

## Public Review Notice

The Southeast Wiregrass Area Metropolitan Planning Organization (MPO) is in the process of approving the FY 2026 Unified Planning Work Program (UPWP). As required, the documents must have a 14-day review and comment period to get public input on the plan. The public review period begins on Saturday, August 16<sup>th</sup>, 2025 and ends on Saturday, August 30, 2025.

The UPWP organizes the transportation planning activities by work task for the Southeast Wiregrass Area Metropolitan Planning Organization (MPO). The UPWP also outlines budget allocations for each work task in the upcoming Fiscal Year.

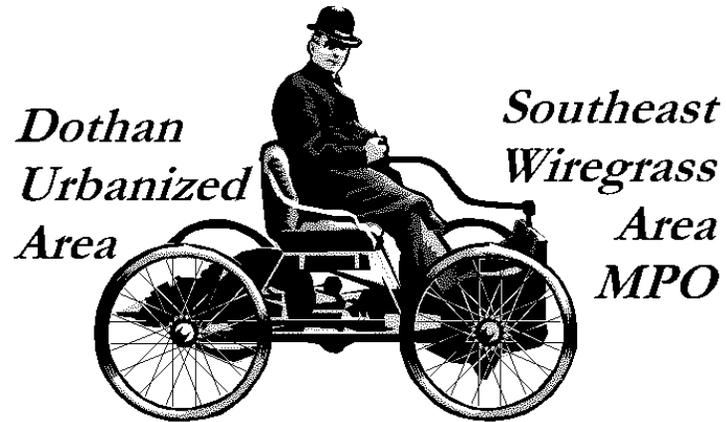
The Final Draft FY 2026 UPWP document and comment forms can be downloaded from our website at [www.dothan.org](http://www.dothan.org) under Documents for Public Review in the Transportation Planning section of the Department of Planning & Development.

Additional information about this document can be obtained from the City of Dothan Planning and Development Office, Room 305, Dothan Civic Center, from 8:00 a.m. to 5:00 p.m. or by contacting Todd McDonald, (334) 615-4410 or Reginald Franklin, (334) 615-4414. Comments can be emailed to [rfranklin@dothan.org](mailto:rfranklin@dothan.org) or sent by mail to:

City of Dothan  
Southeast Wiregrass Area MPO  
P.O. Box 2128  
Dothan, AL 36302-2128



**DRAFT**



# FY 2026 Unified Planning Work Program

Effective:

October 1, 2025 - September 30, 2026

Prepared by:

Southeast Wiregrass

Metropolitan Planning Organization

In cooperation with:

Alabama Department of Transportation

# **Southeast Wiregrass Area Metropolitan Planning Organization**

## **Unified Planning Work Program for the Dothan Urbanized Area FY 2026**

This document is posted on the internet at

[www.dothan.org](http://www.dothan.org)

For additional information regarding this document, please contact:

Southeast Wiregrass Area Metropolitan Planning Organization (MPO)

City of Dothan Department of Planning and Development

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**Date adopted: 08-28-2025**

**Date amended:**

This Unified Planning Work Program was prepared as a cooperative effort of the U.S. Department of Transportation (USDOT), Federal Highway Administration (FHWA), Federal Transit Administration (FTA), Alabama Department of Transportation (ALDOT), and the City of Dothan Department of Planning and Development as a requirement of Title 23 USC 134 and 135 (amended by Infrastructure Investment and Jobs Act, Sections 11201, November 2021). The contents of this document do not necessarily reflect the official views or policies of the U. S. Department of Transportation.

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## **Southeast Wiregrass Area Metropolitan Planning Organization Policy Committee**

### **Voting Members**

Mayor Mark Saliba, **MPO Chairman** - City of Dothan  
Mr. John Ferguson - City of Dothan Commission  
Mr. David Crutchfield - City of Dothan Commission  
Mayor Carole Barfield - City of Ashford  
Mayor Ray Marler - Town of Headland  
Mayor Billy M. Snell Jr. - Town of Taylor  
Mayor Randy Roland - Town of Cowarts  
Mayor Jackie Kirkland - Town of Grimes  
Mayor Jason Reneau - Town of Kinsey  
Mayor Cindy Gary - Town of Midland City  
Mayor Thomas L. Skeen - Town of Napier Field  
Mayor Bobby Boreland Jr., **MPO Vice-Chairman** - Town of Pinckard  
Mayor Kimberly Trotter - Town of Rehobeth  
Mayor Cindy Blue - Town of Webb  
Commissioner Steve McKinnon - Dale County Commission, Chairman  
Honorable David Money - Henry County Commission, Chairman  
Honorable Toby Seay - Geneva County Commission, Chairman  
Commissioner Brandon Shoupe – Houston County Commission, Chairman  
Commissioner Doug Sinquefield - Houston County Commission  
Mr. Steven Graben - Southeast Region Engineer, Alabama Department of Transportation

### **Non-voting Members**

Mr. Mark Bartlett, P.E. - Federal Highway Administration  
Mr. Brad Lindsey, P.E. – State Local Transportation Engineer  
Alabama Department of Transportation  
Mr. Scott Farmer - Executive Director, Southeast Alabama Regional Planning & Development  
Commission  
Miss Yvette Taylor, PhD – Region IV Community Planner, Federal Transit Administration

### **MPO Staff**

Mr. Todd McDonald, AICP - Director of Planning and Development, City of Dothan  
Mr. Reginald Franklin - Transportation Planner, City of Dothan

**Southeast Wiregrass Area Metropolitan Planning Organization  
Technical Advisory Committee**

Randy Morris –City Manager, City of Dothan  
Tommy Wright – Public Works Director, City of Dothan  
Bart Barefoot – Assistant Public Works Director, City of Dothan  
Barkley Kirkland - County Engineer, Houston County Road and Bridge Department  
Tyler Reeder - Assistant County Engineer, Houston County Road and Bridge Department  
Matthew Murphy - County Engineer, Dale County Road & Bridge Department  
Chris Champion - County Engineer, Henry County Road Department  
Chad Granberry – Assistant County Engineer, Henry County Road Department  
Justin Barfield - County Engineer, Geneva County Road & Bridge Department  
Scott Farmer – Director, Southeast Alabama Regional Planning & Development Commission  
Demetrus Crittenden - Manager, Wiregrass Transit Authority  
Adam Hartzog - Dothan-Houston County Airport Authority, Inc.  
Robert B. Dees, P.E. – Assistant State Local Transportation Engineer – Planning  
Alabama Department of Transportation  
Josh Kervin –Region Engineer, Alabama Department of Transportation  
Southeast Region  
Tyler Ashmore – Region Pre-Construction Engineer, Alabama Department of Transportation  
Southeast Region  
Chris Huner, P.E. – Operations Engineer, Alabama Department of Transportation  
Southeast Region (Troy Area)  
Aaron White – Local Transportation Engineer, Alabama Department of Transportation  
Southeast Region (Troy Area)  
Danny Shelley - District 1 Manager, Alabama Department of Transportation  
Southeast Region (Troy Area)  
(District 71 Dothan)

**Southeast Wiregrass Area Metropolitan Planning Organization  
Citizens Advisory Committee**

To Be Determined

**RESOLUTION NO. 08-28-2025-3  
SOUTHEAST WIREGRASS AREA  
METROPOLITAN PLANNING ORGANIZATION  
ADOPTING THE FY 2025 UNIFIED PLANNING WORK PROGRAM**

**WHEREAS**, the Southeast Wiregrass Area Metropolitan Planning Organization (MPO) is the organization designated by the Governor of the State of Alabama as being responsible, together with the State of Alabama, for implementing the applicable provisions of Title 23 United State Code (USC) 134 and 135 (amended by Infrastructure Investment Jobs Act, November 2021); 42 USC 2000d-1, 7401; 23 CFR 450 and 500; 40 CFR 51 and 93; and

**WHEREAS**, the U. S. Department of Transportation requires all MPOs, as established by the U. S. Bureau of the Census, doing area-wide urban transportation planning that involves more than one Department of Transportation operating administration, to submit a Unified Planning Work Program as a condition for meeting the provisions of 23 Code of Federal Regulations (CFR) 450.308; and

**WHEREAS**, consistent with the declaration of these provisions, the City of Dothan’s Department of Planning and Development, as staff to the MPO, and in cooperation with the Alabama Department of Transportation, has prepared a Unified Planning Work Program for the Southeast Wiregrass Area MPO for fiscal year 2026; and

**WHEREAS**, pursuant to its duties, functions and responsibilities, the Southeast Wiregrass Area MPO, in session this **28<sup>th</sup>** day of **August** 2025, did review and evaluate the aforementioned Unified Planning Work Program, summarized on the attached pages; now

**THEREFORE**, BE IT RESOLVED by the Southeast Wiregrass Area Metropolitan Planning Organization that the same does hereby endorse and adopt said Unified Planning Work Program.

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Mayor Mark Saliba, MPO Chairperson

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ATTEST: Reginald Franklin, MPO Staff

## **Introduction**

## **Purpose**

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The Unified Planning Work Program (UPWP) is a document whose purpose is to organize the planning activities for the Southeast Wiregrass Area Metropolitan Planning Organization (MPO). The purpose of the UPWP is to define work tasks necessary to conduct transportation planning activities throughout the Southeast Wiregrass Area MPO. Federal and local funding sources are also outlined in the UPWP. Planning Funds (PL) from the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) account for eighty (80%) of the MPO's funding source, while the remaining twenty (20%) is made up of local funds. The UPWP also outlines budget allocations for each work task in the upcoming Fiscal Year.

## **Scope of the Planning Process**

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In the Infrastructure Investment and Jobs Act (IIJ Act), the Scope of the Planning Process provides MPO's planning factors for consideration in all projects and strategies:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
2. Increase the safety of the transportation system for motorized and non-motorized users;
3. Increase the security of the transportation system for motorized and non-motorized users;
4. Increase the accessibility and mobility options available to people and for freight;
5. Protect and enhance the environment, promote energy conservation, improve quality of life, and promote consistency between transportation improvements and State and local planned growth, housing, and economic development patterns;
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
7. Promote efficient system management and operation; and
8. Emphasize the preservation of the existing transportation system.
9. Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation; and
10. Enhance travel and tourism.

