

**BOARD OF COMMISSIONERS
CITY OF DOTHAN, ALABAMA
REGULAR MEETING
SEPTEMBER 7, 2021**

The Board of Commissioners of the City of Dothan, Alabama, met in regular session in the Commission Chambers of the Roy Driggers Municipal Building at 10:00 a.m., Tuesday, September 7, 2021 with the following members present: Mayor Mark Saliba, Associate Commissioners Janasky Fleming, Albert Kirkland, John Ferguson, Beth Kenward, and David Crutchfield. Associate Commissioner Kevin Dorsey was absent. Also present were City Manager Kevin Cowper, Assistant City Manager Randy Morris, Commissioner-elect Gantt Pierce, City Clerk Wendy Shiver, Assistant City Clerk Courtney Vickers, who recorded the Minutes of the Meeting, and the local news media representatives.

Mayor Saliba called the meeting to order. Dr. Taylor Rutland, First Baptist Church, then led in prayer, afterwhich Commissioner Kirkland led in the Pledge of Allegiance to the Flag.

Commissioner Kirkland moved that the Minutes of the August 17, 2021 Meeting and August 19, 2021 Work Session be approved, motion seconded by Commissioner Kenward and unanimously approved.

Commissioner Fleming asked everyone to be on the lookout for an upcoming event with Troy University and the Phyllis Fleming Scholarship Foundation regarding children being eligible to further their education through athletics.

Commissioner Kirkland encouraged everyone to get the COVID-19 vaccine.

Commissioner Ferguson thanked everyone for their kindness and compassion bestowed to his family during the recent passing of his grandfather.

Commissioner Ferguson announced today's COVID-19 Moment of Silence event at 12:00 p.m. recognizing those lost to COVID-19. He also encouraged everyone to get the COVID-19 vaccine.

Commissioner Crutchfield announced the upcoming Municipal Run-Off Election for District 2 Commissioner on Tuesday, September 14th. He encouraged citizens in District 2 to vote.

Commissioner Crutchfield thanked Department Heads and Staff for their efforts and expertise regarding the biennium budget.

Mayor Saliba thanked Commissioner Kirkland and Commissioner Ferguson for their comments regarding the COVID-19 vaccine. He expressed the need for people to get vaccinated and discussed the adverse impact COVID-19 continues to have on our medical community. He also reiterated today's COVID-19 Moment of Silence event at 12:00 p.m.

Mayor Saliba announced the 9/11 Memorial Tribute Service on Saturday, September 11th at the Civic Center. He expressed appreciation to Fire Chief Larry Williams and Staff for organizing this event so we can remember those that were lost that day as well as those that fight for us every day.

Mr. Cowper, along with Environmental Services Manager Steven Burgess, recognized Mark Richardson as our Employee of the Month for September, 2021.

Mr. Cowper invited Fire Chief Larry Williams to the lectern to announce the Patriot Day festivities. Chief Williams said this year marks the 20th Anniversary of Patriot Day and a 9/11 Memorial Tribute Service will be held to remember those who paid the ultimate sacrifice that day. He discussed the 24-hour stair climb that will begin on Friday, September 10th and conclude on Saturday, September 11th, when the 9/11 Memorial Tribute Service begins. He invited everyone to the memorial service, which begins at 8:00 a.m. on Saturday, September 11th in the Civic

Center. He said this memorial service is a combined effort between the City of Dothan Police Department, Houston County Sheriff's Department, City of Dothan Fire Department, Various Volunteer Fire Departments, Various Rescue Squads, and Pilcher's Ambulance Service.

Mr. Cowper made the following announcements:

- The upcoming Municipal Run-Off Election for District 2 Commissioner is on Tuesday, September 14th. Polls will be open from 7:00 a.m. to 7:00 p.m. The polling precincts for this election are the Civic Center and Wiregrass Recreation Center. Masks and sanitation supplies are available for voters.
- City facilities were closed in observance of Labor Day on Monday, September 6th. Monday garbage and recycling will be collected on Wednesday, September 8th.

