

**BOARD OF COMMISSIONERS
CITY OF DOTHAN, ALABAMA
REGULAR MEETING
SEPTEMBER 1, 2020**

The Board of Commissioners of the City of Dothan, Alabama, met in regular session in the Commission Chambers of the Roy Driggers Municipal Building at 10:00 a.m., Tuesday, September 1, 2020 with the following members present: Mayor Mark Saliba, Associate Commissioners Kevin Dorsey, Albert Kirkland, John Ferguson, and David Crutchfield. Commissioners Janasky Fleming and Beth Kenward were absent. Also present were Acting City Manager Randy Morris in the absence of City Manager Kevin Cowper, City Clerk Tammy Danner, Assistant City Clerk Wendy Shiver, who recorded the Minutes of the Meeting, and the local news media representatives.

Mayor Saliba called the meeting to order. Reverend Jack Hinnen, First United Methodist Church, then led in prayer, afterwhich Commissioner Ferguson led in the Pledge of Allegiance to the Flag.

Commissioner Crutchfield moved that the Minutes of the Meeting of August 18, 2020, be approved, motion seconded by Commissioner Kirkland and unanimously approved.

Commissioner Dorsey said he would like to thank all department heads, their staff, and the executive office staff to include Sarah Woodham, Lisa Matheny, and Shirley Cosby for making his life a lot easier by taking calls, putting in QAlert requests, etc.

Commissioner Crutchfield expressed his sympathy for Commissioner Kenward for the loss of her father.

Commissioner Crutchfield thanked all department heads and staff for all they do for us daily.

Mr. Morris made the following announcements:

- City offices will be closed on Monday, September 7th in observance of Labor Day, and there will be no garbage, recycling, or trash pickup that day. Monday customers will receive garbage and recycling pickup on Wednesday, September 9th.
- The City landfill opened today to private haulers.

Mayor Saliba announced a Public Hearing regarding the amendment of Chapter 114, Article V, Development Plans, of the City of Dothan Code of Ordinances. There being no one present to speak, Mayor Saliba declared the Public Hearing closed.

Mayor Saliba announced a Public Hearing regarding the amendment of Chapter 114, Article VI, Board of Zoning Adjustment, Nonqualified Home Occupations, of the City of Dothan Code of Ordinances. There being no one present to speak, Mayor Saliba declared the Public Hearing closed.

Mayor Saliba introduced Ordinance No. 2020-229 (recorded in Ordinance Book No. _____ at Page _____), amending Chapter 114, Article V, Development Plans, of the City Code of Ordinances. Commissioner Crutchfield moved for immediate consideration, motion seconded by Commissioner Kirkland and upon the motion being put to vote, those voting "yea," were Saliba, Dorsey, Kirkland, Ferguson, and Crutchfield; "nay:" none. The motion was carried by the majority of five "yeas" to no "nays."

Commissioner Crutchfield then moved for adoption of Ordinance No. 2020-229, motion seconded by Commissioner Kirkland. Commissioner Ferguson asked if the requirement for sidewalks on both sides of the road is for public and private developments and what happens if a developer does not want to comply? Planning Director Todd McDonald replied this requirement is for commercial projects, and in view of the Highway 84 plan and other improvements made around the city to improve pedestrian access, we feel sidewalks are an important part of project development. He said residential sidewalk requirements are handled through the subdivision regulations. There being no further discussion and upon the motion being put to vote, those voting “yea,” were Saliba, Dorsey, Kirkland, Ferguson, and Crutchfield; “nay:” none. The motion was carried by the majority of five “yeas” to no “nays.”

Mayor Saliba introduced Ordinance No. 2020-230 (recorded in Ordinance Book No. _____ at Page _____), amending Chapter 114, Article VI, Board of Zoning Adjustment (BZA), Nonqualified Home Occupations (NQHOs), of the City Code of Ordinances. Commissioner Crutchfield moved for immediate consideration, motion seconded by Commissioner Kirkland and upon the motion being put to vote, those voting “yea,” were Saliba, Dorsey, Kirkland, Ferguson, and Crutchfield; “nay:” none. The motion was carried by the majority of five “yeas” to no “nays.”

