionate share of negative environmental consequences resulting from government programs and policies.

3.3.1 Language Assistance Plan

As required by Title VI of the Civil Rights Act of 1964, Executive Order 13166, and FTA Circular C 4702.1B, October 2012, the Southeast Wiregrass Area MPO has completed a Four Factor Analysis of the Dothan Metropolitan Planning Area to determine requirements for compliance with the Limited English Proficiency (LEP) provisions. Based on analysis, the MPO has identified a population within the MPA that may require MPO assistance in participating in the planning process. A Language Assistance Plan is being developed as due to the following criteria:

- 4.42% of the total study area populations are not of the White or Black/African American Race
- 3.09% of the total population are of Hispanic or Latino ethnicity
- Census estimates that 3.91% of the total study area population speaks English and another language
- Of that 3.91%, 1.45% speak English less than “Very Well”
- Notice of the availability of language assistance to LEP persons is provided by the Southeast Wiregrass Area MPO.
- The MPO monitors, evaluates and updates the Plan annually through the update of the PPP and the Unified Planning Work Program (UPWP).
- Training on MPO staff to provide language assistance is done by the Alabama Department of Transportation.

The MPO periodically reviews the above steps to ensure that inadvertent discrimination on the basis of national origin is not occurring. In addition to the above actions, the MPO will provide the following:

- Notice of MPO meetings and hearings in the secondary language Spanish
- Translation services for meetings or hearing on request, subject to a notice of 48 hours.
- Translation services, verbal only, of planning documents subject to notice of 48 hours.
- Title VI Complaint Forms in the secondary language Spanish.
3.4. MPO PPP Goals

As a continuing effort by the MPO to provide public access and the means by which to engage in the planning process, the MPO observes the following goals:

1. Offer opportunities for groups and individuals to participate in the decision-making process for the development of the Long Range Transportation Plan (LRTP), the Transportation Improvement Program (TIP), and other formal planning documents.
2. Provide open and continuous communication to inform citizens of transportation planning activities.
3. Provide timely and adequate public notice of hearings, meetings, events, and draft planning document availability.
4. Offer a timely response to public comments and concerns with the aim of educating citizens about transportation planning programs and issues.
5. Consult with and encourage comments from groups and individuals belonging to minority populations, low-income populations, and others with special needs.
6. Review the Public Participation Plan (PPP) annually and update policies as needed or required by FHWA or ALDOT. Full update of the PPP will be required with publication of new CFRs.

3.5. Public Participation Procedures for Transportation Planning Documents

This section discusses the public participation process and procedures for preparation and dissemination of the following planning documents:

3.5.1. Unified Planning Work Program (UPWP):

The UPWP is the primary document in the required planning document hierarchy through which funding for the principal work activities of the MPO are programmed. These work products include: the Long Range Transportation Plan, the Transportation Improvement Program, and the Public Participation Plan (amendment). Funds allocated to each of the tasks are referred to a PL (planning) funds which are provided to each MPO planning agency for the purpose of supporting the mission and goals of the MPO.

The UPWP outlines the task activities for the transportation planning program for the upcoming fiscal year. Tasks include: administration, data collection and management, UPWP, public involvement, environmental mitigation, transportation systems, (LRTP, TIP, Bicycle and Pedestrian), transportation safety, education and training,
special projects, corridor development and development of Regional Impact. The activities under the Public Involvement task include building or preparing the PPP, doing community outreach, educating the public on the involvement process, and interacting with the public for the MPO. Other procedural steps include:

- Public Involvement for the UPWP document itself includes a thirty (30) day review period prior to MPO policy Board approval for agency and public comment on the draft and similar timeframe for changes that may be made to the draft before ALDOT approval and publication of the final document.
- Notices and agendas for all meetings are U.S. mailed or emailed to stakeholders and interested parties fourteen (14) days prior to the meeting date.
- All meetings are open to the public because public input is encouraged and valued as codified in the Alabama Open Meetings Act 2005-40, p. 55, Art. 1.
- All meetings are subject to the provisions of Alabama Code 36-25A-1 and requirements for public access and involvement.
- All meetings will be advertised by legal notice in a newspaper with city/countywide coverage.
- Amendment to the UPWP requires FHWA and ALDOT approval and may require public participation. The MPO should consult with ALDOT to determine the extent of that participation.
- Copies of documents may be obtained on the web at www.dothan.org or by contacting Mr. Todd McDonald, AICP or Reginald Franklin at the City of Dothan Department of Planning & Development, 126 N. Saint Andrews Street Room 305, P. O. Box 128, Dothan, Alabama 36302, calling (334) 615-4410, Fax (334)615-4419, or emailing tmcdonald@dothan.org or rbfranklin@dothan.org

### 3.5.2. Long Range Transportation Plan (LRTP):

The Long Range Transportation Plan (LRTP) identifies potential projects in the MPA/Study Area to a twenty-year horizon. The LRTP is updated every five years (four years if in non-conformity for Air Quality) and serves as a conduit for public input on a broad range of transportation issues. The LRTP considers all modes of transportation from a regional perspective and must be fiscally constrained (balanced).
• The LRTP will be open to public review and comment for thirty (30) days, and again for thirty (30) days after ALDOT and FHWA review and changes have been made prior to approval of the final draft.

• The MPO will maintain stakeholder and interested party telephone, email, and address listings for the purpose of outreach and generating comment. These will include CAC members, school and church organization members, community organizations and groups, housing authority members, chambers of commerce, and state, federal, and local government agencies and staffs.