Mayor Saliba introduced the application of Steven R. Hostetter for a Retail Beer and Retail Table Wine License (off premises only) for Southern Traders 3105, located at 2214 Reeves Street. Mayor Saliba asked if there was anyone present to speak on this matter and there were none. Commissioner Kirkland moved for approval, motion seconded by Commissioner Crutchfield. There being no discussion and upon the motion being put to vote, the motion was unanimously carried.

Mayor Saliba introduced the application of Steven R. Hostetter for a Retail Beer and Retail Table Wine License (off premises only) for Southern Traders 3107, located at 3206 Montgomery Highway. Mayor Saliba asked if there was anyone present to speak on this matter and there were none. Commissioner Kenward moved for approval, motion seconded by Commissioner Crutchfield. There being no discussion and upon the motion being put to vote, the motion was unanimously carried.

Mayor Saliba introduced the application of Steven R. Hostetter for a Retail Beer and Retail Table Wine License (off premises only) for Southern Traders 3108, located at 812 West Main Street. Mayor Saliba asked if there was anyone present to speak on this matter and there were none. Commissioner Fleming moved for approval, motion seconded by Commissioner Kirkland. There being no discussion and upon the motion being put to vote, the motion was unanimously carried.

Mayor Saliba introduced the application of Steven R. Hostetter for a Retail Beer and Retail Table Wine License (off premises only) for Southern Traders 3115, located at 3376 West Main Street. Mayor Saliba asked if there was anyone present to speak on this matter and there were none. Commissioner Fleming moved for approval, motion seconded by Commissioner Kirkland. There being no discussion and upon the motion being put to vote, the motion was unanimously carried.

Mayor Saliba introduced the application of Steven R. Hostetter for a Retail Beer and Retail Table Wine License (off premises only) for Southern Traders 3116, located at 2940 Hartford Highway. Mayor Saliba asked if there was anyone present to speak on this matter and there were none. Commissioner Kirkland moved for approval, motion seconded by Commissioner Kenward. There being no discussion and upon the motion being put to vote, the motion was unanimously carried.

Mayor Saliba introduced the application of Steven R. Hostetter for a Retail Beer and Retail Table Wine License (off premises only) for Southern Traders 3139, located at 1101 Ross Clark Circle. Mayor Saliba asked if there was anyone present to speak on this matter and there were none. Commissioner Kenward moved for approval, motion seconded by Commissioner Fleming. There being no discussion and upon the motion being put to vote, the motion was unanimously carried.

Mayor Saliba introduced the application of Steven R. Hostetter for a Retail Beer and Retail Table Wine License (off premises only) for Southern Traders 3143, located at 5825 West Main Street. Mayor Saliba asked if there was anyone

present to speak on this matter and there were none. Commissioner Fleming moved for approval, motion seconded by Commissioner Kenward. There being no discussion and upon the motion being put to vote, the motion was unanimously carried.

Mayor Saliba announced a Public Hearing regarding the rezoning of property owned by Alfred Saliba Corporation located at 4974 Fortner Street. There being no one present to speak, Mayor Saliba declared the Public Hearing closed.

Mayor Saliba announced a Public Hearing regarding the abatement and removal of noxious or dangerous weeds. There being no one present to speak, Mayor Saliba declared the Public Hearing closed.

Mayor Saliba introduced Ordinance No. 2021-228, rezoning property owned by Alfred Saliba Corporation, located at 4974 Fortner Street, from A-C (Agricultural Conservation) to R-3 (Residential, Single-Family, High Density) District. Commissioner Kirkland moved for immediate consideration, motion seconded by Commissioner Crutchfield. Mayor Saliba said he is abstaining from voting on this item. There being no further discussion and upon the motion being put to vote, those voting "yea," were Fleming, Kirkland, Ferguson, Kenward, and Crutchfield; "nay:" none; "abstained:" Saliba. The motion was carried by the majority of five "yeas" to no "nays" and one "abstention."

Commissioner Ferguson then moved for adoption of Ordinance No. 2021-228, motion seconded by Commissioner Crutchfield and upon the motion being put to vote, those voting "yea," were Fleming, Kirkland, Ferguson, Kenward, and Crutchfield; "nay:" none; "abstained:" Saliba. The motion was carried by the majority of five "yeas" to no "nays" and one "abstention."