Commissioner Kirkland then moved for adoption of Ordinance No. 2020-230, motion seconded by Commissioner Crutchfield. Mr. McDonald said this item and the previous item are both red tape cutters. He said the ordinance is specific about the criteria applicants of NQHOs must meet and this amendment will allow staff to approve those requests, rather than applicants having to wait to go before the BZA, unless there is an issue or an exception requested. There being no further discussion and upon the motion being put to vote, those voting “yea,” were Saliba, Dorsey, Kirkland, Ferguson, and Crutchfield; “nay:” none. The motion was carried by the majority of five “yeas” to no “nays.”

Mayor Saliba introduced Resolution No. 2020-231 (recorded in Ordinance Book No. _____ at Page _____), declaring certain properties which are overgrown with weeds, scrub, wild bushes, grass and other vegetative growth as injurious to the health, safety and welfare of the community as nuisances and calling for a public hearing to be held on the matter during the regularly scheduled commission meeting on October 6, 2020. Commissioner Kirkland moved for adoption, motion seconded by Commissioner Crutchfield and unanimously adopted.

Mayor Saliba introduced Resolution No. 2020-232 (recorded in Ordinance Book No. _____ at Page _____), contributing a not-to-exceed amount of \$72,833.00 to Southeast Health for widening the sidewalk widths from 5 feet to 10 feet, located at Southeast Health Medical Park. Commissioner Kirkland moved for adoption, motion seconded by Commissioner Dorsey. Mr. McDonald confirmed for Commissioner Crutchfield that the plan, as part of the Highway 84 study, is to have 10 foot sidewalks where possible. Mr. McDonald said staff is working on grant monies through the Transportation Alternatives Program (TAP) to help fund future sidewalk portions of the plan. There being no further discussion, the resolution was unanimously adopted.

Mayor Saliba introduced Resolution No. 2020-233 (recorded in Ordinance Book No. _____ at Page _____), awarding the bid, entering into an agreement and issuing a Notice to Proceed to SAK Construction, LLC for the Omussee Trunk Line Rehabilitation, in the amount of \$7,959,820.00. Commissioner Crutchfield moved for adoption, motion seconded by Commissioner Kirkland. Commissioner Kirkland noted this is one of the last big projects required by the Administrative Order on Consent (AOC). He said we need to continue to keep our infrastructure up, and he thanked staff for their efforts in doing so and for bringing this to the Commission. Mayor Saliba confirmed with Dothan Utilities Director Billy Mayes this is one of the last three bigger projects that will get us where we need to be and then going forward we will work more on maintenance. Finance Director Lisa Reeder confirmed for Commissioner Ferguson that this money is in the budget. Upon Commissioner Ferguson’s inquiry, Mr. Mayes said the City has petitioned to get out from under the AOC, the final report was submitted about a month ago, and we are currently waiting to hear if the petition has been accepted. He said everything looks positive, and when the acceptance paperwork is received, this

information will be relayed to the Commission. There being no further discussion, the resolution was unanimously adopted.

Mayor Saliba introduced Resolution No. 2020-234 (recorded in Ordinance Book No. _____ at Page _____), entering into a Purchase and Sale Agreement with Melissa M. Hall, Patricia Walters, and Coy Marc Hall for the purchase of approximately 0.57 acres, with all appurtenances, as is, for the price of \$6,000.00. Commissioner Crutchfield moved for adoption, motion seconded by Commissioner Kirkland. Commissioner Ferguson asked if this will affect the Harrington Woods area. Mr. Mayes confirmed and said this is part of the process to eliminate that lift station. He said this is a good project and Engineering Services staff is working on the other part of the easement. There being no further discussion, the resolution was unanimously adopted.

Mayor Saliba introduced Resolution No. 2020-235 (recorded in Ordinance Book No. _____ at Page _____), renewing the contract with Blue Cross and Blue Shield of Alabama to provide and administer a Health Care Plan for City employees for a one-year period beginning October 1, 2020 through September 30, 2021. Commissioner Kirkland moved for adoption, motion seconded by Commissioner Dorsey and unanimously adopted.

