



# APPLICATION FOR BUILDING VARIANCE

## LETTER OF "DE MINIMIS"

Department of Planning & Development

P.O. Box 2128

Dothan, Alabama 36302-2128

334-615-4410 – Office; 334-615-4419 – Facsimile

In accordance with [Sec. 114-102](#) of the Zoning Ordinance of Dothan, Alabama, violations of these regulations requiring a variance of ten (10) percent or less of the dimensional regulations of the district may be issued upon request a "letter of de minimis" from the administrative official. Letters of de minimis are not variances and do not legitimize any encroachment that may exist. A letter of de minimis may not be requested for encroachments exceeding twelve (12) inches. Any alteration of the premises that results in an increase in the extent of the violation and any subsequent or additional and separate violation shall void this letter of the de minimis and shall be subject to appropriate action.

APPELLANT NAME: \_\_\_\_\_ CONTACT PHONE: \_\_\_\_\_

(If not Property Owner)

ADDRESS: \_\_\_\_\_

Street

City/State/ZIP

PROPERTY OWNER: \_\_\_\_\_ CONTACT PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

Street

City/State/ZIP

PROPERTY LOCATION: \_\_\_\_\_

(If different from above or Subdivision Name, Lot Number, and Block)

TYPE OF ENCROACHMENT:  Front Yard  Side Yard  Rear Yard  Street Side Yard

Amount of Encroachment into Setback (Inches) as shown on attached scaled As-Built Survey: \_\_\_\_\_

JUSTIFICATION FOR LETTER OF DE MINIMIS: \_\_\_\_\_

\_\_\_\_\_  
Applicant Name (Please Print in Blue Ink)

\_\_\_\_\_  
Applicant Signature (In Blue Ink)

<b><u>Office Use Only:</u></b>	
_____ Receipt Number	_____ Date of Receipt
_____ Zoning District	_____ Case Number
_____ Case Manager	