Mayor Saliba introduced Resolution No. 2021-229, declaring certain properties which are overgrown with weeds or other vegetative growth as nuisances and injurious to the health, safety, and welfare of the community and ordering that the said properties be abated. Commissioner Crutchfield moved for adoption, motion seconded by Commissioner Kenward and unanimously adopted.

Mayor Saliba introduced Resolution No. 2021-230, declaring certain properties which are overgrown with weeds and other vegetative growth as nuisances and calling for a public hearing to be held on the matter during the regularly scheduled commission meeting on October 5, 2021. Commissioner Crutchfield moved for adoption, motion seconded by Commissioner Fleming and unanimously adopted.

Mayor Saliba introduced Resolution No. 2021-231, confirming the cost incurred in notification and abatement of certain properties determined to be nuisances by Resolution Numbers 2021-145 and 2021-185 and turning the costs over to the County Tax Collector so that the amounts can be added to the next regular bills for taxes levied against the respective lots and parcels of land. Commissioner Crutchfield moved for adoption, motion seconded by Commissioner Kirkland and unanimously adopted.

Mayor Saliba introduced Resolution No. 2021-232, adopting the Biennium Operating and Capital Budget for Fiscal Years 2022 and 2023. Commissioner Fleming moved for adoption, motion seconded by Commissioner Kirkland. Mayor Saliba said the budget is not an easy task, a lot of considerations must be made, and the Board wants to ensure they are doing what is fiscally correct for our citizens. He expressed gratitude to the Board, City Manager, and City Staff for their efforts with preparing the budget. He said there may be some questions and items to review as we move forward with the budget. Commissioner Crutchfield discussed it being tough to add to the budget but there are things that need improvement as our city continues to grow. There being no further discussion, the resolution was unanimously adopted.

Mayor Saliba introduced Resolution No. 2021-233, entering into an agreement with the Dothan Area Chamber of Commerce to attract and promote new industry. Commissioner Fleming moved for adoption, motion seconded by Commissioner Kirkland and unanimously adopted.

Mayor Saliba introduced Resolution No. 2021-234, granting cash appropriations to various agencies for Fiscal Years 2022 and 2023. Commissioner Ferguson made a motion to table this item until the September 21, 2021 meeting, motion seconded by Commissioner Kenward. Commissioner Ferguson said the Board desires to review some of the agencies a little more closely and discuss some concerns with the City Manager. There being no further discussion, the motion to table was unanimously approved.

Mayor Saliba introduced Resolution No. 2021-235, agreeing to provide funding for operating expenses to various agencies for Fiscal Years 2022 and 2023. Commissioner Kenward moved for adoption, motion seconded by Commissioner Kirkland and unanimously adopted.

Mayor Saliba introduced Resolution No. 2021-236, appropriating funds to the Dothan City Schools for Fiscal Years 2022 and 2023. Commissioner Crutchfield moved for adoption, motion seconded by Commissioner Kirkland. Commissioner Fleming said he is abstaining from voting on this item. There being no further discussion, and upon the motion being put to vote, those voting "yea," were Saliba, Kirkland, Kenward, Ferguson, and Crutchfield; "nay:" none; "abstained:" Fleming. The motion was carried by the majority of five "yeas" to no "nays" and one "abstention."

Mayor Saliba introduced Resolution No. 2021-237, agreeing to allocate the required twenty percent (20%) match of local funds for the Fiscal Year 2022 Unified Planning Work Program in an amount not to exceed \$83,176.00. Commissioner Kenward moved for adoption, motion seconded by Commissioner Fleming and unanimously adopted.

Mayor Saliba introduced Resolution No. 2021-238, entering into an agreement with the Alabama Department of Environmental Management to accept a 100% reimbursable grant in the amount of \$98,560.00 to be used for the expansion and improvement of the City's recycling program. Commissioner Fleming moved for adoption, motion seconded by Commissioner Kirkland. Commissioner Ferguson thanked Environmental Services Manager Steven Burgess. There being no further discussion, the resolution was unanimously adopted.