Mayor Saliba introduced Resolution No. 2020-236 (recorded in Ordinance Book No. _____ at Page _____), accepting the Charge Point Master Services and Subscription Agreement, and the terms of the Charge Point Assure Plan for the purchase of electric vehicle charging equipment, cloud services, subscription services, maintenance and support. Commissioner Kirkland moved for adoption, motion seconded by Commissioner Crutchfield. Dothan Utilities Assistant Director of Electric Operations Chris Phillips said Alabama Municipal Electric Authority (AMEA) has a new initiative to plant charging infrastructure for electric vehicles in bigger cities. He explained this agreement with Charge Point, the service provider, will allow for two charging stations to be located in the parking lot across from the Dothan Police Department. He said the City is buying the chargers and vehicle owners will interface with Charge Point for payments and usage. He said Charge Point will return any revenue to the City minus their fee. Mr. Phillips confirmed for Mayor Saliba that AMEA will reimburse the City for the costs of the equipment and associated services. Upon Commissioner Ferguson's inquiry, Mr. Phillips said they will try to install the chargers by utilizing the landscaping island where the existing transformer is located so that no parking spots are lost. Commissioner Kirkland said AMEA has set aside one million dollars to divide between eleven cities in the cooperative for this initiative. Mayor Saliba said this came to our attention when we noticed a lot of interstates were getting charging stations but our area was not included, so we appreciate AMEA for helping us in this effort. There being no further discussion, the resolution was unanimously adopted.

Mayor Saliba introduced Resolution No. 2020-237 (recorded in Ordinance Book No. _____ at Page _____), applying for and accepting grant funds from the State of Alabama Department of Education for the At-Risk After School Food Service Program for children; entering into an agreement with the United States Department of Agriculture for administration of the program; and entering into an agreement and awarding the bid to Breakfast at Tammie's, in the amount of \$263,117.40, for providing the food services. Commissioner Crutchfield moved for adoption, motion seconded by Commissioner Kirkland. Commissioner Ferguson said it seems we did this not too long ago, and he asked if this is a supplemental agreement. Leisure Services Director Alison Hall said we recently did this because of the COVID-19 Summer Food Service Program but today's item is to renew our normal yearly program. There being no further discussion, the resolution was unanimously adopted.

Mayor Saliba introduced Resolution No. 2020-238 (recorded in Ordinance Book No. _____ at Page _____), entering into an agreement with the Organized Crime Drug Enforcement Task Forces (OCDETF) Program for reimbursement of overtime expenditures, in the amount of \$7,500.00, and appropriating funds for said funding. Commissioner Ferguson moved for adoption, motion seconded by Commissioner Kirkland and unanimously adopted.

Mayor Saliba introduced Resolution No. 2020-239 (recorded in Ordinance Book No. _____ at Page _____), entering into an agreement with the United States Department of Justice, Drug Enforcement Administration to accept funding in an amount not to exceed \$18,649.00 annually for participation in the Dothan High Intensity Drug Trafficking Area, and appropriating funds for said funding. Commissioner Ferguson moved for adoption, motion seconded by Commissioner Dorsey and unanimously adopted.

Mayor Saliba introduced Resolution No. 2020-240 (recorded in Ordinance Book No. _____ at Page _____), entering into an agreement with the United States Department of Justice, Drug Enforcement Administration to accept funding in an amount not to exceed \$18,649.00 and \$4,800.00 in vehicle gasoline allowance annually, for participation in the Dothan Post Montgomery Drug Task Force, and appropriating funds for said funding. Commissioner Kirkland moved for adoption, motion seconded by Commissioner Crutchfield and unanimously adopted.

Mayor Saliba introduced Resolution No. 2020-241 (recorded in Ordinance Book No. _____ at Page _____), entering into an agreement with the United States Department of Justice, Drug Enforcement Administration to accept funding in an amount not to exceed \$18,649.00 annually for reimbursement of overtime costs for officers participating in the Tactical Diversion Task Force to disrupt trafficking of controlled substances pharmaceuticals or listed chemicals in the Dothan area, and appropriating funds for said funding. Commissioner Kirkland moved for adoption, motion seconded by Commissioner Ferguson and unanimously adopted.

Mayor Saliba introduced Resolution No. 2020-242 (recorded in Ordinance Book No. _____ at Page _____), approving the utilization of seizure funds to be used to pay various allowable expenditures for Police Department operations and seizure cases, in the amount of \$63,628.00, and appropriating funds for said operations. Commissioner Kirkland moved for adoption, motion seconded by Commissioner Crutchfield. Commissioner Dorsey asked if there has been any progress in bringing back McGruff the Crime Dog, and Police Chief Steve Parrish said once the COVID-19 crisis ends, re-implementing the D.A.R.E. Program is in the Strategic Plan and McGruff the Crime Dog will be a part of that program. Chief Parrish said unfortunately the pandemic has affected some of the department's community projects but they are only on hold. Mayor Saliba confirmed with Chief Parrish that all the police related resolutions presented today are helpful in his department's efforts. Chief Parrish said some of these items are recurring and some are ongoing, but the reality is drug trafficking, pharmaceutical problems, etc. continue in the face of a pandemic. He said these agreements are instrumental and appreciated. There being no further discussion, the resolution was unanimously adopted.