## **Livability Principles and Indicators**

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Increasingly, federal and state agencies are using Performance Measures as a way of ensuring greater accountability for the expenditure of public funds in an ever-growing number of programs and activities across a variety of disciplines. Within the transportation sector and the planning processes associated with transportation infrastructure development, ALDOT has adopted the Livability Principles and Indicators as a sustainability measurement against future actions.

The indicators will be used in the development and presentation of data for the following plan documents: Long Range or Regional Plan, Bicycle and Pedestrian Plan, Transportation Improvement Program, Public Participation Plan, Congestion Management Plan (TMAs only), and the Air Quality Conformity Report (as applicable).

All planning tasks must be measured against these Livability Principles and their indicators:

➤ **Provide more transportation choices**

Develop safe, reliable and economical transportation choices to decrease household transportation costs, reduce our nation's dependence on foreign oil, improve air quality, reduce greenhouse gas emissions and promote public health.

Indicator(s)

- Percentage of workforce using transit service:
- Vehicle miles traveled per household:

➤ **Promote equitable, affordable housing**

Expand location- and energy-efficient housing choices for people of all ages, incomes, races and ethnicities to increase mobility and lower the combined cost of housing and transportation.

Indicator(s)

- Percentage of household income spent on housing and transportation:
- Transportation costs per household:

➤ **Enhance economic competitiveness**

Improve economic competitiveness through reliable and timely access to employment centers, educational opportunities, services and other basic needs by workers and expand business access to markets.

Indicator(s)

- Percentage of housing units within a .5 miles of primary employment centers:

➤ **Support existing communities**

Target federal funding toward existing communities - through such strategies as transit-oriented, mixed-use development and land recycling - to increase community revitalization, improve the efficiency of public works investments, and safeguard rural landscapes.

Indicator(s)

- Percentage of transportation investment from the Long-Range Transportation Plan (LRTP) dedicated to enhancing accessibility of existing transportation facilities:

➤ **Coordinate policies and leverage investment**

Align federal policies and funding to remove barriers to collaboration, leverage funding and increase the accountability and effectiveness of all levels of government to plan for future growth, including making smart energy choices such as locally generated renewable energy.

Indicator (s)

- Percentage of transportation projects where more than one federal funding source is utilized:

➤ **Value communities and neighborhoods**

Enhance the unique characteristics of all communities by investing in healthy, safe and walkable neighborhoods - rural, urban or suburban.

Indicator(s)

- Percentage of housing located in a walkable distance of retail services and recreational facilities (e.g. community centers, parks):
- Automobile greenhouse gas emissions per household:

## **Transportation Performance Management**

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IJJ Act created a performance-based surface transportation program with requirements for State Departments of Transportation, Metropolitan Planning Organizations, and transit agencies. Along with DOTs, FHWA has required MPOs to adopt targets or accept the state target for the following categories:

### **FHWA Annual Targets - Safety Performance Measures (PM1) (Annual Targets)**

- Number of Fatalities
- Rate of Fatalities (per 100 million Vehicle Miles Traveled)
- Number of Serious Injuries
- Rate of Serious Injuries (per 100 million Vehicle Miles Traveled)
- Number of Non-motorized fatalities and serious injuries

**FHWA Bridge/Pavement Performance Measures (PM2)**

- % Of Pavements of the Interstate System in Good Condition
- % Of Pavements of the Interstate System in Poor Condition
- % Of Pavements of the Non-Interstate NHS in Good Condition
- % Of Pavements of the Non-Interstate NHS in Poor Condition
- % Of NHS Bridges in Good Condition by deck area
- % Of NHS Bridges in Poor Condition by deck area

**FHWA System Performance Measures (PM3)**

- % Of Person-Miles Traveled on the Interstate that are Reliable
- % Of Person-Miles Traveled on the Non-Interstate NHS that are Reliable
- Truck Travel Time Reliability (TTTR) Index on the Interstate

**FTA Annual Targets - Transit State of Good Repair Performance Measures**

FTA's final rule defined the term "state of good repair" (SGR) and established a minimum Federal requirement for transit asset management. This requirement applies to all recipients and subrecipients who own, operate, or manage public transportation capital assets. Three SGR performance measures include:

- Rolling Stock (Revenue Vehicles): % by type that exceeds Useful Life Benchmark (ULB)
- Equipment (over \$50,000): % of non-revenue service vehicles by type that exceed ULB
- Facilities: (FTA Sponsored): % rated less than 3.0 on the TERM scale.

On July 19, 2018, FTA published the Public Transportation Agency Safety Plan (PTASP) Final Rule. The PTASP Final Rule requires that all public transportation providers develop safety performance measures. An update to the PTASP Final Rule was issued in 2024, requiring 14 measures for all agencies subject to PTASP requirements. The measures below must be reflected in Metropolitan Transportation Plans and Transportation Improvement Programs updated or amended after July 20, 2021.

- Fatalities and Rate of Fatalities
- Injuries and Rate of Injuries
- Safety Events and Rate of Safety Events
- Mean Distance between Major Mechanical Failures

On September 24, 2024, FTA issued General Directive 24-1: Required Actions Regarding Assaults on Transit Workers. More information is available here:

<https://www.transit.dot.gov/assaults>

## **Metropolitan Planning Organization Structure**

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A Metropolitan Planning Organization (MPO) is an organization created to carry out the transportation planning activities of a Metropolitan Planning Area (MPA). Each Urbanized Area in the United States with a population of 50,000 or more is required by the Federal Highway Act of 1962 to establish a Metropolitan Planning Organization [renewed by IJJ Act, December 2015]. MPOs are responsible for the continuing, cooperative and comprehensive (3-C) transportation planning process for their particular Urbanized Area. The agreement to implement the 3-C process to comply with regulations combining the planning requirements of the Federal Highway Administration and the Federal Transit Administration, and change of MPO membership, was most recently updated in 2009. The Southeast Wiregrass Metropolitan Planning Organization was founded in 1986 to carry out the transportation planning process for the Dothan Urbanized Area.

According to the 2020 United States Census, the Dothan Urbanized Area had a population of 85,861 with a Study Area population of 105,376. The MPO is composed of the following cities and counties within the MPO Study Area:

- City of Dothan
- City of Ashford
- City of Headland
- City of Taylor
- Town of Cowarts
- Town of Grimes
- Town of Kinsey
- Town of Midland City
- Town of Napier Field
- Town of Pinckard
- Town of Rehobeth
- Town of Taylor
- Town of Webb
- Dale County
- Geneva County
- Henry County
- Houston County

The Southeast Wiregrass Area Transportation Planning Process is staffed by members of the City of Dothan Department of Planning & Development. They are responsible for administrative support and carrying out the transportation planning process within the Metropolitan Planning Area (MPA). The Southeast Wiregrass Area MPO is composed of three (3) distinctive committees; Policy Committee, Technical Advisory Committee and Citizens Advisory Committee.

The Policy Committee is the policy and decision-making board, which includes voting and non-voting MPO members. Policy Committee members are elected officials and/or appointed representatives from each jurisdiction within the MPO Study area. The Southeast Region Engineer for the Alabama Department of Transportation serves as a voting member on the Policy Committee. Non-voting members on the Policy Board include:

- Planning & Program Management Team Leader – Federal Highway Administration (Alabama Division)
- State Local Transportation Engineer - Alabama Department of Transportation
- Executive Director - Southeast Alabama Regional Planning & Development Commission
- Region IV Community Planner - Federal Transit Administration

The Technical Advisory Committee (TAC) provides technical support to the Policy Committee. TAC members are non-elected officials, who based on their affiliation, have a hand in developing transportation infrastructure and/or operating transportation dependent businesses.

The Citizen Advisory Committee (CAC) when established, will provide input into the public involvement process. Each MPO Policy Board member will have the option to appoint one representative.

## **Public Participation**

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The Southeast Wiregrass Area Metropolitan Planning Organization (MPO) strongly encourages public participation in Transportation Planning activities. All MPO activities and meetings are open to the public. The advertisement of planning activities, such as meeting dates, review/adoption of planning documents and public involvement sessions are publicized at least 2 weeks prior to the meeting date. In continuing open participation, the Technical Advisory Committee (TAC) and Policy Committee review and provide comments on all MPO planning documents. The public is encouraged to contact MPO staff with any questions or concerns. Staff may be contacted via phone, email and/or in person to discuss all MPO planning activities and documents.

## **Work Tasks**

## Task 1 – Administration

### Sub-Element 1.1 - MPO Administration

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#### Purpose:

To administer, manage, and coordinate all programs and activities in the UPWP between agencies and jurisdictions in an efficient manner.

#### Objective

- Ensure compliance with Title VI of the Civil Rights Act of 1964
- Provide necessary secretarial and clerical services
- Assure compliance with the U.S. DOT drug-free workplace requirements
- Make necessary preparations for TAC and MPO meetings as well as coordinating public involvement activities
- Provide MPO, TAC and other interested parties with minutes and other information, maintain records as required by FHWA and ALDOT
- Prepare reports as required

#### Previous Work

- Attended City of Dothan Staff Meetings
- Reviewed monthly Funding Availability Reports
- Conducted Quarterly Policy and TAC Meetings
- Sent Quarterly invoices to ALDOT
- Submit Annual Listing of Obligated Projects
- Provided information and technical assistance to member governments
- Attended transportation related meetings within MPO Study Area

#### Proposed Work

- Attended City of Dothan Staff Meetings
- Reviewed monthly Funding Availability Reports
- Conducted Quarterly Policy and TAC Meetings
- Sent Quarterly invoices to ALDOT
- Submit Annual Listing of Obligated Projects
- Provided information and technical assistance to member governments
- Attended transportation related meetings within MPO Study Area

**Product**

A well-managed transportation planning program that complies with applicable provisions of federal legislation

**Staffing**

An employee of the City of Dothan Department of Planning and Development will serve as dedicated MPO staff. Other city staff may be employed from time to time to implement UPWP tasks.

**Schedule**

October 1<sup>st</sup>, 2025 through September 30<sup>th</sup>, 2026

**Funding Source**

Sub-Task 1.1 - MPO Administration					
Agency	Federal\$	PL-FHWA Carryover	Local\$	State\$	Total\$
FHWA	\$ 80,000	\$ -	\$ 20,000	\$ -	\$ 100,000

*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*

## Sub-Element 1.2 – Unified Planning Work Program

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**Purpose:** To prepare the Unified Planning Work Program document and amend it if necessary. This document describes and identifies funding sources and responsibilities for the various transportation planning tasks for current and upcoming fiscal years, including budgeting, timelines, and benchmarks as appropriate.