Mayor Saliba introduced Resolution No. 2021-239, applying for and accepting grant funds from the State of Alabama Department of Education for the At-Risk After School Food Service Program for children, entering into an agreement with the United States Department of Agriculture for administration of the program, and entering into an agreement with Breakfast at Tammie's in the amount of \$263,117.40 for providing the food services. Commissioner Crutchfield moved for adoption, motion seconded by Commissioner Kirkland and unanimously adopted.

Mayor Saliba introduced Resolution No. 2021-240, accepting the proposal and service agreement of McGriff, Seibels and Williams, Inc. for Specific Stop Loss Reinsurance for the City of Dothan's Health Insurance Plan, as quoted by Anthem Inc. Commissioner Kenward moved for adoption, motion seconded by Commissioner Kirkland and unanimously adopted.

Mayor Saliba introduced Resolution No. 2021-241, renewing the contract with Blue Cross and Blue Shield of Alabama to provide and administer a Health Care Plan for City employees for a one-year period beginning October 1, 2021 through September 30, 2022 and accepting proposed administrative fees. Commissioner Kirkland moved for adoption, motion seconded by Commissioner Fleming and unanimously adopted.

Mayor Saliba introduced Resolution No. 2021-242, accepting the proposal from McGriff, Seibels and Williams, Inc. for Flexible Spending Account administration as quoted by WEX Inc. for \$3.50 per employee participant per month with administration and authorization agreements. Commissioner Crutchfield moved for adoption, motion seconded by Commissioner Kenward and unanimously adopted.

Mayor Saliba introduced Resolution No. 2021-243, entering into an agreement with the United States Department of Justice, Drug Enforcement Administration for participation in the Dothan High Intensity Drug Trafficking Area, and appropriating

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funds for said agreement. The grant will reimburse overtime expenses not to exceed 25% of a GS-12, Step 1 currently at \$16,707.25 annually. Commissioner Kirkland moved for adoption, motion seconded by Commissioner Kenward and unanimously adopted.

Mayor Saliba introduced Resolution No. 2021-244, entering into an agreement with the United States Department of Justice, Drug Enforcement Administration for participation in the Tactical Diversion Task Squad, and appropriating funds for said agreement. The grant will reimburse overtime expenses not to exceed 25% of a GS-12, Step 1 currently at \$16,707.25 annually. Commissioner Kenward moved for adoption, motion seconded by Commissioner Kirkland and unanimously adopted.

Mayor Saliba introduced Resolution No. 2021-245, entering into an agreement with the United States Department of Justice, Drug Enforcement Administration for participation in the Dothan Post Montgomery Drug Task Force, and appropriating funds for said agreement. The agreement will reimburse overtime expenses not to exceed 25% of a GS-12, Step 1 currently at \$16,707.25 and \$4,800.00 in vehicle gasoline allowance total \$21,507.25. Commissioner Kirkland moved for adoption, motion seconded by Commissioner Kenward and unanimously adopted.

Mayor Saliba introduced Resolution No. 2021-246, entering into an agreement with KultureCity to provide sensory inclusive needs training to police officers for a three-year period, at a total cost of \$1,000.00 (Year 1 - \$500, Year 2 - \$250, Year 3 - \$250). Commissioner Crutchfield moved for adoption, motion seconded by Commissioner Kenward and unanimously adopted.

Mayor Saliba introduced Resolution No. 2021-247, entering into an agreement with the State of Alabama Department of Economic and Community Affairs to accept payments from ADECA for eligible households under the Low Income Home Energy Assistance Program, for the period of October 1, 2021 through September 30, 2022. Commissioner Kirkland moved for adoption, motion seconded by Commissioner Fleming and unanimously adopted.

Mayor Saliba introduced Resolution No. 2021-248, re-appointing Hayne Hollis as a member of the Dothan-Houston County Airport Authority. Commissioner Crutchfield moved for adoption, motion seconded by Commissioner Kenward and unanimously adopted.

Mayor Saliba introduced Resolution No. 2021-249, awarding bids and approving other purchases over \$15,000.00 by the City.