Mayor Saliba introduced Resolution No. 2020-243 (recorded in Ordinance Book No. _____ at Page _____), accepting funding from the Enterprise Ozark Community College (EOCC) through its Southeast Alabama Highway Safety Office (SAHSO) in the amount of \$116,044.60 for participation in the Alabama Department of Economic and Community Affairs Law Enforcement Traffic Safety (ADECA/LETS) Grant Programs for approved traffic enforcement/safety programs and authorized equipment, and appropriating funds for said grant. Commissioner Crutchfield moved for adoption, motion seconded by Commissioner Kirkland and unanimously adopted.

Mayor Saliba introduced Resolution No. 2020-244 (recorded in Ordinance Book No. _____ at Page _____), accepting funding from the Dothan Police Foundation, Inc., 501(c)(3), in the amount of \$2,100.00, for reimbursement of Citizen's Firearms Safety Training supplies, and appropriating funds for said funding. Commissioner Kirkland moved for adoption, motion seconded by Commissioner Crutchfield and unanimously adopted.

Mayor Saliba introduced Resolution No. 2020-245 (recorded in Ordinance Book No. _____ at Page _____), entering into an agreement with A-One Business Solutions, LLC for maintenance of a Konica Minolta copier located at Doug Tew Recreation Center for a twelve (12) month period at a monthly cost of \$26.50. Commissioner Crutchfield moved for adoption, motion seconded by Commissioner Kirkland and unanimously adopted.

Mayor Saliba introduced Resolution No. 2020-246 (recorded in Ordinance Book No. _____ at Page _____), appointing Vimal Patel and Shaun Cunningham as supernumerary members of the Planning Commission. Commissioner Kirkland moved for adoption, motion seconded by Commissioner Crutchfield. Commissioner Crutchfield thanked both for agreeing to serve. There being no further discussion, the resolution was unanimously adopted.

Mayor Saliba introduced Resolution No. 2020-247 (recorded in Ordinance Book No. _____ at Page _____), awarding the following bids and approving other purchases over \$15,000.00 by the City, and appropriating funds for said purchases.

<u>ITEM</u>	<u>VENDOR</u>	<u>AMOUNT</u>
1200A 15kV Outdoor Vacuum Circuit Breaker Quantity: 1 (or more) Unit Price: <u>\$23,967.00</u>	Stuart C. Irby Dothan, AL	\$ 23,967.00 (more or less)
<u>Other Purchases:</u>		
Professional Legal Services June & July, 2020 Matter # 044001	King & Spalding Atlanta, GA	\$ 7,030.00
Newspaper Advertising in the Dothan Eagle for City Clerk Legal Notices- Additional Purchase Order Required for Remainder of FY 2020- Sole Source Provider	Alabama Community Newspapers Dothan, AL	\$ 15,000.00 Estimate
Chargepoint 62.5 KW Level 3, DC Fast Charger , Quantity: 2, Unit Price: <u>\$60,810.00</u> , Sourcewell Contract # 051017-CPI	Gresco Utility Supply Atlanta, GA	\$ 121,620.00
2020 Kubota L4701HST w/Loader Purchase off Sourcewell Cooperative awarded contract 062117-KBA	Bondy's Outdoor Dothan, AL	\$ 28,001.74
John Deere Dealer for Ag Parts & Repairs	Sun South LLC Dothan, AL	\$ 10,000.00 Estimate
2020 Freightliner M2 w/ bush hawg awc loader Quantity: 1 Unit Price: <u>\$212,756.00</u> Sourcewell Cooperative Contract # 081716-NAF Replacing unit 8050.	Vacuum Truck Sales & Service Richland, MS	\$ 212,756.00
Lenovo ThinkCentre M920q-tiny Core 17 , Quantity: 35, Unit Price: <u>\$933.50</u> ; Lenovo Premier Support-3 Years . Quantity: 35, Unit Price: <u>\$57.79</u> ; Lenovo Tiny-In-One 24 Gen Monitor , Quantity: 7, Unit Price: <u>\$180.89</u> ; Tripp Lite 1000 Feet Cat6 Gigabit Bulk Cable, Solid , Quantity: 2, Unit Price: <u>\$306.93</u> , Sourcewell Cooperative Contract 081419- CDW Tech Catalog	CDWG Vernon Hills, IL	\$ 36,575.24
Beyond Trust UNFD VUL UV20 VIRT V5 , Quantity: 2, Unit Price: <u>\$2,590.00</u> ; Password Safe , Quantity: 20, Unit Price: <u>\$506.00</u> ; Remote Engineering , Quantity: 8, Unit Price: <u>\$2,278.00</u> , Remote Project Management : Quantity: <u>\$1,825.00</u> , Password Safe Foundation Training , Quantity: 1, Unit Price: <u>\$1,775.00</u> ; UNFD VUL UVM20 MNT V5 , Quantity: 2, Unit Price: <u>\$570.00</u> ,	CDWG Vernon Hills, IL	\$ 42,649.00