### Objectives

- Develop a schedule of transportation planning tasks that will carry out the continuing, cooperative, and comprehensive (3-C) planning process,
- Create a budget to support these tasks with approval of the UPWP by the MPO and Advisory Committees
- Establish benchmarks and timelines where appropriate to enable MPO, ALDOT and FHWA to measure progress on time-sensitive activities.

### Previous Work

- Monitored and amended UPWP for current fiscal year
- Prepared UPWP for upcoming fiscal year
- Analyzed budgets from previous years

### Proposed Work

- Prepare FY 2027 UPWP budget and document
- Monitor expenditures from the FY 2026 UPWP
- Collection and Analysis of Livability Indicators

### Products

FY 2027 Unified Planning Work Program

### Staffing

Local Transportation Bureau (ALDOT) and the City of Dothan

### Schedule

FY 2027 Draft to ALDOT June 2026. Final will be approved at the quarterly meeting in August or September of 2026.

### Funding Source

Sub-Task 1.2 - Unified Planning Work Program					
Agency	Federal\$	PL-FHWA Carryover	Local\$	State\$	Total\$
FHWA	\$ 5,000	\$ -	\$ 1,250	\$ -	\$ 6,250

*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*

## Sub-Element 1.3 - Education and Training

---

**Purpose:** To maintain an on-going training program for members of the professional staff responsible for the Southeast Wiregrass Area transportation planning program.

### Objectives

- Learning new techniques and software
- Understanding laws and regulations governing the MPO and other transportation related issues
- Attend training, seminars, and conferences to develop technical proficiency

### Previous Work

- Attended conferences, trainings, and workshops

### Proposed Work

- Attend conferences, trainings, and workshops

### Product

- Highly trained MPO Staff

### Staffing

MPO staff

### Schedule

October 1<sup>st</sup>, 2025 through September 30<sup>th</sup>, 2026

### Funding Responsibility

Sub-Task 1.3 - Education & Training					
Agency	Federal\$	PL-FHWA Carryover	Local\$	State\$	Total\$
FHWA	\$ 4,000	\$ -	\$ 1,000	\$ -	\$ 5,000

*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*

## Sub-Element 1.4 Continuity of Operations Plan (COOP)

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**Purpose:** To provide direction in the event of an emergency or disaster by outlining the measures to be taken by local agencies and safety officials such as local police and the Sheriff Department in the event of an emergency.

### Objectives

- Having a guide to aid recovery from a disaster
- Understanding safety and recovery requirements and procedures

### Previous Work

- Participated in Emergency Preparedness Workshops.
- Assisted planning staff and Dothan Planning Commission with reviewing proposed subdivisions and other developments to assure that access can be maintained in the event of disaster.
- Assisted MPO member governments in identifying and qualifying potential safety projects for Hazard Elimination System (HES) funding.
- Cooperated with municipalities and organizations to improve safety, identify and correct unsafe roadway conditions, and improve emergency response.

### Proposed Work

- Review and update the 2005 Continuity of Operations Plan

### Products

- Updated Continuity of Operations Plan (As Needed)

### Staffing

MPO staff

### Schedule

To be completed in FY 2026. Dates will be specified when Task development is initiated.

### Funding Responsibility

Sub-Task 1.4 - COOP Plan					
Agency	Federal\$	PL-FHWA Carryover	Local\$	State\$	Total\$
FHWA	\$ 1,000	\$ -	\$ 250	\$ -	\$ 1,250

*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*

## Task 2 – Data Collection and Analysis

### Sub-Element 2.1 Database Maintenance and Data Collection

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**Purpose:** To Collect and maintain data to support the transportation planning program.

#### Objectives

- Evaluate the effectiveness of the transportation planning program and the transportation system
- Assist in the evaluation of potential developments and activities on the functional classification system and urban boundaries for census.
- Assist in the determination of measures to be taken to mitigate impacts on the transportation system
- Improve capability of member governments to monitor and analyze traffic and accident data
- Continue the integration of the MPO transportation planning program and the City of Dothan’s GIS database
- Train MPO staff in traffic modeling and GIS software
- Develop small area traffic modeling capability to evaluate potential impact of proposed developments on the transportation network
- Collect and maintain data to support the current traffic model
- Enhance local traffic counting capabilities by supporting the purchase traffic counters and count stations to allow staff to receive current traffic volumes throughout the urban areas
- Maintain and update computers and other software
- To monitor and input required emissions data in the Environmental Protection Agency (EPA) MOVES (Motor Vehicle Emission Simulator) software.

#### Previous Work

- Collected census data
- Collected and maintained traffic and accident data
- Acquired updated land parcel data for Study Area
- Collected and analyzed livability indicators
- Maintained GIS data
- Produced GIS maps
- Updated data for Model Network

**Proposed Work**

- Collect updated Census Data
- Collect updated traffic and accident data
- Update socioeconomic data
- Acquire updated land parcel data for the Study Area
- Collect and Analyze of Livability Indicators (Page 2)
- Maintain and update GIS data
- Produce GIS maps
- Administer updates to Model Network

**Products**

- Updated socio-economic data
- Accurate and timely data to evaluate the transportation system
- Accurate Maps
- Updated Transportation Model
- Integration of transportation planning and GIS programs
- Accurate emission estimates for use in demonstrating conformity.

**Staffing**

Local Transportation Bureau (ALDOT); MPO Staff

**Schedule**

October 1<sup>st</sup>, 2025 through September 30<sup>th</sup>, 2026

**Funding Responsibility**

Sub-Task 2.1 - Database Maintenance and Data Collection					
Agency	Federal\$	PL-FHWA Carryover	Local\$	State\$	Total\$
FHWA	\$ 15,000	\$ -	\$ 3,750	\$ -	\$ 18,750

*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*

## Task 3 – Public Involvement

### Sub-Element 3.1 - Public Participation Process (PPP)

---

**Purpose:** To provide the public with an opportunity to participate in the transportation planning process.

#### Objectives

- Providing information about the transportation planning program to interested individuals and groups
- Coordinate the exchange of information between the MPO, the TAC, the Citizen Advisory Committee, ALDOT, and the FTA,
- Represent MPO on various citizen boards
- Provide periodic reports on the status of MPO projects
- Maintain internet website establish media relations
- Maintain effective relationships local citizens.

#### Previous Work

- Conducted interviews about MPO programs, projects, and various initiatives
- Disseminated various MPO meeting notices, agendas, minutes, and other documents
- Conducted public involvement meetings to solicit comments from citizens concerning planning projects in development
- Developed and adopted the 2013 Public Participation Plan
- Maintained mailing lists

#### Proposed Work

The MPO staff will describe Performance Measures, and the Livability Principles and Livability Indicators in the Public Participation Plan (PPP) and ensure that agencies and the public have full access to documents and data as requested. The most current available data (as shown) used in operational plans (Long-Range, TIP, Congestion Management, Conformity Report) will be provided in the Plan.

**Product**

A cost efficient and effective program coordinating MPO and TAC activities by disseminating information to the public about the transportation planning program to provide local officials with information needed to work with ALDOT and FHWA to advance projects.

**Staffing**

Local Transportation Bureau (ALDOT) and the City of Dothan

**Schedule**

October 1<sup>st</sup>, 2025 through September 30<sup>th</sup>, 2026

**Funding Responsibility**

Sub-Task 3.1 - Public Participation Process (PPP)					
Agency	Federal\$	PL-FHWA Carryover	Local\$	State\$	Total\$
FHWA	\$ 9,500	\$ -	\$ 2,375	\$ -	\$ 11,875

*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*

## Sub-Element 3.2 - Transportation Disadvantaged Planning and Title VI

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**Purpose:** To consider the needs of traditionally underserved populations (low income, minority, disabled, and elderly) are met in the plans, programs, and processes developed by the MPO.

### Objectives

- Ensure the full and fair participation by all potentially affected communities in the transportation decision-making process
- Develop effective relationships with representatives among low-income and minority communities
- Promote and accommodate public participation in all areas of transportation planning decision-making
- Provide effective outreach to minority and low-income portions of the area population.
- Provide support for the Southeast Alabama Regional Development & Planning Commission (SEARP&DC) in the development of the Human Services Transportation Plan.

### Previous Work

- Completed 2013 Public Participation Plan
- Submit Yearly MPO Title VI Report to ALDOT
- Provided technical assistance and socioeconomic data to the Wiregrass Transit Authority (SEARP&DC)

### Proposed Work

- Complete compliance of the Environmental Justice document
- Complete compliance of Title VI Policies
- Continued posting of public meetings
- Map the underserved populations
- Continue work with Wiregrass Transit Authority (SEARP&DC)
- Assist with updating and completion of the Human Services Transportation Plan
- Submit Yearly MPO Title VI Report to ALDOT

**Products**

- Maps of underserved populations
- Mailing and phone list of contacts
- News releases about MPO meetings
- ADA Assessment/Transition Plan (Curbs & Sidewalks) from each MPO member government
- Submit FY 2026 MPO Title VI Report to ALDOT

**Staffing**

The City of Dothan

**Schedule**

October 1<sup>st</sup>, 2025 through September 30<sup>th</sup>, 2026

**Funding Responsibility**

Sub-Task 3.2 Transportation Disadvantaged Planning and Title VI					
Agency	Federal\$	PL-FHWA Carryover	Local\$	State\$	Total\$
FHWA	\$ 250	\$ -	\$ 63	\$ -	\$ 313

*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*

### Sub-Element 3.3 - Disadvantaged Business Enterprise (DBE)

---

**Purpose:** To give full consideration to the potential services that can be provided by disadvantaged business enterprises in carrying out the continuing, cooperative and comprehensive (3-C) planning process and any transit related programs to meet requirements of 23 USC 134(c) (3) and 49 CFR 23.

**Objectives**

- Certify the eligibility of DBE firms to participate in their DOT-assisted contracts.
- Establish narrowly-tailored goals for the participation of disadvantaged entrepreneurs; and
- Evaluate their DOT-assisted contracts throughout the year and establish contract-specific DBE subcontracting goals as necessary to achieve the overall goal of the agency.