BIDS TO BE AWARDED

Dothan Utilities Waste Water Collections	21-087	55	2021 Components/Materials for Young America Pump Station Rehabilitation <i>See bid tabulation for unit pricing.</i>	J. H. Wright & Associates, Inc. Daphne, AL.	\$ 41,081.00 (More or less)
General Services Facility Maintenance	21-094	31	Elevator Services Citywide Beginning 10/1/2021 <i>See bid tabulation for detailed pricing.</i>	Mowrey Elevator Company Marianna, FL.	\$ 11,520.00 (More or less) (Annually for Up to 3 Years)

OTHER PURCHASES over \$15,000

Administration Legal			Professional Services through July 31, 2021 ADEM Appeal- Landfill ²	Bradley, Arant, Boult & Cummings Birmingham, AL.	\$ 1,762.20
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OTHER PURCHASES over \$15,000

Administration Legal	Professional Services through July 31, 2021 ADEM Appeal-Landfill ²	Bradley, Arant, Boult & Cummings Birmingham, AL.	\$ 1,762.20
Administration City Clerk	Ballots, Supplies, Poll School & Machine Programming for the 8/3/21 Municipal Election & 9/14/21 Municipal Run-Off Election Exempt from Bidding	Election Systems & Software Birmingham, AL.	\$ 28,000.00
Dothan Utilities Electric Scout Trail Alley	Furnish, Fabricate & Deliver Structural Steel Frames, per specifications Lowest Quote on Public Works Project	E & H Steel Corporation Midland City, AL.	\$ 28,500.00
General Services Fleet	2021 Hyundai 5000 lb. capacity Forklift Replacing unit # 9221 Sourcewell Awarded Contract #091520-HCE	Wise Forklift Dothan, AL.	\$ 28,537.00
Information Technology Citywide Computer	Panasonic Toughbook 56 14" Core-i58365U 8 GB RaM 512 GB Windows 10 PRO All Quantities: 12 Unit Price: \$1,722.00 Panasonic Protection Plus Accidental Damage Coverage 3 Years Unit Price: \$245.33 Lind PA1580-1842 Car Power Adapter Unit Price: \$119.90 Panasonic Desktop Docking Station Unit Price: \$285.97 Sourcewell Awarded Contract # 081419-CDW Catalog (081419#CDW)	CDW-Government Vernon Hills, IL	\$ 28,478.40
Information Technology Citywide Computer	Lenovo ThinkPad P1 (3rd Gen) 15.6"-Core i7 10850H-vPro-16GB Quantity: 4 Unit Price: \$2,472.79 Lenovo ThinkPad USB-C Dock Gen 2 Docking Station HDMI, 2 X DP Quantity: 4 Unit Price: \$186.02 Upgrade Quantity: 4 Unit Price: \$133.78 Samsung 24" 16.9 IPS Panel Display Quantity: 10 Unit Price: \$232.49 Canon OmageFORMULA DR-C240 Quantity: 2 Unit Price: \$576.63	CDW-Government Vernon Hills, IL	\$ 17,332.89