• Special outreach within the Metropolitan Planning Area that will include complete listings of churches, businesses, and community leaders in areas with low and moderate income populations.

• Notices will be advertised in a newspaper with city and countywide coverage, mailed or emailed out fourteen (14) days prior to the scheduled meeting.

• Hold at least one (1) open public meeting to receive public comments on the Draft LRTP. An additional public meeting may be held at a different location if needed pending approval from the Policy Board.

• When written or oral comments are received, an analysis, summary, and report on the disposition of the comments are included in the appendices of the Final Long Range Transportation Plan. Changes will be incorporated into the LRTP as appropriate and at the discretion of the Policy Board.

• Members of the MPO staff will be available to answer questions and hear comments from interested citizens’ at all scheduled LRTP meetings and during regular Public Forum periods of the Policy Board and Committee meetings.

• Copies of documents may be obtained on the web at www.dothan.org or by contacting Mr. Todd McDonald, AICP or Reginald Franklin at the City of Dothan Department of Planning & Development, 126 N. Saint Andrews Street Room 305, P. O. Box 128, Dothan, Alabama 36302, calling (334) 615-4410, Fax (334)615-4419, or emailing tmcdonald@dothan.org or rbfranklin@dothan.org.
3.5.3. **Transportation Improvement Program (TIP):**

The Transportation Improvement Program (TIP) is the short-range budget document that allocates funding to specific transportation projects advanced by a member government/sponsor. Projects may be programmed for funding under numerous categories and covers a four-year period. Other state and federal funding sources and programs may contribute to development of the transportation system in the Southeast Wiregrass Area and must be included in the TIP project listings. The TIP is also a fiscally constrained document.

- Amendment to the TIP may require public participation. The MPO should consult with ALDOT to determine the extent of that participation.
- In preparation of the TIP, the MPO will consult with all local governments, federal and state agencies, and other officials responsible for other planning.
- The TIP will be open to public review and comment for thirty (30) days, and again for thirty (30) days after ALDOT and FHWA review and changes have been made prior to approval of the final draft.
- The MPO will maintain stakeholder and interested party telephone, email, and address listings for the purpose of outreach and generating comment. These will include CAC members, school and church organization members, community organizations and groups, housing authority members, chambers of commerce, and state, federal, and local government agencies and staffs.
- Special outreach within the Metropolitan Planning Area that will include complete listings of churches, businesses, and community leaders in areas with low and moderate income populations.
- Notices will be advertised in a newspaper with city and countywide coverage, mailed or emailed out fourteen (14) days prior to the scheduled meeting.
- Hold at least one (1) open public meeting to receive public comments on the Draft TIP. An additional public meeting may be held at a different location if needed pending approval from the Policy Board.
- When written or oral comments are received, an analysis, summary, and report on the disposition of the comments are included in the appendices of the Final TIP. Changes will be incorporated into the TIP as appropriate and at the discretion of the Policy Board.
• Members of the MPO staff will be available to answer questions and hear comments from interested citizens’ at all scheduled TIP meetings and during regular Public Forum periods of the Policy Board and Committee meetings.

• Copies of documents may be obtained on the web at www.dothan.org or by contacting Mr. Todd McDonald, AICP or Reginald Franklin at the City of Dothan Department of Planning & Development, 126 N. Saint Andrews Street Room 305, P. O. Box 128, Dothan, Alabama 36302, calling (334) 615-4410, Fax (334)615-4419, or emailing tmcdonald@dothan.org or rbfranklin@dothan.org

3.5.4. Public Participation Plan (PPP):
Under Section 3.1 the PPP is required under 23 USC 134 (amended by MAP-21 Section 1201 and 1202, July 2012); 42 USC 2000d-1, 7401; 23 CFR 450 and 500; 40 CFR 51 and 93, and then as interpreted in the regulations of 23 CFR 450. Within 450.316 are the specifics for the Plan and they include some or all of the following items that are necessary to ensuring full compliance of the law and participation of the citizens of the Southeast Wiregrass Area MPO in the process.

The Plan outlines activities for informing the public and providing opportunities for public review and comment on the transportation planning process and or proposed transportation improvement projects. Additionally, for Transportation Management Areas (TMA’s) (over 200,000 in population), the Congestion Management Process and the Air Quality Conformity Report for TMA’s in non-attainment for air quality are required. The Southeast Wiregrass Area MPO is in attainment for air quality and is concerned with maintaining and or updating the UPWP, LRTP, TIP, the Bicycle/Ped Plan and the PPP. Accordingly, the following actions will take place in preparation of the PPP update:

• The Public Participation Plan (PPP) will be updated at least every four (4) years, unless directed otherwise by the Alabama Department of Transportation (ALDOT). The MPO may adjust or amend the PPP as needed, with copies submitted for review to ALDOT, who will make further distribution to FHWA, FTA, and other agencies.

• The PPP will be prepared by the MPO with input from the citizens of the MPA, individuals who work in the MPA, local governments, state and federal agencies, and interested parties as provided in 23 CFR 450.316(a).
• Dissemination of written information to public and stakeholder groups is a requisite part of 316(a). Draft versions and the Final PPP will be available for public review and comment for a minimum of forty-five (45) days prior to MPO Policy Board approval, unless otherwise specified by ALDOT.

• Draft versions and the Final PPP document must be approved by ALDOT, FHWA, and FTA.

• Hold at least one (1) open public meeting to receive public comments on the Draft TIP. An additional public meeting may be held at a different location if needed pending approval from the Policy Board.

• Special outreach will be undertaken within the Metropolitan Planning Area that will include complete listings of churches, businesses, and community leaders in areas with low and moderate income populations.

