

**SIGN SPECIFICATIONS  
DEPARTMENT OF PLANNING & DEVELOPMENT**

**BOARD**

The sign shall be painted in black letters on a white background on a 4' x 8' sheet of plywood at least ½" thick or with sufficient bracing to make the sign stable. The sign shall be of sufficient quality that it may be easily read from the street and shall be placed at the front of the lot using no less than 2' x 4's for posts.

**LETTERS**

A three-inch space shall be between each line. The words PUBLIC NOTICE shall be in six-inch high letters with each remaining line in three-inch high letters. Letters shall be one and one-half inch in width with the letter "I" at least one inch in width with appropriate spacing between words. There is a maximum of 48 letters per line. This takes 72 inches leaving 24 inches for the margin and appropriate spacing.

**RULES**

The sign shall be erected on the lot no less than 14 days in advance of the Planning Commission meeting day at which the request is to be considered. The sign shall remain erect until the day after the meeting in which the applicant will be responsible for removing the sign from the site. Any tabled items from the agenda until the next month will need to have the sign changed to note the new date.

**Any failure to adhere to the above specifications would result in the failure of the applicant's request to be considered by the Planning Commission.**

**EXAMPLE OF REZONING PUBLIC NOTICE SIGN  
(SIGN MUST BE 4' X 8')**

<p><b>PUBLIC NOTICE</b></p> <p>NOTICE IS HEREBY GIVEN THAT THE PLANNING COMMISSION OF THE CITY OF DOTHAN WILL, ON WEDNESDAY, <u>MONTH, DAY YEAR</u>. AT 9:00 A.M., CONSIDER THE REZONING OF THIS SITE FROM _____ DISTRICT TO _____ DISTRICT.</p> <p>PLANNING &amp; DEVELOPMENT OFFICE</p> <p>(334) 615-4410</p>
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**SIGN CONTRACTORS**  
**Department of Planning & Development**  
**P.O. Box 2128**  
**Dothan, Alabama 36302-2128**  
**334-615-4410 – Office; [planning@dothan.org](mailto:planning@dothan.org)**

The following sign companies have indicated their interest in doing **PUBLIC NOTICE** signs for Planning Commission applicants. They are private contractors and set their own prices for the signs. The City does not endorse or recommend any of these contractors.

Complete Signs Justin Holland 334-405-6067	Dothan Sign Designs Brad Glover 334-712-0110	Dick Whatley Sign Svc. Dick Whatley 334-790-3692 334-693-3551
FASTSIGNS of Dothan Shane A. Jeter 334 226 5716	Neal’s Sign Service Neal McLendon 334-714-0266	Sign Erectors Brad Sanders William Browning 334-702-0656
Signs Etc. Tom Cozart 334-678-9507		