	<p>OtterBox Defender Screenless Quantity: 5 Unit Price: \$ <u>49.91</u></p> <p>OtterBox Defender Quantity: 8 Unit Price: \$ <u>49.91</u></p> <p>OtterBox Defender Pro Quantity: 5 Unit Price: \$ <u>49.91</u></p> <p>Logitech C920e-Web Cam Quantity: 10 Unit Price: \$ <u>60.89</u></p> <p>Dell UltraSharp 49" Curved LED Backlit LCD Monitor Quantity: 1 Unit Price: \$ <u>1,177.21</u></p> <p>Sourcewell Awarded Cooperative Contract # 081419-CDW</p>		
<p>Information Technology Citywide Computer</p>	<p>NetAlly Enterprise 10G Performance Test Kit Quantity: 1 Unit Price: \$ <u>12,147.17</u></p> <p>Fluke Networks OptiFiber Pro OTDR Quantity: 1 Unit Price: \$ <u>14,085.16</u></p> <p>Black Box Optical Light Test Set with Data Logging Power Mode Quantity: 15 Unit Price: \$ <u>3,295.60</u></p> <p>Belkin 2M Duplex Singlemode Fiber Patch Cable Quantity: 15 Unit Price: \$ <u>15.26</u></p> <p>Belkin Cat6 Slim 28AWG Snagless Quantity: 20 Unit Price: \$ <u>4.24</u></p> <p>Black Box 1M Duplex Cable Quantity: 10 Unit Price: \$ <u>13.59</u></p> <p>Black Box 3M Duplex Cable Quantity: 6 Unit Price: \$ <u>15.29</u></p> <p>Black Box 5M Single Cable Quantity: 6 Unit Price: \$ <u>16.14</u></p> <p>Leviton QuickPort Patch Panel Quantity: 3 Unit Price: \$ <u>56.80</u></p> <p>Proline Dell 407-BBOP Transceiver Quantity: 6 Unit Price: \$ <u>543.72</u></p> <p>Proline Juniper Transceiver Quantity: 6 Unit Price: \$ <u>59.91</u></p> <p>Tripp Lite Cat6 600 MHZ Gigabit Blue Cable 1000' Quantity: 4 Unit Price: \$ <u>161.09</u></p> <p>Tripp Lite 3' Cat6 Gigabit Snagless UTP Patch Cable RJ45 Quantity: 120 Unit Price: \$ <u>3.38</u></p> <p>Sourcewell Awarded Cooperative Contract # 081419-CDW</p>	<p>CDW-Government Vernon Hills, IL</p>	<p>\$ 35,008.25</p>

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Information Technology Citywide Computer	Professional Programming Service Hours for 7/1/2021- 9/30/2021	The Riley Group Dothan, AL.	\$ 15,000.00
General Services Fleet	Purchase of an Engine for Refuse Truck, FY 2021 Only authorized Kenworth dealer in our area. Vehicle Number 8027	Kenworth of Dothan Dothan, AL.	\$ 18,917.04
General Services Fleet	Parts for Medium Duty Trucks & Tractors, through September 30, 2021 ³ Parts purchased from Tri State Brake, when they have the lowest quote.	Tri State Brake Center Ashford, AL.	\$ 10,000.00

Notes:

¹ITB: Number of Invitations to Bid

² Legal fees have exceeded \$15,000 for this case.

³ This is in addition to the \$40,000 approved at the beginning of FY 2021.

Commissioner Fleming then moved for adoption of Resolution No. 2021-249, motion seconded by Commissioner Kirkland and unanimously carried.

Mayor Saliba introduced Resolution No. 2021-250, approving the following advance travel requests for City employees:

<u>NAME</u>	<u>CONFERENCE</u>	<u>AMOUNT</u>
Lee Ann Channell Charlotte Barron	GIS Association of Alabama Conference Gulf Shores, AL	\$ 940.00
Will Glover	Alabama Law Enforcement Alliance for Peer Support Certification Class Lee County, AL	\$ 0.00
Kevan Kelly	Fall Municipal Law Conference CLE Course Gulf Shores, AL	\$ 1,060.96

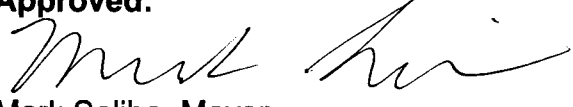
Commissioner Kirkland then moved for adoption of Resolution No. 2021-250, motion seconded by Commissioner Fleming and unanimously carried.

Commissioner Crutchfield moved to accept a Right-of-Way Deed from Dothan Real Estate, LLC for John D. Odom Road, motion seconded by Commissioner Kirkland and unanimously carried.


There being no further business, Commissioner Kirkland moved that the meeting be adjourned, motion seconded by Commissioner Ferguson and upon the unanimous vote of "yea," the meeting was duly adjourned.

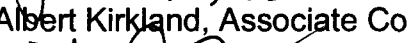
Wendy Shiver
Wendy Shiver,
City Clerk

Approved:


Mark Saliba, Mayor


Kevin Dorsey, Associate Commissioner


Janásky Fleming, Associate Commissioner


Albert Kirkland, Associate Commissioner


John Ferguson, Associate Commissioner


Beth Kenward, Associate Commissioner


David Crutchfield, Associate Commissioner

BOARD OF CITY COMMISSIONERS