• Notices will be advertised in a newspaper with city and countywide coverage, mailed or emailed out fourteen (14) days prior to the scheduled meeting.

• Members of the MPO staff will be available to answer questions and hear comments from interested citizens’ at all scheduled PPP meetings and during regular Public Forum periods of the Policy Board and Advisory Committee meetings.

• When written and oral comments on the PPP are received, an analysis, summary, and report on the disposition of the comments are included in the appendices of the final Public Participation Plan. Changes will be incorporated into the PPP as appropriate and at the discretion of the Policy Board.

• Amendment to the PPP may require public participation. The MPO should consult with ALDOT to determine the extent of that participation.

• In preparation of the PPP, the MPO will consult with all local governments, federal and state agencies, and other officials responsible for other planning activities affected by the planning process in the Metropolitan Planning Area.

• Copies of documents may be obtained on the web at www.dothan.org or by contacting Mr. Todd McDonald, AICP or Reginald Franklin at the City of Dothan Department of Planning & Development, 126 N. Saint Andrews Street Room 305, P. O. Box 128,
3.5.5. Bicycle and Pedestrian Plan:
By FHWA directive, bicycle and pedestrian planning components have been required in the Long Range Transportation Plan and the Transportation Improvement Program documents for some time. Inclusion in Alabama MPO planning documents took place in 2010. ALDOT joined other state DOTs and approved and implemented a Statewide Bicycle and Pedestrian Plan in the same year.

As a result of the 2010 action, ALDOT required that MPOs in the FY 2012 cycle either have Bicycle/Pedestrian Plans in their UPWP or be working on a Plan, with approval for no later than the Summer of 2013. Those MPOs lacking a Plan must include in their Proposed Work section of the FY 2013 UPWP, specific language for the development of a Bicycle and Pedestrian Plan. The Southeast Wiregrass MPO adopted its Bicycle and Pedestrian Plan in 2011. As a formal planning document, draft and final versions of the Plan are subject to ALDOT and FHWA review and approval. The following activities will be done in preparation of the Bicycle and Pedestrian Plan:

- The MPO may adjust or amend the Bicycle and Pedestrian Plan as desired, with copies submitted for review to ALDOT, who will make further distribution to FHWA and other agencies.
- The Bicycle and Pedestrian Plan will be prepared by the MPO with input from the citizens of the MPA, individuals who work in the MPA, local governments, state and federal agencies, and interested parties as provided in this PPP and 23 CFR 450.316. The BPAC will make a recommendation to the Policy Board for action on the Draft and Final documents.
- Dissemination of written information to public and stakeholder groups is a requisite part of 450.316(a). Draft versions of the Plan will be available for public review and comment for a minimum of thirty (30) days prior to Policy Board approval.
- Drafts and Final Bicycle and Pedestrian Plans must be approved by ALDOT and FHWA.
• Notices will be advertised in a newspaper with city and countywide coverage, mailed or emailed out fourteen (14) days prior to the scheduled meeting.
• Hold at least one (1) open public meeting to receive public comments on the Draft TIP. An additional public meeting may be held at a different location if needed pending approval from the Policy Board.
• Members of the MPO staff will be available to answer questions and hear comments from interested citizens on the Bicycle and Pedestrian Plan at all scheduled meetings and during regular Public Forum periods of the Policy Board and Advisory Committee meetings.
• When written and oral comments on the Bicycle and Pedestrian Plan are received, an analysis, summary, and report on the disposition of the comments are included in the appendices of the final Bicycle and Pedestrian Plan. Changes will be incorporated into the BPP as appropriate and at the discretion of the Policy Board.
• In preparation of the Bicycle and Pedestrian Plan, the MPO will consult with all local governments, federal and state agencies, and other officials responsible for other planning activities affected by the planning process in the Metropolitan Planning Area.
• Copies of documents may be obtained on the web at www.dothan.org or by contacting Mr. Todd McDonald, AICP or Reginald Franklin at the City of Dothan Department of Planning & Development, 126 N. Saint Andrews Street Room 305, P. O. Box 128, Dothan, Alabama 36302, calling (334) 615-4410, Fax (334)615-4419, or emailing tmcdonald@dothan.org or rbfranklin@dothan.org.

3.5.6. Air Quality Public Involvement and Report:
If, after Environmental Protection Agency (EPA) rulemaking, the Dothan urban area is found to be in non-conformity for ground level ozone (O₃), or any other pollutant, the Southeast Wiregrass Area MPO will provide public review and comment opportunities necessary in documenting a process for attaining Air Quality Conformity.

The EPA is scheduled to propose new ground-level ozone attainment levels in July 2013. The National Ambient Air Quality Standards (NAAQS) for ozone are currently .75/.075 (parts per billion/million) depending on reporting method. A new lower threshold range may require the Southeast Wiregrass Area MPO to
develop an Air Quality Conformity Report (ACR) utilizing MOVES2010b software pollution estimates and budgets generated from the Alabama Department of Environmental Management’s (ADEM) Statewide Implementation Plan (SIP).