**Previous Work**

- None

**Proposed Work**

- Attend DBE workshops when available
- Utilize DBE firms resources when appropriate

**Product**

- DBE contracts

**Staffing**

Local Transportation Bureau (ALDOT) and the City of Dothan

**Schedule**

October 1<sup>st</sup>, 2025 through September 30<sup>th</sup>, 2026

**Funding Responsibility**

Sub-Task 3.3 - Disadvantaged Business Enterprise (DBE)						
Agency	Federal\$	PL-FHWA Carryover	Local\$	State\$	Total\$	
FHWA	\$ 250	\$ -	\$ 63	\$ -	\$ 313	

*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*

## Task 4 – Transportation Systems

### Sub-Element 4.1 - Long Range Transportation Plan (LRTP)

---

**Purpose:** To develop and implement a financially balanced 25-year plan that addresses the needs of the community.

#### Objectives

- Monitor financial projections and transportation costs
- Monitor and develop strategies for transportation needs
- Amend the plan when necessary
- Work with transportation providers to improve coordination between various modes of transportation

#### Previous Work

- Implement and update the 2045 Long Range Transportation Plan
- Monitored transportation needs
- Analyze cost and future projections

#### Proposed Work

The MPO will work and coordinate with the Alabama Department of Transportation (ALDOT) on setting goals, objectives, performance measures, and targets required by the IIJ Act, for inclusion into the 2050 Long-Range Transportation Plan (LRTP).

#### Products

- Update 2045 Long Range Transportation Plan with amendments
- Develop the 2050 Long range Transportation Plan

#### Staffing

Local Transportation Bureau (ALDOT), Southeast Region (ALDOT), MPO staff and a consultant

#### Schedule

October 1<sup>st</sup>, 2025 through September 30<sup>th</sup>, 2026

#### Funding Responsibility

Sub-Task 4.1 - Long Range Transportation Plan (LRTP)					
Agency	Federal\$	PL-FHWA Carryover	Local\$	State\$	Total\$
FHWA	\$ 101,933	\$ 201,586	\$ 75,880	\$ -	\$ 379,399

*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*

## Sub-Element 4.2 - Transportation Improvement Program (TIP)

---

**Purpose:** To develop and amend the TIP. This financially constrained document consists of multi-year projects from the Long-Range Transportation Plan.

### Objectives

- Identify cost effective transportation system improvements to be recommended for advancement during successive four-year program periods
- Monitor the progress of projects and potential changes in project costs and scheduling
- Evaluate effectiveness of the completed projects in achieving the goals of the Long-Range Transportation Plan
- Work with ALDOT and local officials to advance transportation projects and develop the funded short-range TIP

### Previous Work

- Monitored and updated project progress and database (MPO Portal)
- Managed and processed updates to the Transportation Improvement Plan
- Monitored funding availability and financial constraints to the TIP

### Proposed Work

The MPO staff will work and coordinate with the Alabama Department of Transportation (ALDOT) on setting goals, objectives, performance measures, and targets required by the IJ Act, for the implementation of the FY 2024-2027 Transportation Improvement Program

### Product

- Amended and updated FY 2024-2027 Transportation Improvement Program
- Updated MPO Portal database

### Staffing

ALDOT and MPO staff

### Schedule

October 1<sup>st</sup>, 2025 through September 30<sup>th</sup>, 2026

### Funding Responsibility

Sub-Task 4.2 - Transportation Improvement Program (TIP)					
Agency	Federal\$	PL-FHWA Carryover	Local\$	State\$	Total\$
FHWA	\$ 20,000	\$ -	\$ 5,000	\$ -	\$ 25,000

*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*

## Sub-Element 4.3 - Transit Planning

---

**Purpose:** To provide technical assistance in an effort to plan a well-effective transit system and assist transit providers in providing services to citizens in the Wiregrass MPO Study area.

### Objectives

- Assist SEARP&DC/Wiregrass Transit Authority with monitoring their service
- Work with SEARP&DC/Wiregrass Transit Authority and potential customers to develop a rider base
- Consider possible expansion of public transportation service into adjacent counties
- Provide assistance to transit agencies in the development of their Transit Asset Management Plan

### Previous Work

- Re-established public transit service in Dothan and Houston County
- Completed the Dothan Fixed Route Transit Study (May 2010)

### Proposed Work

The MPO will work and coordinate with the Alabama Department of Transportation (ALDOT) on setting goals, objectives, performance measures, and targets required by the IIJ Act, for inclusion into the Long-Range Transportation Plan (LRTP).

### Product

An on-going public transit program that addresses areas of emphasis identified by FTA by providing convenient and safe public transit service, and evaluating potential improvements in scheduling, service and coverage. An on-demand transit program will focus service to residents without convenient access to personal automobiles or other private transportation.

### Staffing

SEARP&DC and MPO Staff

### Schedule

October 1<sup>st</sup>, 2025 through September 30<sup>th</sup>, 2026

### Funding Responsibility

Sub-Task 4.3 - Transit Planning					
Agency	Federal\$	PL-FHWA Carryover	Local\$	State\$	Total\$
FHWA	\$ 1,000	\$ -	\$ 250	\$ -	\$ 1,250

*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*

## Sub-Element 4.4 – Bicycle and Pedestrian Planning

---

**Purpose:** To increase safe and accessible options for multiple travel modes for people of all ages and abilities throughout the Wiregrass MPO Study area.

### Objectives

- To ensure the efficient and effective provision of multimodal transportation
- Work with organizations and individuals to identify existing barriers to bicyclists and pedestrians

### Previous Work

- The City of Dothan Bicycle and Pedestrian Plan (November 2011)
- Submitted Transportation Alternatives Program (TAP) Grants
- Updated Bicycle and Pedestrian maps as new routes and sidewalks are added
- Provide technical assistance to member governments

### Proposed Work

- Identify feasible and functional routes suitable for bicycle and pedestrian facilities
- Update Bicycle and Pedestrian maps as new routes and sidewalk are added
- Provide technical assistance to other member governments
- Monitor MPO Jurisdictions ADA Assessment/Transition Plan facility upgrades
- Continue the Southeast Wiregrass MPO Bicycle, Pedestrian & Greenways Master Plan

### Product

- Maintain and update new Bicycle, Pedestrian & Greenways Plan when completed

### Staffing

MPO staff, ALDOT

### Schedule

October 1<sup>st</sup>, 2025 through September 30<sup>th</sup>, 2026

### Funding Responsibility

Sub-Task 4.4 - Bicycle and Pedestrian Planning					
Agency	Federal\$	PL-FHWA Carryover	Local\$	State\$	Total\$
FHWA	\$ 1,500	\$ -	\$ 375	\$ -	\$ 1,875

*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*

## Sub-Element 4.5 - Safe and Accessible Transportation Options

---

**Purpose:** To ensure the safe and adequate accommodation of all users of the transportation system, including pedestrians, bicyclists, public transportation users, children, older individuals, individuals with disabilities, motorists, and freight vehicles.

### Objectives

- To encourage communities to adopt and implement Complete Streets policies that prioritize the safety of all users in transportation network planning, design, construction, and operations. A complete street includes, but is not limited to, sidewalks, bike lanes (or wide paved shoulders), special bus lanes, accessible public transportation stops, safe and accommodating crossing options, median islands, pedestrian signals, curb extensions, narrower travel lanes, and roundabouts.
- Specifically for activities who meet the Waiver of Non-Federal Match for State Planning and Research (SPR) and Metropolitan Planning (PL) Funds in Support of Complete Streets Planning Activities (BIL § 11206) criteria.

### Previous Work

- None

### Proposed Work

- None

### Product

- None

### Staffing

MPO staff, ALDOT

### Schedule

October 1<sup>st</sup>, 2025 through September 30<sup>th</sup>, 2026

### Funding Responsibility

Sub-Task 4.5 - Safe and Accessible Transportation Options					
Agency	Federal\$	PL-FHWA Carryover	Local\$	State\$	Total\$
FHWA	\$ 6,900	\$ 20,000	\$ 6,725	\$ -	\$ 33,625

*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category. Funding includes 2.5% of the yearly allocation*

## Sub-Element 4.6 - Congestion Management Process

---

**Purpose:** To minimize and reduce delay and other adverse impacts of congestion by maximizing the operating efficiency of existing transportation facilities.

### Objective

- Coordinate with ALDOT to increase efficiency of intersections in the planning area
- Identify sources of congestion for possible projects

### Previous Work

- Analyze outputs from the Transportation Model
- Worked with ALDOT to improve effectiveness of signal systems to improve intersection performance
- City of Dothan Traffic Engineering Services division implemented an updated computerized closed loop traffic signal system to optimize local signal operations
- Honeysuckle/Taylor Rd Corridor Study

### Proposed Work

- Analyze local traffic conditions and optimize operation of existing system
- Investigate possible travel demand reduction methods where applicable
- Assist Wiregrass Transit Authority’s efforts to increase number of area residents using public transportation
- Utilize CUBE Voyager to analyze traffic volume changes and traffic patterns,
- Produce a Congestion Management Plan document (If required)

### Product

- Congestion Management Plan (If required)
- Identify congested intersections and corridors

### Staffing

Local Transportation Bureau (ALDOT) and MPO staff

### Schedule

October 1<sup>st</sup>, 2025 through September 30<sup>th</sup>, 2026

### Funding Responsibility

Sub-Task 4.6 - Congestion Management Process					
Agency	Federal\$	PL-FHWA Carryover	Local\$	State\$	Total\$
FHWA	\$ 500	\$ -	\$ 125	\$ -	\$ 625

*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*

## Sub-Element 4.7 - Freight Planning

---

**Purpose:** To assist the local governments with freight planning by identifying and discussing freight issues within the regional transportation system.

**Previous Work**

None

**Proposed Work**

The MPO staff will work and coordinate with the Alabama Department of Transportation (ALDOT) on setting goals, objectives, performance measures, and targets required by the IJ Act concerning freight movements and operations in the planning area.

