

**COMMUNITY DEVELOPMENT ADVISORY COMMITTEE (CDAC)  
NOVEMBER 20, 2025  
MEETING MINUTES**

The Community Development Advisory Committee (CDAC) met on Thursday, November 20, 2025, at 1:30 p.m. in the Board Room, on the second floor of the Civic Center at 126 N. St. Andrews Street.

Chair Anita D Weatherington called the meeting to order at 1:30 p.m.

- 1. Members' Present:** Chair Anita D. Weatherington; Vice-Chair Twyla Williams; Buford George; Cheryl Gibson; Victor (Coach) Laurie; and Lyle Peluso.  
**Members absent:** Ruby Harris  
**Others Present:** Tera Wells, Community Development Block Grant (CDBG) Program Administrator, Todd McDonald, AICP, Planning and Development Director, and Shanika Gilbert, Secretary.
- 2. Approval of Agenda**  
*Mr. Peluso made a motion to approve the agenda, Ms. Gibson seconded, and the motion passed.*
- 3. Approval of Meeting Minutes**  
*Mr. Peluso made a motion to approve the October 16, 2025, meeting minutes. Mr. George seconded, and the motion passed.*
- 4. Old Business**
  - a. PY 2025 Subrecipient Orientation**
    - Ms. Wells stated that this orientation is for the 2025 awardees.
    - Ms. Wells stated that the orientation will be held at the Dothan Houston County Library on December 3, 2025, at 10:30 am.
    - Ms. Wells stated that all recipients have been notified about the orientation.
    - Ms. Wells stated that she will discuss CDBG Procurement, Davis-Bacon, reimbursement, basic recording, etc.
    - Ms. Weatherington stated that two weeks was not enough time for advertising purposes.
    - Ms. Wells explained that the orientation is only for subrecipients that were awarded funding.
    - Mr. Laurie asked how many recipients received funding.
    - Ms. Wells stated that there were 20 subrecipients.
  - b. Review Draft 2026 Competitive Funding Schedule**
    - Ms. Wells stated the December 18, 2025, meeting is on the calendar.
    - Ms. Wells stated that she looked at previous December meetings, and they had been cancelled.
    - Ms. Wells stated that the Committee can vote if they would like to meet in December or resume in January.
    - Ms. Williams asked Ms. Wells if she had any important information to discuss in December.
    - Ms. Wells stated that all important information is being discussed today.  
Ms. Weatherington asked for a motion. *Ms. Williams made a motion to cancel the December 18, 2025, meeting. Ms. Gibson seconded, and the motion passed unanimously.*
  - c. PY 2025 Annual Action Plan and HUD Approval Status**
    - Ms. Wells stated that as of November 13, 2025, HUD staff have returned to the office.
    - Ms. Wells stated that she did reach out to HUD to check the status of the AAP.
    - Ms. Wells stated that HUD would review and try to approve before Thanksgiving.
    - Ms. Williams stated that if the applications are approved by HUD, the subrecipients could sign their agreements on December 3, 2025, at the orientation.
    - Ms. Weatherington asked if a date had been set for the application training.
    - Ms. Wells stated not yet, but she will send out the time, location, and date soon.

**5. New Business**

**a. PY 2024 CAPER Draft and Public Comment Period**

- Ms. Wells stated that at the end of every program year, a Consolidated Annual Performance and Evaluation Report (CAPER) is created to see the progress of the projects that were funded.
- Ms. Wells stated that she is working with Melissa from Mosaic to ensure that the success stories and numbers are entered into IDIS.
- Ms. Wells stated that the draft document will be available for comment from December 1, 2025, until December 15, 2025.
- Ms. Wells stated that it has been posted on the City of Dothan website.
- Ms. Wells stated that it will go to the City Commission for approval on December 16, 2025.
- Ms. Wells stated that if the CAPER is approved it will be submitted to HUD by December 29, 2025.

**b. PY2024 Success Stories**

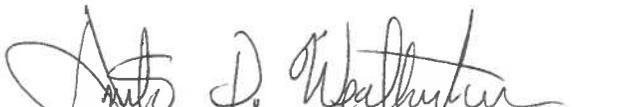
- See attachment #2.
- Ark Dothan, Inc. used funds to install new windows.
- Lifted Higher Ministries used funds for a billboard.
- Legal Services of Alabama used funds to prevent homelessness.

**6. Public Comments: None.**

**7. Adjourn:**

***Ms. Gibson made a motion to adjourn, Mr. Peluso seconded, and the motion passed.***

The meeting ended at 1:57 p.m. The next regular meeting date is Thursday, January 15, 2026.

  
\_\_\_\_\_  
Chair, Anita D. Weatherington

  
\_\_\_\_\_  
Shanika Gilbert, Secretary