If it becomes necessary to amend the Transportation Improvement Plan (TIP), the Long Range Transportation Plan (LRTP) or to develop an ACR, the following activities will be undertaken to provide opportunities for public review and comment:

- At least one public meeting to solicit public review and comments on the ACR or Draft TIP or LRTP amendments will be announced and held with MPO staff in attendance.
- A block ad announcement of the public meeting, its date, location and time along with information on other opportunities for public review and comment on the ACR or the amended TIP or LRTP amendments will be published in the local newspaper of general circulation at the beginning of the 25 day review period.
- Meeting announcements and details will be posted on the MPO web page.
- Copies of the ACR or the amended TIP or LRTP amendments will be available on-line, in the EARPDC lobby, or mailed on request for public review and comment for twenty five (25) days after the MPO adopts the Draft document.
- During this 25 day period the CAC will meet and be solicited for comments after a review of the amended TIP or LRTP amendments.
- Special outreach within the Study Area will include hand delivered announcements of public review and comment opportunities to local barber shops, beauty parlors and churches in low income and minority communities.
- Comment forms will accompany all copies of the ACR or the amended TIP or LRTP amendments and can be submitted at any time during the 25 day review period by mail, dropped off in the EARPDC lobby or via email to the MPO.
- All public comments on the ACR or the amended TIP or LRTP amendments will be summarized in a report and provided to the MPO at its regular meeting for review, consideration and response if necessary. Copies of all comments will be included in the appendices of the Final TIP.
Copies of documents may be obtained on the web at www.dothan.org or by contacting Mr. Todd McDonald, AICP or Reginald Franklin at the City of Dothan Department of Planning & Development, 126 N. Saint Andrews Street Room 305, P. O. Box 128, Dothan, Alabama 36302, calling (334) 615-4410, Fax (334)615-4419, or emailing tmcdonald@dothan.org or rbfranklin@dothan.org

3.6. Amendment Process – LRTP, TIP, and other Operations Plans

The amendment process involves both a formal approval process and also a system for processing more modest or minor adjustments to TIP projects. The Federal Highway Administration (FHWA) - Alabama Division and the Alabama Department of Transportation (ALDOT) have agreed that a formal TIP amendment is required for a “highway-oriented” project when one or more of the following criteria are met:

- Adds a new project
- Deletes a project
- A project cost increase exceeds 20% or $1,000,000, whichever is less, or an action adversely affecting fiscal constraint
- Change to a project start or completion date
- Changes to the scope or the termini description of the project

A change that does not meet any of these criteria may be processed as an administrative modification (see below), subject to DOT approval of this procedure by the MPO policy board. Once approved, the MPO may proceed, requiring only signature of the chairperson and attestation. Existing 23 CFR 450 regulations retained by MAP-21, include a provision for an administrative modification (23 CFR450.104) which includes the following definition:

*Administrative modification* means a minor revision to a long-range statewide or metropolitan transportation plan, Transportation Improvement Program (TIP), or Statewide Transportation Improvement Program (STIP) that includes minor changes to project/project phase costs, minor changes to funding sources of previously-included projects, and minor changes to project/project phase initiation dates. An administrative modification is a revision that does not require public review and comment, re-demonstration of fiscal constraint, or a conformity determination (in non-attainment and maintenance areas).
4.0 Southeast Wiregrass Area MPO Staff

The MPO consists of one employee of the City of Dothan Department of Planning and Development. The MPO Transportation planner administers and manages the transportation planning program in an efficient manner by administering all MPO documents in accordance with the 3-C process, maintaining Title VI compliance and Federal drug-free work place requirements, providing administrative support to all MPO proceedings, providing MPO Policy/TAC/Citizens Advisory Committees with appropriate information and maintaining accurate minutes and records of MPO proceedings. The following activities include but are not limited to the public participation activities conducted by the MPO staff:

1. Set quarterly MPO meetings and agendas
2. Organize MPO Projects
3. Manage LRTP, PPP, TIP, and UPWP w/ updates
4. Submit MPO invoices, semi-annual, and cost allocation reports
5. Work with MPO members on project submittal and removals
6. Review/monitor Funding Availability Report
7. Update, monitor road classification functions
8. Work with CUBE/TRANPLAN travel modeling software
9. Involvement with any Transportation related project(s) at the local and state level

4.1. Meeting Contact and Information

All MPO Policy Board and TAC meetings are held at the Dothan Civic Center on a quarterly basis unless otherwise specified. All regular and “special called” meetings are advertised in the paper at least (14) days prior to the meeting date and must conform to the requirements of the Alabama Open Meetings Act 2005-40 and are open to the public. All MPO meetings must also accommodate persons with special needs. Venues should be ADA504 compliant (wheelchair accessible) and meeting notices will provide a call-in number at least 24 hours in advance for citizens requiring assistance. For all inquiries regarding the Southeast Wiregrass MPO can be made to Todd McDonald, AICP, Planning Director or Reginald Franklin, Transportation Planner, as follows:
5.0 Performance Measurement Process

5.1. Livability Principles and Indicators

Increasingly, federal and state agencies are using Performance Measures as a way of ensuring greater accountability for the expenditure of public funds in an ever growing number of programs and activities across a variety of disciplines. Within the transportation sector and the planning processes associated with transportation infrastructure development, ALDOT has adopted the Livability Principles and Indicators as a sustainability measurement against future actions.