Minutes of the Board of Commissioners – September 1, 2020, continued.

Password Safe Insight Maintenance:

Quantity: 20, Unit Price: \$128.00,
 State of Alabama COTS Software and
 Services Awarded Contract:
 Master Agreement 999 1700000186

Panasonic Toughbook 55 14" Core 17 Windows Pro, Quantity of 7, Unit Price: \$2,500.45; **Panasonic Pin for Memory Biist**, Unit Price: \$132.65; **Car Power Adaptor**: Unit Price: \$119.90, Sourcewell Cooperative Contract 081419-CDW Tech Catalog
 CDWG Vernon Hills, IL \$ 19,271.07

SolarWinds Database Performance Analyzer for SQL Server, Quantity: 10, Unit Price: \$1,769.01; Sourcewell Cooperative Contract 081419-CDW Tech Catalog
 CDWG Vernon Hills, IL \$ 17,690.10

Jack Installations in Police Department Investigations, Lowest Quote.
 Harris Security Ozark, AL \$ 15,363.00

Estimated Cost for Recycle Hauling August - September 2020
 Repower South Montgomery, AL \$ 18,000.00 Estimate

95 Gallon Bar Cart & Lid-Dark Green, Quantity: 500, Unit Price: \$48.28; **95-Gallon Bar Cart- Blue Body & Lid**, Quantity: 293.00, Unit Price: \$48.28, Sourcewell Contract #041217-SFR
 Schafer Systems International, Inc. Charlotte, NC \$ 38,286.04

Commissioner Crutchfield then moved for adoption of Resolution No. 2020-247, motion seconded by Commissioner Kirkland and unanimously carried.

Mayor Saliba introduced Resolution No. 2020-248 (recorded in Ordinance Book No. _____ at Page _____), approving the following advance travel requests for City employees:

<u>NAME</u>	<u>CONFERENCE</u>	<u>AMOUNT</u>
Lorena Guttowsky John Milner	Leadership Enhancement and Development Program (LEAD) Mentone, AL	\$ 670.00
Sean Gibson Todd Phillips Richard Byrd Thomas Starling	Live Fire Instructor Update Tuscaloosa, AL	\$ 1,302.40
David Harrison Todd Phillips	Fire Investigator I Tuscaloosa, AL	\$ 1,032.00
Len White	Fall Municipal Law Conference Gulf Shores, AL	\$ 375.00
Cayla Cobb	AL Association of Public Personnel Administrators FLSA, FMLA, USERRA, and other DOL Laws Course Auburn, AL	\$ 841.50
Joe Herring	Fall Municipal Law Conference – CLE Course Gulf Shores, AL	\$ 762.14
Angie Akos	Alabama Water & Wastewater Institute, Inc. (AWWI) 2020 Educational Seminar Point Clear, AL	\$ 555.00

Commissioner Kirkland then moved for adoption of Resolution No. 2020-248, motion seconded by Commissioner Crutchfield and unanimously carried.

There being no further business, Commissioner Kirkland moved that the meeting be adjourned, motion seconded by Commissioner Ferguson and upon the unanimous vote of "yea," the meeting was duly adjourned.

/s/Tammy Danner,
City Clerk

Approved:

/s/Mark Saliba, Mayor

/s/Kevin Dorsey, Associate Commissioner

/s/Janasky Fleming, Associate Commissioner

/s/Albert Kirkland, Associate Commissioner

/s/John Ferguson, Associate Commissioner

/s/Beth Kenward, Associate Commissioner

/s/David Crutchfield, Associate Commissioner

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