**Product**

Development of Freight Plan guidelines (if necessary)

**Staffing**

MPO staff

**Schedule**

October 1<sup>st</sup>, 2025 through September 30<sup>th</sup>, 2026

**Funding Responsibility**

Sub-Task 4.7 - Freight Planning					
Agency	Federal\$	PL-FHWA Carryover	Local\$	State\$	Total\$
FHWA	\$ 500	\$ -	\$ 125	\$ -	\$ 625

*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*

## Sub-Element 4.8 - Transportation Safety Planning

**Purpose:** To incorporate transportation safety and security in the MPO transportation planning process in an effort to improve transportation safety in the community.

### Previous Work

- Collected accident data and traffic counts
- Identified potential safety projects

### Proposed Work

The MPO staff will work and coordinate with the Alabama Department of Transportation (ALDOT) on setting goals, objectives, performance measures, and targets required by the IJJ Act, concerning safety in the metropolitan planning area

### Product

Produce maps and reports identifying high risk spots in the transportation system

### Staffing

MPO Staff

### Schedule

October 1<sup>st</sup>, 2025 through September 30<sup>th</sup>, 2026

### Funding Responsibility

Sub-Task 4.8 - Transportation Safety Planning					
Agency	Federal\$	PL-FHWA Carryover	Local\$	State\$	Total\$
FHWA	\$ 1,000	\$ -	\$ 250	\$ -	\$ 1,250

*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*

## Sub-Element 4.9 - Air Quality Planning

---

**Purpose:** To monitor air quality in preparation of developing and implementing an air quality program in the Wiregrass MPO Planning Area.

### Objectives

- Obtain working knowledge of Air Quality Planning
- Develop an Air Quality plan when the planning area becomes non-attainment status or in anticipation of becoming non-attainment
- Provide for those activities that support the overall planning effort that in turn eventually results in Air Quality Conformity Determination actions
- Provide information about activities related to air quality conformity to interested individuals, groups and the general public.

### Previous Work

- Monitoring ADEM air quality data

### Proposed Work (when applicable)

- Attend appropriate Air Quality training courses/seminars Stay informed of current guidelines and other requirements
- Development of required programs/plans related to air quality conformity (If applicable)

### Product

- Produce documents, reports or forms (if applicable)
- Acquire public involvement in activities required by air quality conformity

### Staffing

Local Transportation Bureau (ALDOT) and MPO Staff

### Schedule

Subject to NAAQS update by USEPA

### Funding Responsibility

Sub-Task 4.9 - Air Quality Planning					
Agency	Federal\$	PL-FHWA Carryover	Local\$	State\$	Total\$
FHWA	\$ 250	\$ -	\$ 63	\$ -	\$ 313

*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*

## Task 5.0 Special Projects, Corridor Development, and Developments of Regional Impact (DRI)

### Sub-Element 5.1 – Alabama Highway 605 Corridor Study

**Purpose:** To examine the effects of improving current and future traffic circulation along the corridor from U.S. 231 to U.S. 231 near the Alabama/Florida State Line

#### Previous Work

- The northern portion of the corridor (U.S. 231 in Midland City to AL Highway 52) nearing completion.

#### Proposed Work

This project will be conducted in two phases. The City of Dothan will be the lead sponsor on the northern half spanning from U.S. Highway 231 in Midland City to Alabama Highway 52 in the City of Taylor. The Town of Rehobeth will be the lead sponsor on the southern half from Alabama Highway 52 in the City of Taylor to U.S. Highway 231 near the Florida State Line. The MPO staff will work and coordinate with the lead sponsors and consultants on creating a long-term vision for how the corridor will develop in the future.

#### Product

Produce a report with maps and implementation strategies for future development along the corridor

#### Staffing

MPO Staff, City of Dothan, Town of Rehobeth, Consultant

#### Schedule

October 1<sup>st</sup>, 2025 through September 30<sup>th</sup>, 2026

#### Funding Responsibility

Sub-Task 5.1 - Alabama Highway 605 Corridor Study					
Agency	Federal\$	PL-FHWA Carryover	Local\$	State\$	Total\$
FHWA	\$ 24,500	\$ -	\$ 6,125	\$ -	\$ 30,625

*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*

## Sub-Element 5.2 - Montgomery Highway (U.S. Highway 231B) Road Diet Feasibility Study

---

**Purpose:** To examine the traffic effects of a road diet to increase non-motorized use and safety along the urban corridor.

### Previous Work

- Montgomery Highway Corridor Study (City of Dothan Department of Planning & Development)

### Proposed Work

The MPO staff will work and coordinate with the City of Dothan and consultants Alabama Department of Transportation (ALDOT) to determine if a road diet along Montgomery Highway is feasible.

### Product

Final study document with maps and data

### Staffing

MPO Staff, City of Dothan, ALDOT/FHWA & Consultant

### Schedule

October 1<sup>st</sup>, 2025 through September 30<sup>th</sup>, 2026

### Funding Responsibility

Sub-Task 5.2 - Montgomery Highway (U.S. Highway 231B) Road Diet Feasibility Study					
Agency	Federal\$	PL-FHWA Carryover	Local\$	State\$	Total\$
FHWA	\$ 500	\$ -	\$ 125	\$ -	\$ 625

*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*

## Task 6.0 Future Planning Studies

---

**Purpose:** To show carryover funding from previous years that has not been allocated to a specific task or project.

**Previous Work**

- None

**Proposed Work**

- Hold carryover funding that can be used for operations and planning studies that are transportation related (20% match from sponsor required).

**Products**

- None

**Staffing**

MPO Staff

**Schedule**

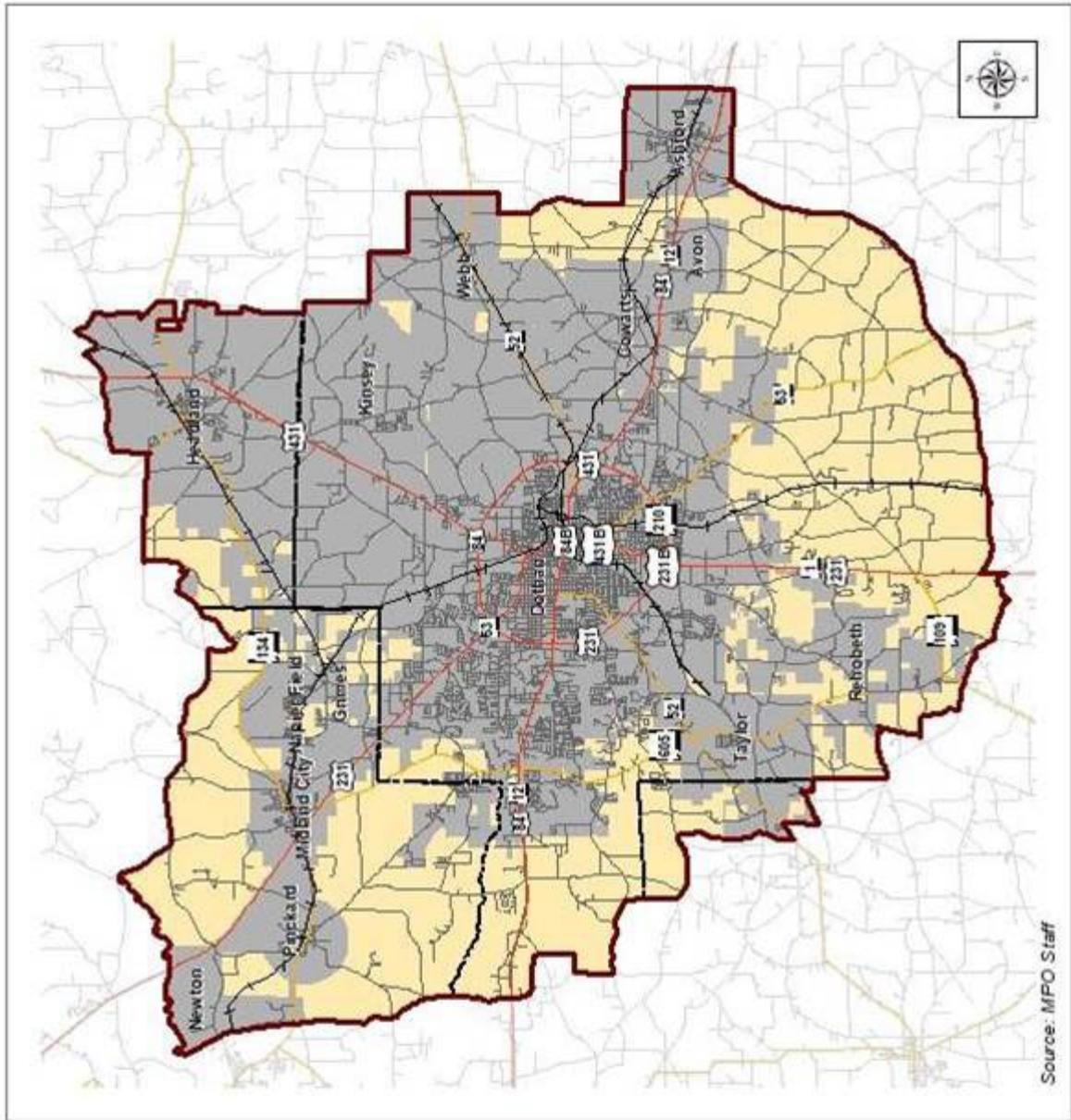
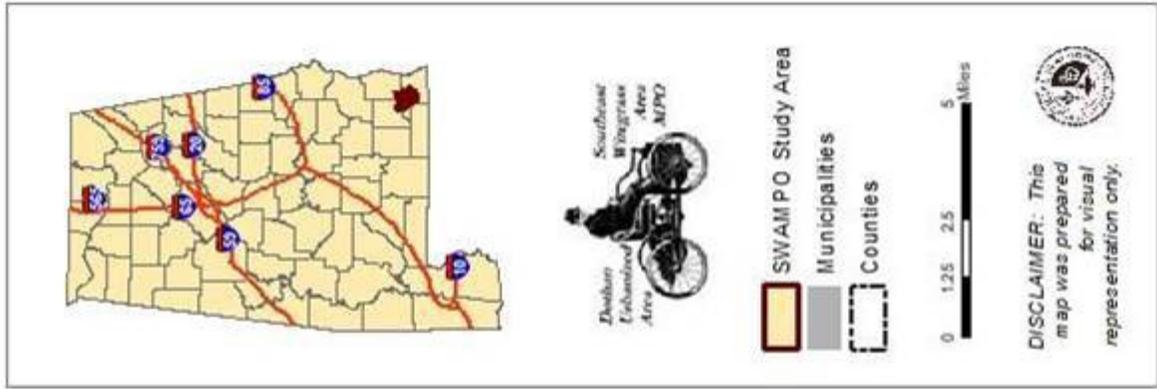
October 1<sup>st</sup>, 2025 through September 30<sup>th</sup>, 2026