The Livability Principles and Indicators are described in the narrative and individual task sections of each draft and final version of the Unified Planning Work Program. The Principles shown are established by federal law and cannot be changed by the MPO. However, Alabama MPOs are encouraged to employ or adapt those Indicators they feel best reflect their local conditions and needs and that can be easily tracked over time and presented in tables, charts, or GIS mapping within the following planning documents:

1. Long Range Transportation Plan
2. Transportation Improvement Program
3. Bicycle and Pedestrian Plan
4. Public Participation Plan
5. Congestion Management Process
6. Air Quality Conformity Report (applicable to those MPOs in non-conformity status)
All planning tasks must be measured against these Livability Principles:

1. Provide more transportation choices
2. Promote equitable, affordable housing
3. Enhance economic competitiveness
4. Support existing communities
5. Coordinate policies and leverage investment
6. Value Communities and neighborhoods

As a measure of sustainability of these principles, the MPO will provide the following Livability Indicators:

1. Percent of households utilizing transit service
2. Vehicle miles traveled per household
3. Percent of household income spent on housing and transportation
4. Transportation cost per household
5. Percent of housing units within a .5 miles of primary employment centers
6. Percent of transportation investment from the Long Range Transportation Plan (LRTP) dedicated to enhancing accessibility of existing transportation facilities
7. Percent of transportation projects where more than one federal funding source is utilized
8. Percent of housing located in a walkable distance of retail services and recreational facilities (e.g. community centers, parks)
9. Automobile greenhouse gas emissions per household
5.2. Performance Evaluation

The MPO listed some techniques to evaluate the effectiveness of this plan. These techniques along with their evaluation criteria, performance goals, and methods indicate how the MPO will give all citizens the opportunity to participate in the Southeast Wiregrass Area MPO transportation planning process. The following procedures will be used to evaluate the effectiveness of the methods and goals listed in this document:

<table>
<thead>
<tr>
<th>Public Participation Techniques</th>
<th>Evaluation Criteria</th>
<th>Performance Goal</th>
<th>Methods to meet Goal(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public Participation</td>
<td>Attendance, calls, and comments</td>
<td>N/A</td>
<td>Update every 3 years to improve strategies and methods</td>
</tr>
<tr>
<td>Advisory Committees</td>
<td>Attendance</td>
<td>Maintain an average attendance of 50% or more</td>
<td>Generate consistent meeting dates and send out materials before meetings</td>
</tr>
<tr>
<td>MPO Website</td>
<td>Total number of inquiries (calls, letters, emails, etc.)</td>
<td>Number of site visits per month</td>
<td>Provide recent news, upcoming events, and other reference data</td>
</tr>
<tr>
<td>Public Hearings</td>
<td>Attendance, calls, and comments</td>
<td>Achieve a minimum attendance of 10 citizens at each public hearing</td>
<td>Schedule meetings at convenient times/locations and increase awareness of meetings</td>
</tr>
<tr>
<td>Mailing and Address lists</td>
<td>Attendance, calls, and comments</td>
<td>Ensure all potential stakeholders are included</td>
<td>Continue to update and maintain listings</td>
</tr>
<tr>
<td>Data/fact sheets and surveys</td>
<td>Attendance, calls, and comments</td>
<td>N/A</td>
<td>Encourage responses and comments</td>
</tr>
<tr>
<td>Surveys</td>
<td>Number of responses</td>
<td>5% response rate of the total sample</td>
<td>Encourage responses and comments</td>
</tr>
<tr>
<td>Public Relations</td>
<td>Number of local and regional meetings and events attended</td>
<td>N/A</td>
<td>Represent the MPO at all related Transportation related events and meetings</td>
</tr>
<tr>
<td>Display Ads</td>
<td>Attendance, calls, and comments</td>
<td>Compare posted locations versus attendance</td>
<td>Look for better locations to post Ads and notices at population centers</td>
</tr>
</tbody>
</table>
6.0 Appendices
6.1 Abbreviations and Acronyms
### Appendix 6.1: Abbreviations and Acronyms

<table>
<thead>
<tr>
<th>Abbreviation</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>3-C</td>
<td>Comprehensive, Cooperative, and Continuing</td>
</tr>
<tr>
<td>ADA</td>
<td>Americans with Disabilities Act</td>
</tr>
<tr>
<td>ADEM</td>
<td>Alabama Department of Environmental Management</td>
</tr>
<tr>
<td>ALDOT</td>
<td>Alabama Department of Transportation</td>
</tr>
<tr>
<td>APA</td>
<td>American Planning Association</td>
</tr>
<tr>
<td>ATPA</td>
<td>Alabama Transportation Planning Association</td>
</tr>
<tr>
<td>ATS</td>
<td>ALDOT Technical Services</td>
</tr>
<tr>
<td>AQ</td>
<td>Air Quality</td>
</tr>
<tr>
<td>BPAC</td>
<td>Bicycle and Pedestrian Advisory Committee</td>
</tr>
<tr>
<td>CAC</td>
<td>Citizens Advisory Committee</td>
</tr>
<tr>
<td>CAD</td>
<td>Computer Aided Design</td>
</tr>
<tr>
<td>CFR</td>
<td>Code of Federal Regulations</td>
</tr>
<tr>
<td>COOP</td>
<td>Continuity of Operations Plan</td>
</tr>
<tr>
<td>DBE</td>
<td>Disadvantaged Business Enterprise</td>
</tr>
<tr>
<td>DOT</td>
<td>Department of Transportation</td>
</tr>
<tr>
<td>DRI</td>
<td>Developments of Regional Impact</td>
</tr>
<tr>
<td>FAS</td>
<td>Federal Aid System</td>
</tr>
<tr>
<td>EPA</td>
<td>Environmental Protection Agency</td>
</tr>
<tr>
<td>ESRI</td>
<td>Environmental Scientific Research Institute</td>
</tr>
<tr>
<td>ETS</td>
<td>Environmental Technical Section</td>
</tr>
<tr>
<td>FTA</td>
<td>Federal Transit Administration</td>
</tr>
<tr>
<td>FY</td>
<td>Fiscal Year</td>
</tr>
</tbody>
</table>
GIS  Geographic Information System
GHG  Greenhouse Gases
ITS  Intelligent Transportation System
LRTP  Long Range Transportation Plan
MAP-21  Moving Ahead for Progress in the 21st Century
MPA  Metropolitan Planning Area
MPO  Metropolitan Planning Organization
MOVES  Motor Vehicle Emission Simulator
NAAQS  National Ambient Air Quality Standards
NEPA  National Environmental Policy Act
NHS  National Highway System
O₃  Ground level ozone is an air pollutant resulting from chemical reactions between nitrogen and certain volatile organic compounds (VOCs) emitted through fossil fuel exhaust and other sources.
PL  Planning Funds
PM₂.₅  Pollution in the form of tiny particles or droplets in the air that are two and one half microns or less in width.
PPP  Public Participation Plan (or Process depending on use)
SAFETEA-LU  Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users
SEARP&DC  Southeast Alabama Regional Planning and Development Commission
SIP  Statewide Implementation Plan
SPR  State Planning and Research
STIP  Statewide Transportation Improvement Program
TAC  Technical Advisory Committee
TAP  Transportation Alternatives Program
TAZ  Traffic Analysis Zone
<table>
<thead>
<tr>
<th>Acronym</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>TEA-21</td>
<td>Transportation Equity Act for the 21st Century</td>
</tr>
<tr>
<td>TDP</td>
<td>Transit Development Plan</td>
</tr>
<tr>
<td>TIP</td>
<td>Transportation Improvement Program</td>
</tr>
<tr>
<td>TSM</td>
<td>Transportation System Management</td>
</tr>
<tr>
<td>UPWP</td>
<td>Unified Planning Work Program</td>
</tr>
<tr>
<td>USC</td>
<td>United States Code</td>
</tr>
</tbody>
</table>
6.2 Southeast Wiregrass Area MPO Urban and Study Area Map
Appendix 6.2: Southeast Wiregrass Area MPO Urban and Study Area Map

Southeast Wiregrass Metropolitan Planning Organization
Dothan Urbanized Area Map
Dale, Henry, Geneva, & Houston Counties

Legend
- Railroad
- Alabama State Highway
- United States Highway
- Roads
- County Boundary
- Municipalities
- Urbanized Area
- Study Area

Source: U.S. Census 2010

Southeast Wiregrass Area MPO
2013 Public Participation Plan
6.3 Southeast Wiregrass Area MPO Livability Principles and Indicators
Appendix 6.3: Southeast Wiregrass Area MPO Livability Principles and Indicators

Livability Principles and Indicators

1. Provide more transportation choices

Develop safe, reliable and economical transportation choices to decrease household transportation costs, reduce our nation’s dependence on foreign oil, improve air quality, reduce greenhouse gas emissions and promote public health.

Indicator(s)

- Percentage of workforce using transit service:

<table>
<thead>
<tr>
<th>Means of Transportation to Work</th>
<th>Dothan-Enterprise-Ozark, AL CSA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mode of Transportation</td>
<td>Estimate</td>
</tr>
<tr>
<td>Total:</td>
<td>102,591</td>
</tr>
<tr>
<td>Car, truck, or van:</td>
<td>97,492</td>
</tr>
<tr>
<td>Drove alone</td>
<td>88,636</td>
</tr>
<tr>
<td>Carpooleled:</td>
<td>8,856</td>
</tr>
<tr>
<td>Bus or trolley bus</td>
<td>384</td>
</tr>
<tr>
<td>Taxi cab</td>
<td>10</td>
</tr>
<tr>
<td>Motorcycle</td>
<td>109</td>
</tr>
<tr>
<td>Bicycle</td>
<td>93</td>
</tr>
<tr>
<td>Walked</td>
<td>713</td>
</tr>
<tr>
<td>Other means</td>
<td>1,840</td>
</tr>
<tr>
<td>Worked at home</td>
<td>1,950</td>
</tr>
</tbody>
</table>

Source: U.S. Census 2011 ACS 1-year estimates

- Vehicle miles traveled per household:

<table>
<thead>
<tr>
<th>Vehicle Miles Traveled (VMT) per household</th>
<th>Southeast Wiregrass Area MPO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Miles</td>
<td>Population</td>
</tr>
<tr>
<td>&lt; 16,000 Annual Miles</td>
<td>0</td>
</tr>
<tr>
<td>16,000 to 18,500 Annual Miles</td>
<td>2,421</td>
</tr>
<tr>
<td>18,500 to 21,000 Annual Miles</td>
<td>43,350</td>
</tr>
<tr>
<td>21,000 to 26,000 Annual Miles</td>
<td>39,537</td>
</tr>
<tr>
<td>26,000 + Annual Miles</td>
<td>3,266</td>
</tr>
<tr>
<td>Total</td>
<td>88,574</td>
</tr>
</tbody>
</table>

Source: Housing and Transportation Affordability Index 2011
2. Promote equitable, affordable housing

Expand location- and energy-efficient housing choices for people of all ages, incomes, races and ethnicities to increase mobility and lower the combined cost of housing and transportation.