**Funding Responsibility**

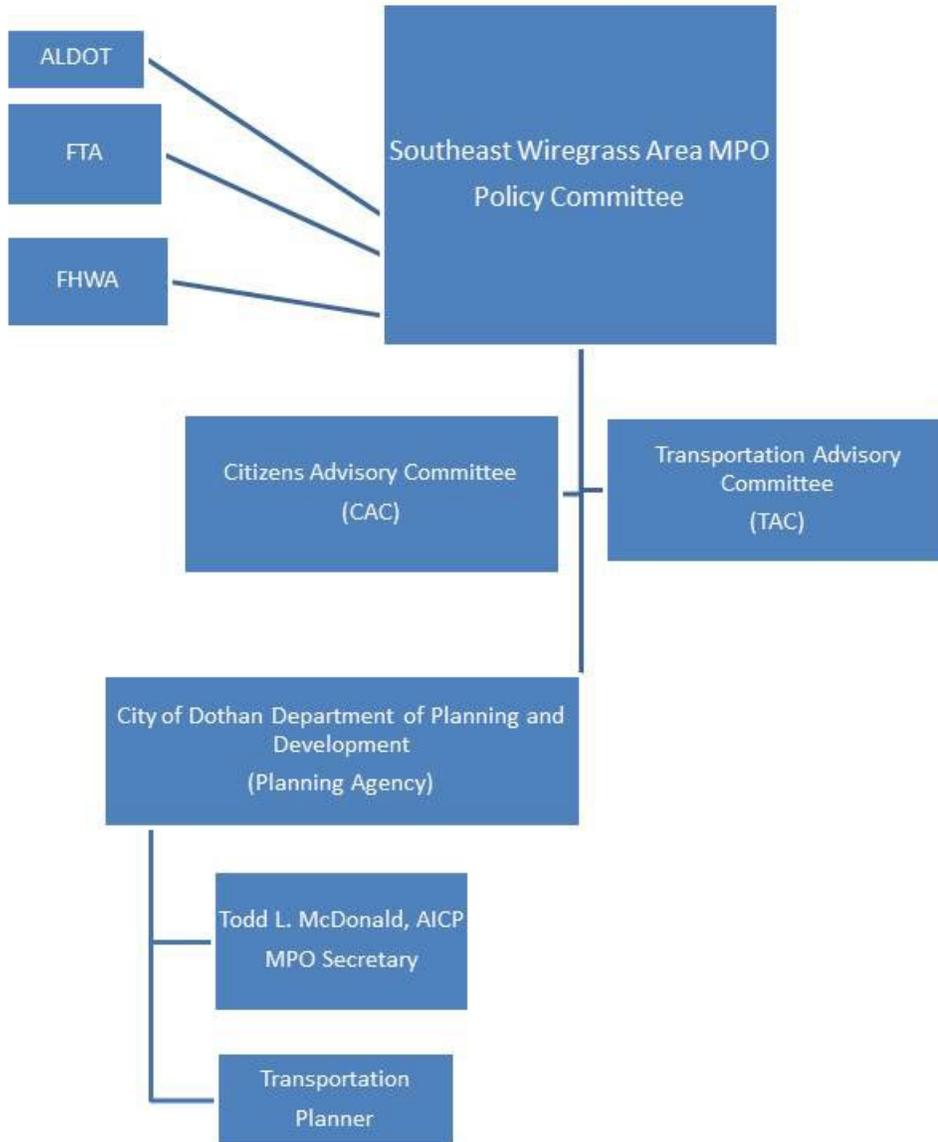
Task 6.0 - Future Planning Studies					
Agency	Federal\$	PL-FHWA Carryover	Local\$	State\$	Total\$
FHWA	\$ -	\$ 200,000	\$ 50,000	\$ -	\$ 250,000

*The FHWA PL and FTA 5303 planning funds have been consolidated into one PL category.*

## **Appendix**



### MPO Organizational Chart



### **Abbreviations and Acronyms**

3-C	Comprehensive, Cooperative, and Continuing
ADA	Americans with Disabilities Act
ADEM	Alabama Department of Environmental Management
ALDOT	Alabama Department of Transportation
APA	American Planning Association
ATPA	Alabama Transportation Planning Association
AQ	Air Quality
BPAC	Bicycle and Pedestrian Advisory Committee
CAC	Citizens Advisory Committee
CAD	Computer Aided Design
CFR	Code of Federal Regulations
COOP	Continuity of Operations Plan
DBE	Disadvantaged Business Enterprise
DOT	Department of Transportation
DRI	Developments of Regional Impact
FAS	Federal Aid System
EPA	Environmental Protection Agency
ESRI	Environmental Scientific Research Institute
ETS	Environmental Technical Section
FAS	Federal Aid System
FHWA	Federal Highway Administration
FTA	Federal Transit Administration
FY	Fiscal Year
GIS	Geographic Information System
GHG	Greenhouse Gases
HES	Hazard Elimination System
IIJA	Infrastructure Investment and Jobs Act
ITS	Intelligent Transportation System
LRTP	Long Range Transportation Plan
MPA	Metropolitan Planning Area

MPO	Metropolitan Planning Organization
MOVES	Motor Vehicle Emission Simulator
NAAQS	National Ambient Air Quality Standards
NEPA	National Environmental Policy Act of 1969
NHS	National Highway System
O <sub>3</sub>	Ground level ozone is an air pollutant resulting from chemical reactions between nitrogen and certain volatile organic compounds (VOCs) emitted through fossil fuel exhaust and other sources.
PL	Planning Funds
PM <sub>2.5</sub>	Pollution in the form of tiny particles or droplets in the air that are two and one half microns or less in width
PPP	Public Participation Plan (or Process depending on use)
SAFETEA-LU	Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy <i>for</i> Users
SATO	Safe and Accessible Transportation Options
SEARP&DC	Southeast Alabama Regional Planning and Development Commission
SIP	Statewide Implementation Plan
SPR	State Planning and Research
STIP	Statewide Transportation Improvement Program
TAC	Technical Advisory Committee
TAP	Transportation Alternatives Program
TAZ	Traffic Analysis Zone
TEA-21	Transportation Equity Act for the 21st Century
TDP	Transit Development Plan
TIP	Transportation Improvement Program
TSM	Transportation System Management
UPWP	Unified Planning Work Program
USC	United States Code

**PL-FHWA/FTA Funding Tables**

**Table 1: FY 2026 Planning Funds - Overview**

<b>Task Description</b>	<b>PL-FHWA/ FTA</b>	<b>ALDOT</b>	<b>Consultant</b>	<b>Total</b>
1.0 Administration	\$90,000	\$0	\$0	\$90,000
2.0 Data Collection and Analysis	\$15,000	\$0	\$0	\$15,000
3.0 Public Involvement	\$10,000	\$0	\$0	\$10,000
4.0 Transportation Systems	\$20,500	\$0	\$113,083	\$133,583
5.0 Special Projects, Corridor Development, and Developments of Regional Impact (DRI)	\$5,000	\$0	\$20,000	\$25,000
6.0 Future Planning Studies	\$0	\$0	\$0	\$0
<b>Grand Total:</b>	<b>\$140,500</b>	<b>\$0</b>	<b>\$133,083</b>	<b>\$273,583</b>

*FHWA PL funds are consolidated with FTA 5303 funds into a single category*

**Table 2: FY 2026 Planning Funds - Carryover**

<b>TASK</b>	<b>FY 2026 PL- FHWA/FTA</b>	<b>ALDOT</b>	<b>Consultant</b>	<b>PL-FHWA FTA Carryover</b>	<b>Local Match</b>	<b>TOTAL</b>
1.0 Administration	\$90,000	\$0	\$0	\$0	\$22,500	<b>\$112,500</b>
2.0 Data Collection and Analysis	\$15,000	\$0	\$0	\$0	\$3,750	<b>\$18,750</b>
3.0 Public Involvement	\$10,000	\$0	\$0	\$0	\$2,500	<b>\$12,500</b>
4.0 Transportation Systems	\$20,500	\$0	\$113,083	\$221,586	\$88,792	<b>\$443,961</b>
5.0 Special Projects, Corridor Development, and Developments of Regional Impact (DRI)	\$5,000	\$0	\$20,000	\$0	\$6,250	<b>\$31,250</b>
6.0 Future Planning Studies	\$0	\$0	\$0	\$200,000	\$50,000	<b>\$250,000</b>
<b>Grand Total:</b>	<b>\$140,500</b>	<b>\$0</b>	<b>\$133,083</b>	<b>\$421,586</b>	<b>\$173,792</b>	<b>\$868,961</b>

*MPOs may carry over funds for 3 years. The oldest unexpended funds will be returned to the funding pool for reallocation.*

**Table 2: FY 2026 Planning Funds - Detail**

**Task 1.0 Administration**

Subtask	Description	PL-FHWA/ FTA	PL-FHWA Carryover	Local	State	Total
1.1	Administration	\$80,000	\$0	\$20,000	\$0	\$100,000
1.2	Unified Planning Work Program	\$5,000	\$0	\$1,250	\$0	\$6,250
1.3	Education and Training	\$4,000	\$0	\$1,000	\$0	\$5,000
1.4	COOP Plan	\$1,000	\$0	\$250	\$0	\$1,250
<b>Subtotal:</b>		<b>\$90,000</b>	<b>\$0</b>	<b>\$22,500</b>	<b>\$0</b>	<b>\$112,500</b>

**Task 2.0 Data Collection and Analysis**

Subtask	Description	PL-FHWA/ FTA	PL-FHWA Carryover	Local	State	Total
2.1	Database Maintenance and Data Collection	\$15,000	\$0	\$3,750	\$0	\$18,750
<b>Subtotal:</b>		<b>\$15,000</b>	<b>\$0</b>	<b>\$3,750</b>	<b>\$0</b>	<b>\$18,750</b>