Indicator(s)

- Percentage of household income spent on housing and transportation:

<table>
<thead>
<tr>
<th>Percentage of household income spent on housing and transportation</th>
<th>Southeast Wiregrass Area MPO</th>
</tr>
</thead>
<tbody>
<tr>
<td>% of Income</td>
<td>Population</td>
</tr>
<tr>
<td>Less than 40 %</td>
<td>0</td>
</tr>
<tr>
<td>40 to 45 %</td>
<td>2,421</td>
</tr>
<tr>
<td>45 to 50 %</td>
<td>4,519</td>
</tr>
<tr>
<td>50 to 60 %</td>
<td>52,978</td>
</tr>
<tr>
<td>60 + %</td>
<td>28,656</td>
</tr>
<tr>
<td>Total</td>
<td>88,574</td>
</tr>
</tbody>
</table>

Source: Housing and Transportation Affordability Index 2011

- Transportation costs per household:

<table>
<thead>
<tr>
<th>Annual Transportation Costs per Household</th>
<th>Southeast Wiregrass Area MPO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Costs</td>
<td>Households</td>
</tr>
<tr>
<td>Less than $12500</td>
<td>0</td>
</tr>
<tr>
<td>$12,500 to $13,500</td>
<td>17,342</td>
</tr>
<tr>
<td>$13,500 to $14,300</td>
<td>6,576</td>
</tr>
<tr>
<td>$14,300 to $15,400</td>
<td>6,050</td>
</tr>
<tr>
<td>More than $15400</td>
<td>3,979</td>
</tr>
<tr>
<td>Total</td>
<td>33,947</td>
</tr>
</tbody>
</table>

Source: Housing and Transportation Affordability Index 2011

3. Enhance economic competitiveness

Improve economic competitiveness through reliable and timely access to employment centers, educational opportunities, services and other basic needs by workers as well as expanded business access to markets.
Indicator(s)

- Percent of housing units within a 0.5 miles of primary employment centers:

<table>
<thead>
<tr>
<th>Travel Time to Work</th>
<th>Dothan-Enterprise-Ozark, AL CSA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Travel Time</td>
<td>Estimate</td>
</tr>
<tr>
<td>Total:</td>
<td>100,641</td>
</tr>
<tr>
<td>Less than 5 minutes</td>
<td>3,557</td>
</tr>
<tr>
<td>5 to 9 minutes</td>
<td>11,925</td>
</tr>
<tr>
<td>10 to 14 minutes</td>
<td>18,918</td>
</tr>
<tr>
<td>15 to 19 minutes</td>
<td>16,990</td>
</tr>
<tr>
<td>20 to 24 minutes</td>
<td>15,785</td>
</tr>
<tr>
<td>25 to 29 minutes</td>
<td>6,424</td>
</tr>
<tr>
<td>30 to 34 minutes</td>
<td>15,420</td>
</tr>
<tr>
<td>35 to 39 minutes</td>
<td>1,945</td>
</tr>
<tr>
<td>40 to 44 minutes</td>
<td>1,878</td>
</tr>
<tr>
<td>45 to 59 minutes</td>
<td>4,907</td>
</tr>
<tr>
<td>60 to 89 minutes</td>
<td>1,492</td>
</tr>
<tr>
<td>90 or more minutes</td>
<td>1,400</td>
</tr>
</tbody>
</table>

Source: U.S. Census 2011 ACS 1-year estimates

4. Support existing communities

Target federal funding toward existing communities – through such strategies as transit-oriented, mixed-use development and land recycling – to increase community revitalization, improve the efficiency of public works investments, and safeguard rural landscapes.

Indicator(s)

- Percent of transportation investment from the Long Range Transportation Plan (LRTP) dedicated to enhancing accessibility of existing transportation facilities: Approximately: 98%

5. Coordinate policies and leverage investment

Align federal policies and funding to remove barriers to collaboration, leverage funding and increase the accountability and effectiveness of all levels of government to plan for future growth, including making smart energy choices such as locally generated renewable energy.

Indicator(s)

- Percent of transportation projects where more than one federal funding source is utilized: 0% percent
6. Value communities and neighborhoods

Enhance the unique characteristics of all communities by investing in healthy, safe and walkable neighborhoods – rural, urban or suburban.

Indicator(s)

- Percent of housing located in a walkable distance of retail services and recreational facilities (e.g. community centers, parks):
  Data to be added later

- Automobile greenhouse gas emissions per household:

<table>
<thead>
<tr>
<th>Automobile Greenhouse Gas Emissions Per</th>
<th>Southeast Wiregrass Area MPO</th>
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<tbody>
<tr>
<td>Tonnes/Year</td>
<td>Households</td>
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<tr>
<td>&lt; 3.3 Tonnes/Year</td>
<td>0</td>
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<tr>
<td>3.3 to 5.1 Tonnes/Year</td>
<td>0</td>
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<tr>
<td>5.1 to 6.5 Tonnes/Year</td>
<td>971</td>
</tr>
<tr>
<td>6.5 to 8.6 Tonnes/Year</td>
<td>8,267</td>
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<td>8.6 + Tonnes/Year</td>
<td>24,709</td>
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<tr>
<td>Total</td>
<td>33,947</td>
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Source: Housing and Transportation Affordability Index 2011
6.4 Southeast Wiregrass Area MPO Sample Sign-in Sheet
<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
<th>City, State, and Zip</th>
<th>Telephone</th>
<th>Email (Optional)</th>
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</tbody>
</table>
6.5 Southeast Wiregrass Area MPO Sample Comment Form
Appendix 6.5: Southeast Wiregrass Area MPO Sample Comment Form

Comment Form

Southeast Wiregrass Metropolitan Planning Organization

Project: [Project Name]
Comment Period: [Dates]

Date: __________________ Name: ___________________________
Address: ________________________________________________
Phone: _______________ Email: _____________________________

Comments:
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________

Please Return or mail your comments to:
The City of Dothan
Southeast Wiregrass Area MPO
P.O. Box 2128
126 N. Saint Andrews Street Rm. 305
Dothan, AL 36303
Ph: (334) 615-4410
Fx: (334) 615-4419
Or e-mail your comments to rbf franklin@dothan.org
6.6 Public Review and Comment Documentation
PUBLIC NOTICE

The Southeast Wiregrass Area Metropolitan Planning Organization (MPO) will hold a public hearing on Tuesday, October 22, 2013 at 6:00 p.m. in Meeting Room D located on the first floor of the Dothan Civic Center at 126 North St. Andrews Street.

This meeting is to get public input on the 2013 Southeast Wiregrass Area Metropolitan Planning Organization (MPO) Public Participation Plan. The purpose of this plan is to be consistent with the intent of the MAP-21 final rules to provide for an open process with free exchange of information and opportunity for public input at all stages of the transportation planning process, as well as all scheduled MPO meetings. There will be a 45 day review and comment period beginning on October 8th, 2013 through November 22nd, 2013.

The draft 2013 Public Participation Plan for the Southeast Wiregrass MPO area document and comment form can be downloaded from our website at www.dothan.org. The document and comment forms are also available at the following locations:

- Dothan City Hall, Department of Planning & Development
  126 N. Saint Andrews St. Room 305

- Dothan-Houston County Library
  212 West Burdeshaw Street

- Southeast Alabama Regional Planning & Development Commission
  462 N Oates St

- Wiregrass Transit Authority
  201 Depot St

Additional information about this meeting can be obtained from the City of Dothan Planning and Development Office, Room 305, Dothan Civic Center, from 8:00 a.m. to 5:00 p.m. or by contacting Todd McDonald, (334) 615-4410 or Reginald Franklin, (334) 615-4414. The meeting is open to the public. Comments can be emailed to rfranklin@dothan.org or sent by mail to:

Reginald Franklin
City of Dothan
Southeast Wiregrass Area MPO
P.O. Box 2128
Dothan, AL 36302-2128
L197926

IN THE PROBATE COURT OF HOUSTON COUNTY, ALABAMA

In the matter of the Estate of ROY D. HOLLY, deceased

NOTICE OF APPOINTMENT TO BE PUBLISHED BY EXECUTRIX

Letters Testamentary of said deceased having been granted to the undersigned on the 18th day of September, 2013, by the Honorable Patrick D. Darroport, Judge of Probate Court of Houston County, Alabama, notice is hereby given that all persons having claims against said estate are hereby required to present the same within the time allowed by law or the same will be barred.

/s/ Margaret A. Holly
Peter A. McElhiney
Attorney for Estate

L197946

PUBLIC NOTICE

Notice is hereby given by the Building Official of the City of Dothan, Alabama, that the following properties have been determined to be in an unsafe condition and must be remedied as outlined within the 2013 Public Participation Plan.

Sudoku

Page 40
### Affidavit of Publication of Legal Notice

**State of Alabama**

**Houston County**

Before me, a notary public in and for the county and state above listed, personally appeared **Alice Truwick**, who, by me duly sworn, deposes and says that:

"My name is **Alice Truwick**, I am the Legal Manager of the 'Dothan Eagle'."

The Newspaper published the attached legal notice in the issue of: 10/09/2013

Newspaper reference: 000670117

The sum charged for publications was $350.00.

The charges by the Newspaper for said publication does not exceed the lowest actual classified rate paid by commercial customers for an advertisement of similar size and frequency in the name newspaper(s) in which the public notice appeared.

There are no agreements between the Newspaper and the officer or attorney charged with the duty of placing the attached legal advertising notice whereby any advantage, gain or profit accrued to said officer or attorney.

**Affiant**

Sworn and subscribed this 23rd day of October, 2013

**Notary Public State of Alabama**

**My Commission Expires**

March 22, 2017

---

### Legal Notices

<table>
<thead>
<tr>
<th>Date</th>
<th>Category</th>
<th>Description</th>
<th>Ad Size</th>
<th>Total Cost</th>
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</thead>
<tbody>
<tr>
<td>10/09/2013</td>
<td>Legal Notice</td>
<td>L197048 MPO Public Notice</td>
<td>1 x 4½L</td>
<td>350.00</td>
</tr>
</tbody>
</table>

---

**Alabama Community Newspapers Advertising Affidavit**

P.O. Box 280
Dothan, AL 36302
(866) 281-6444

CITY OF DOTHAN
P.O. Box 2128
DOTHAN, AL 36302

### Affidavit of Publication of Legal Notice

**State of Alabama**

**Houston County**

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**Affiant**

Sworn and subscribed this 23rd day of October, 2013

**Notary Public State of Alabama**

**My Commission Expires**

March 22, 2017

---

**THIS IS NOT A BILL. PLEASE PAY FROM INVOICE. THANK YOU**
Southeast Wiregrass Metropolitan Planning Organization
Public Hearing Sign-in Sheet
2013 Public Participation Plan
Meeting Room D – 1st Floor Dothan Civic Center
Dothan Civic Center
126 North Saint Andrews Street
Dothan, AL 36302

<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
<th>City, State, and Zip</th>
<th>Telephone</th>
<th>Email (Optional)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Charles Metzger</td>
<td>1443 Eddings Rd</td>
<td>Dothan AL 36301</td>
<td>334-3614</td>
<td><a href="mailto:cmetzger@dothan.org">cmetzger@dothan.org</a></td>
</tr>
<tr>
<td>Todd McDonald</td>
<td>1 Walford Place</td>
<td>Dothan AL 36301</td>
<td>334-4029</td>
<td><a href="mailto:ToddMcDonald@dothan.org">ToddMcDonald@dothan.org</a></td>
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