**Task 3.0 Public Involvement**

Subtask	Description	PL-FHWA/ FTA	PL-FHWA Carryover	Local	State	Total
3.1	Public Participation Process (PPP) Plan	\$9,500	\$0	\$2,375	\$0	\$11,875
3.2	Transportation Disadvantaged Planning and Title VI	\$250	\$0	\$63	\$0	\$313
3.3	Disadvantaged Business Enterprise (DBE)	\$250	\$0	\$63	\$0	\$313
<b>Subtotal:</b>		<b>\$10,000</b>	<b>\$0</b>	<b>\$2,500</b>	<b>\$0</b>	<b>\$12,500</b>

**Table 2: FY 2026 Planning Funds - Detail Continued**

**Task 4.0 Transportation Systems**

Subtask	Description	PL-FHWA/ FTA	PL-FHWA Carryover	Local	State	Total
4.1	Long Range Transportation Plan (LRTP)	\$101,933	\$201,586	\$75,880	\$0	\$379,399
4.2	Transportation Improvement Program (TIP)	\$20,000	\$0	\$5,000	\$0	\$25,000
4.3	Transit Planning	\$1,000	\$0	\$250	\$0	\$1,250
4.4	Bicycle and Pedestrian Planning	\$1,500	\$20,000	\$5,375	\$0	\$26,875
4.5	Safe and Accessible Transportation Options*	\$6,900	\$0	\$1,725	\$0	\$8,625
4.6	Congestion Management Process	\$500	\$0	\$125	\$0	\$625
4.7	Freight Planning	\$500	\$0	\$125	\$0	\$625
4.8	Transportation Safety Planning	\$1,000	\$0	\$250	\$0	\$1,250
4.9	Air Quality	\$250	\$0	\$63	\$0	\$313
<b>Subtotal:</b>		<b>\$133,583</b>	<b>\$221,586</b>	<b>\$88,792</b>	<b>\$0</b>	<b>\$443,961</b>

**Task 5.0 Special Projects, Corridor Development, and Developments of Regional Impact (DRI)**

	Description	PL-FHWA/ FTA	PL-FHWA Carryover	Local	State	Total
5.1	Alabama State Highway 605 Corridor Study	\$24,500	\$0	\$6,125	\$0	\$30,625
5.2	Montgomery Highway (U.S. Highway 231B) Road Diet Feasibility Study	\$500	\$0	\$125	\$0	\$625
<b>Subtotal:</b>		<b>\$25,000</b>	<b>\$0</b>	<b>\$6,250</b>	<b>\$0</b>	<b>\$31,250</b>

**Task 6.0 Future Planning Studies**

	Description	PL-FHWA/ FTA	PL-FHWA Carryover	Local	State	Total
6.0	Carryover Funding	\$0	\$200,000	\$50,000	\$0	\$250,000

<b>Grand Total:</b>		<b>\$273,583</b>	<b>\$421,586</b>	<b>\$173,792</b>	<b>\$0</b>	<b>\$868,961</b>
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*MPOs may carry over funds for 3 years. The oldest unexpended funds will be returned to the funding pool for reallocation*

*\*Includes 2.5% of the FY apportionment*

### Other Major Planning Activities

This list describes other major planning activities that will be ongoing for the duration of the FY 2026 Unified Work Planning Program.

#### Alabama Department of Transportation Studies

Description	Website
Alabama Public Involvement Plan - Future	ALDOT Website <a href="http://www.dot.state.al.us">www.dot.state.al.us</a>
Public Transportation Agency Safety Plan - Future	ALDOT Website <a href="http://www.dot.state.al.us">www.dot.state.al.us</a>
Alabama Rail Plan Update - Future	ALDOT Website <a href="http://www.dot.state.al.us">www.dot.state.al.us</a>
Transportation Asset Management Plan (TAM) - Future	ALDOT Website <a href="http://www.dot.state.al.us">www.dot.state.al.us</a>
Statewide Airport System Plan	ALDOT Website <a href="http://www.dot.state.al.us">www.dot.state.al.us</a>
Statewide Bicycle and Pedestrian Plan	ALDOT Website <a href="http://www.dot.state.al.us">www.dot.state.al.us</a>
Statewide Freight Plan	ALDOT Website <a href="http://www.dot.state.al.us">www.dot.state.al.us</a>
Statewide Highway Safety Plan	ALDOT Website <a href="http://www.dot.state.al.us">www.dot.state.al.us</a>
Statewide Management Plan	ALDOT Website <a href="http://www.dot.state.al.us">www.dot.state.al.us</a>
Alabama Rail Plan	ALDOT Website <a href="http://www.dot.state.al.us">www.dot.state.al.us</a>
Statewide Transportation Plan	ALDOT Website <a href="http://www.dot.state.al.us">www.dot.state.al.us</a>

#### Federally Funded Local Government Planning Activities

Sponsor	Description	Status
City of Dothan	Montgomery Highway Road Diet Feasibility Study	Proposed
MPO	2050 Long Range Transportation Plan	Under Development
Town of Rehobeth	Alabama State Highway 605 Corridor Study (AL 52 to U.S. 231 near FL Line)	Under Development
MPO	Southeast Wiregrass MPO Bicycle and Pedestrian Plan	Under Development
City of Dothan	Alabama State Highway 605 Corridor Study (U.S. 231 in Midland City to AL 52)	Completed
Town of Pinckard	Alabama State Highway 123 Corridor Study	Completed
MPO	FY 2024-2027 Transportation Improvement Program	Completed

## Public Review Notice

The Southeast Wiregrass Area Metropolitan Planning Organization (MPO) is in the process of approving the FY 2025 Unified Planning Work Program (UPWP). As required, the documents must have a 30-day review and comment period to get public input on the plan. The public review period begins on Saturday, July 20th, 2024 and ends on Monday, August 19, 2024.

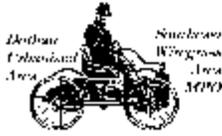
The UPWP organizes the transportation planning activities by work task for the Southeast Wiregrass Area Metropolitan Planning Organization (MPO). The UPWP also outlines budget allocations for each work task in the upcoming Fiscal Year.

The Final Draft FY 2025 UPWP document and comment forms can be downloaded from our website at [www.dothan.org](http://www.dothan.org) under Documents for Public Review in the Transportation Planning section of the Department of Planning & Development.

Additional information about this document can be obtained from the City of Dothan Planning and Development Office, Room 305, Dothan Civic Center, from 8:00 a.m. to 5:00 p.m. or by contacting Todd McDonald, (334) 615-4410 or Reginald Franklin, (334) 615-4414. Comments can be emailed to [rfranklin@dothan.org](mailto:rfranklin@dothan.org) or sent by mail to:

City of Dothan  
Southeast Wiregrass Area MPO  
P.O. Box 2128  
Dothan, AL 36302-2128  
COL-250908  
7/20/2024

## Comment Form



Southeast Wiregrass Metropolitan Planning Organization

Project: **Draft FY 2024 Unified Planning Work Program**

Comment Period: **Sat, Aug. 19<sup>th</sup>, 2023 - Mon, Sept. 18<sup>th</sup>, 2023**

Date: \_\_\_\_\_ Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Comments: \_\_\_\_\_

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Please Return or mail your comments to:

The City of Dothan

Southeast Wiregrass Area MPO

P.O. Box 2128

126 N. Saint Andrews Street Rm. 305

Dothan, AL 36303

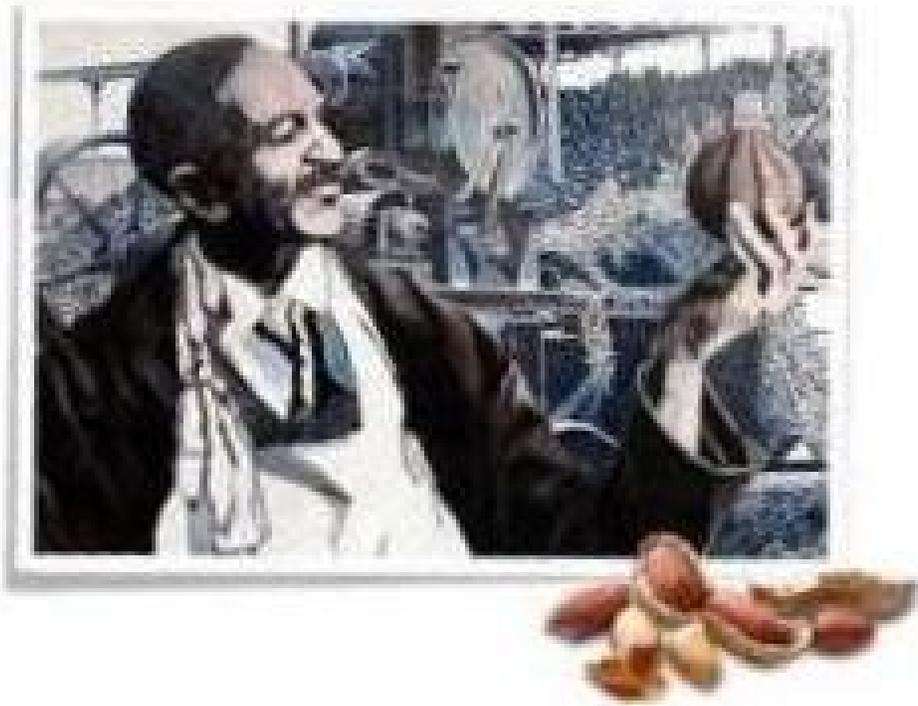
Phone: (334) 615-4410

Fax: (334) 615-4419

Or e-mail your comments to [rbfranklin@dothan.org](mailto:rbfranklin@dothan.org)

# **Southeast Wiregrass Area Metropolitan Planning Organization (SWAMPO) Cost Allocation & Indirect Cost Plan**

## **Fiscal Year 2026**



Prepared by the Southeast Wiregrass Metropolitan Planning Organization

September 2025

# **Southeast Wiregrass Area Metropolitan Planning Organization**

## **Cost Allocation & Indirect Cost Plan For the Dothan Urbanized Area FY 2026**

For additional information regarding this document, please contact:  
Southeast Wiregrass Area Metropolitan Planning Organization (MPO)  
City of Dothan Department of Planning and Development  
P. O. Box 128  
Dothan, Alabama 36302  
334-615-4414 (tel)  
334-615-4419 (fax)  
Email: [rbfranklin@dothan.org](mailto:rbfranklin@dothan.org)

Current as of: 09-04-2024

## **Introduction**

The Metropolitan Planning Organization (MPO) is the organization designated by the Governor as being responsible, together with the state, for carrying out the provisions of Title 23, United States Code (Highways), Section 134 (transportation planning in certain areas), as provided in Section 104(f) (3) (apportionment of funds) and capable of meeting the requirements of 49 USC 5303 and 23 USC 134. Metropolitan Transportation Planning and Programming rules and regulations are defined under 23 CFR Part 420, 23 CFR Part 450, 49 CFR Part 613, and 40 CFR Part 93.

## **Contact Information**

City of Dothan Department of Planning & Development  
Southeast Wiregrass Area MPO  
P.O. Box 2128  
Dothan, AL 36302-2128  
(334) 615-4410 (p)  
(334) 615-4419 (f)

## **Purpose**

The purpose of this Cost Allocation Plan is to summarize, in writing, the methods and procedures that this organization will use to allocate costs to various Tasks (and subtasks) within the ESMPO Unified Planning Work Program (UPWP). In so doing, the ESMPO affirms that the Plan is consistent with the applicable Federal cost principal provisions of [Title] 2 Code of Federal Regulation (CFR) 225 (formerly Office of Management and Budget [OMB] Circular A-87), 49 CFR 18 (Grants and Cooperative Agreements), 23 CFR 420 (Planning and Research Program), and Best Management Practice (BMP) guidance provided by the Alabama Department of Transportation, Bureau of Local Transportation, and the Bureau of Finance and Audit, External Audit Section, Central Office, Montgomery, Alabama.

## **Cost Allocation**

The Southeast Wiregrass MPO separates all cost and expenses incurred while handling the day-to-day duties of the MPO. The costs are either considered Direct Costs or Indirect Costs.

Direct Costs are those costs or expenses that can be identified with a reimbursable federally funded program and specifically with a particular Task within the Unified Planning Work Program (UPWP). The MPO recoups these costs by charging the time and expense to the specific Task(s) for which the costs were incurred.

Indirect Costs are those costs or expenses that benefit or support all or many Tasks in the UPWP and are not readily assignable to a reimbursable federal program and a particular Task. Indirect Costs are recouped by the MPO by charging the expenses to the Administration Task in the UPWP as a direct expense. The City of Dothan Department of Planning & Development is the planning agency for the MPO, and does not invoice for office space, telephone, and other overhead expenses.

Below is a list of allocated costs and expenses to the various MPO Tasks in the UPWP:

- A. Compensation for Services – All services rendered by MPO personnel will be documented in the UPWP according to the Task and Subtask. Salaries that benefit specific Tasks (Direct Salaries) will be allocated based on actual time spent on each Task in the UPWP. Salaries that benefit all or many Tasks and are not readily assignable to a particular Task (Indirect Salaries) will be recouped in Task 1 Administration. Fringe benefits (Vacation, Holidays, FICA, Worker’s Compensation, Health Insurance, etc.) are allocated based on the Fringe Benefit Rate as calculated by the MPO and approved by the Alabama Department of Transportation (ALDOT) (see Agency Fringe Benefit Rate Calculation Table in the Appendix).
- B. Travel Costs – Travel costs are allocated based on purpose of travel. All travel costs (local and out-of-town) are charged directly to the Task for which the travel was incurred. Travel expenses that qualify as Indirect Costs will be recouped in Task 1 Administration under “Travel”. **Note: all travel costs are documented and reported on quarterly invoices. All Out of State travel is approved in writing in advance by ALDOT.**
- C. Professional Services Costs (such as consultants, accounting, and auditing services) – Any professional service costs provided by third-party consultants to the MPO will be allocated to the Task benefiting from the service under “Consultant”.
- D. Office Expense and Supplies – Office expenses will be allocated based on usage by Task. Expenses used for a specific Task will be charged directly to that Task. Office expenses and supplies that qualify as Indirect Costs will be recouped in Task 1 Administration under “Equipment/Ads”
- E. Printing (including supplies, maintenance and repair) – Printing expenses are charged directly to Tasks that benefit from the service. Printing expenses that qualify as Indirect Costs will be recouped in Task 1 Administration under “Equipment/Ads”.
- F. Staff Training – Training costs will be allocated to the Task benefiting from the training, conferences, or seminars. Staff Development that qualifies as an Indirect Cost will be recouped in Task 1 Administration under “Travel”.
- G. Other Approved Costs – Any other cost will be allocated to the individual Task benefiting from the cost. Other costs that qualify as Indirect Costs will be recouped in Task 1 Administration.

### **Reimbursement**

The MPO invoices for reimbursement on a quarterly basis throughout the fiscal year. When the MPO submits an Invoice to ALDOT for reimbursement the following formula use to figure the amount is:

$$\text{(Total Number of hours per employees [All Tasks] x each employee hourly wage x Fringe Benefit Rate) + Total Travel [All Tasks] + Total Equipment/Ads [All Tasks] + Total Consultant [All Tasks] = Total Billed Amount}$$

The MPO seeks reimbursement from ALDOT for 80% of the amount billed. The remaining 20% that is not reimbursed constitutes the local match (see example below).

The example below illustrates how the MPO would allocates bill one month (4 weeks) of its costs and expenses. This assumes there are two Full time MPO staff members who incur expenses related to the running the day-to-day operations of the MPO. Also, the example includes the cost of a consultant for professional services. The calculated fringe benefit rate is 1.50.

#### Direct Expenses

- Employee A: 80 hrs. (Various Tasks) (@ \$30/hour) = \$2,400
- Employee B: 80 hrs. (Various Tasks) (@ \$15/hour) = \$1,200

Each employee's time would be divided between various task items based on the number of hours they worked by task.

#### Indirect Expenses

- Travel: \$1,000
- Equipment/Ads: \$500
- Consultant: \$5,000

Travel expenses are billed to Task 1 (Administration) because the employees traveled to conference held in another city and stayed for 2 nights (meals included) MPO meetings. Equipment /ads are billed to Task 1 (Administration) for newspaper publications and office supplies. Consultant fee is billed to Task 5 (Transportation Systems) for the development of the Long-Range Transportation Plan.

**Step 1 - Calculate Billable Amount for Employee Time:**

(Total Number of hours per employees [All Tasks] x each employee hourly wage) x Fringe Benefit Rate

$$\begin{aligned} &= ([80 \text{ hrs.} \times 30/\text{hour}] + [80 \text{ hrs.} \times 15/\text{hour}]) \times 1.5 \\ &= (\$2,400 + \$1,200) \times 1.5 \\ &= \$3,600 \times 1.5 \\ &= \$5,400 \end{aligned}$$

**Step 2 - Calculate Total Indirect Direct Expenses:**

$$\begin{aligned} &= \text{travel} + \text{Equipment/Ads} + \text{Consultant} \\ &= \$1,000 + \$500 + \$5,000 \\ &= \$6,500 \end{aligned}$$

**Step 3 – Add Billable Amount for Employee Time and Total Indirect Direct Expenses:**

$$\begin{aligned} &= \text{Billable Amount for Employee Time} + \text{Total Indirect Direct Expenses} \\ &= \$5,400 + \$6,500 \\ &= \$11,900 \end{aligned}$$

**Step 4 – Calculate Reimbursement Amount:**

As the planning agency for the MPO, the City of Dothan is required to pay for twenty percent (20%) of the MPO costs. ALDOT will only reimburse for eighty percent (80%) of the Total Billed.

$$\begin{aligned} &= \text{Total Billable Amount for Employee Time and Total Indirect Direct Expenses} \times 80\% \\ &= \$11,900 \times 80\% \\ &= \$9,520 \text{ (rounded to the nearest dollar)} \end{aligned}$$

## Appendix

<b>Southeast Wiregrass Metropolitan Planning Organization</b>				
<b>Agency Fringe Benefit Worksheet - As of 09/04/24</b>				
Employee	Todd McDonald	Reginald Franklin	Samantha Beck	Agency Totals
Hourly Rate	86.35	42.91	25.75	
FY 2018 Salary	\$179,608.00	\$89,252.80	\$53,560.00	\$322,420.80
Holidays (10 Days)	\$6,908.00	\$3,432.80	\$2,060.00	\$12,400.80
Annual Leave*	\$12,434.40	\$6,179.04	\$3,708.00	\$22,321.44
Sick Days	\$8,289.60	\$4,119.36	\$2,472.00	\$14,880.96
Estimated Annual Work Hours***	1,808	1,808	768	4,384
Chargeable Salary***	156,120.80	77,581.28	19,776.00	\$253,478.08
Retirement	13,470.60	6,693.96	4,017.00	\$24,181.56
Insurance	2,328.96	2,328.96	2,328.96	\$6,986.88
Social Security & Medicare	13,740.01	6,827.84	4,097.34	\$24,665.19
<b>Total Fringe Benefits:</b>	<b>57,171.57</b>	<b>29,581.96</b>	<b>18,683.30</b>	<b>\$105,436.83</b>

*\*Annual leave is base is on longevity as follows: 0-10 years - 12 days, More than 10 years - 18 days*

*\*\*Estimated Annual Work is hours is calculated by the total number of working hours in the year and subtracting holidays, annual leave, and sick days*

*\*\*\* Chargeable Salary is calculated by taking an individual's annual salary and subtracting paid holiday leave, paid annual leave, and paid sick leave and then multiply the resulting total by a ratio representing percentage of annual hours contributed to the MPO.*

<b>Southeast Wiregrass Metropolitan Planning Organization</b>				
<b>Agency Fringe Benefit Rate Calculation - as of 09/04/24</b>				
The Fringe Benefit Rate (FBR) is calculated with the following equation:				
FBR	=	1	+	Total Fringe Benefits
				= \$105,436.83
				= 1.42
				Chargeable Agency Salaries \$253,478.08
				Total Fringe Benefits: \$105,436.83
				<i>(From Agency Salary Worksheet, Total Fringe Benefits Column)</i>
				Chargeable Agency Salaries: \$253,478.08
				<i>(From Agency Salary Worksheet, Chargeable Salaries Column)</i>