

**RESOLUTION NO. \_\_\_\_\_**

**WHEREAS**, the City of Dothan desires to provide crane training and certification for approximately 120 City personnel, and

**WHEREAS**, this training is being given by Crane U and facilitated by Wallace College, and

**WHEREAS**, the State of Alabama, through the Department of Commerce, will reimburse out-of-pocket training expenses through a grant, and

**WHEREAS**, grant guidelines mandate that each reimbursal caps at twelve (12) students per class necessitating the submittal of both multiple class registrations and multiple reimbursal applications.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the City of Dothan, Alabama, as follows:

**Section 1.** That the City of Dothan apply for and accept a reimbursable grant from the State of Alabama Workforce Stabilization Plan for employee crane training to be provided by Crane U as facilitated by Wallace Community College, which said application follows:

# ALABAMA WORKFORCE STABILIZATION PROGRAM

ALABAMAWORKS EMPLOYER TRAINING ASSISTANCE REQUEST - Company Impacted by COVID  
**ALL AWSP applications must be submitted with the Employer's: W-9, Disclosure Statement, Beason-Hammon, Worker's Comp Declaration Page, and E-Verify MOU. All documents must match the Employer W-9**



Application Date 6/1/20 Company Name, Address City of Dothan PO Box 2128 Dothan, AL 36303  
 Parent Company Name, Address \_\_\_\_\_ County Houston FEIN 6001243  
 Company Contact Name Trampas Gougler Email tgougler@dothan.org  
 Office Number 334-615-3420 Cell Number 334-701-7456 Description/Type of Business Municipality  
 Number Full-Time Employees 1318 **Company has been informed of MHFA/Vital.**  YES  NO  
 Company wage for Occupational Title(s) is \$12.00 per hour or more:  YES  NO

\*Minimum required wage paid to an employee must be \$12 per hour or more. Wages cannot be averaged. Wages and benefits cannot be combined.  
 Company Provides Benefits  YES  NO Company subject to Collective Union Bargaining?  YES  NO  
 Employer has valid Worker's Comp Coverage  YES  NO Do you have Non-English speaking employees?  YES  NO

### AWSP JOB POSITION AND COST OUTLINE

Training Occupational Title	Type of Training	Requested Start Date	# of Trainees	OJT Hours per Trainee	Total OJT Hours	Hourly Trainee's Pay	Total Cost	Reimbursed Cost
	New Hire				0		\$ 0.00	\$ 0.00
	New Hire				0		\$ 0.00	\$ 0.00
	New Hire				0		\$ 0.00	\$ 0.00
OJT reimbursement rate \$ 0.00							\$ 0.00	\$ 0.00

Training Occupational Title	Type of Training	Requested Start Date	# of Trainees	Hourly Trainee's Pay	Reimbursed Cost
	IWT				
	IWT				
	IWT				

Total AWSP Reimbursement = \$ 0.00

Notes:

#### AGREEMENT TO PARTICIPATE

Name & Title of Employer Representative \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

SHADED AREA TO BE COMPLETED BY REGIONAL REP

Training Provider \_\_\_\_\_ Contact Name \_\_\_\_\_

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

Location of TABE \_\_\_\_\_ Location of Training \_\_\_\_\_

BSR Case Manager \_\_\_\_\_ Phone Number \_\_\_\_\_ Email \_\_\_\_\_

NAICS Code(s) Assigned to Company: \_\_\_\_\_  
(6 Digit North American Industry Classification System)

Certificate/Credential Achieved from Training Choose One Company E-Verify Completed  YES  NO

NAME & TITLE OF TRAINING REPRESENTATIVE \_\_\_\_\_ SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_  
 NAME & TITLE OF REGIONAL REPRESENTATIVE \_\_\_\_\_ SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

APPROVED BY  Application has a 45 day Enrollment period.

## INSTRUCTIONS

This is a fillable PDF form available at [www.alabamaworks.com/awsp](http://www.alabamaworks.com/awsp).

The area with the light gray background is designated to be completed by the Regional Representative.

The Employer and/or its representative that electronically signs this document has the authority to sign and enter into this participation agreement if approved.

Submit Completed Form To:

A copy of the final application will be provided to the Alabama company participating in the training.

## GUIDELINES

Targeted Employer Participants of the AWSP:

- Businesses needing assistance to avoid lay-offs
- Businesses needing upskilling of current employees
- Businesses seeking assistance to develop new employee talent pipelines
- Employer selections are based on:
  1. Projects focused on business recovery from Covid-19.
  2. Workforce development projects that demonstrate a measurable impact on one more of the long-range goals of the state workforce plan (layoff averted/upskilling).
  3. Projects serving existing workers in existing businesses inclusive of consortium-based projects serving multiple businesses.
  4. Projects targeted toward training for those businesses and industries previously identified as training providers by the ACCCP.
  5. Priority will be given to Alabama-based small businesses with less than 500 employees located in rural areas and Alabama Opportunity Zones.
- Provides short term education and training targeting the high-demand sectors of Construction, Healthcare, IT, Manufacturing, & Transportation-Distribution-Logistics.

## LEVELS OF PARTICIPATION IN TRAINING ACTIVITIES:

- **New Hire** - An individual that is not currently employed by the applicant company but being considered for a position.
- **Incumbent Worker**-An individual that is currently employed by the applicant company.

## CONDITIONS

- At a minimum, employees must remain on the job for the same number of hours for which the training took place, classroom or technical training (if training was 225 hours, employee must remain on the job for 225 hours)
- Employers must provide an explanation/justification for individuals who do not remain on the job for the required minimum number of hours
- Employers must maintain an Employment Retention Rate of 70%, of those individuals who participated in the requested training

## DEFINITIONS

**ACCPCP** - Alabama Committee on Credentialing and Career Pathways

**Alabama Citizen** - an individual that is born or naturalized in the United States of America and residing in the state of Alabama

**AWSP** - Alabama Workforce Stabilization Program

**BSR** - Business Services Representative

**CTE** - Career and Technical Education

**E-Verify** - employers verify the identity and employment eligibility of newly hired employees by electronically matching information provided by employees on the Form

**E-Verify** - Employment Eligibility Verification, against records available to the Social Security Administration (SSA) and the Department of Homeland Security (DHS)

**GED** - General Equivalency Degree or General Educational Diploma

**NAICS** - NAICS Code is a classification within the North American Industry Classification System developed for use by Federal Statistical Agencies for the collection, analysis

and publication of statistical data related to the US Economy

**TABE** - Test of Adult Basic Education

**WIOA** - Workforce Innovation & Opportunity Act

## NOTES

**Resolution No.** \_\_\_\_\_, applying for and accepting a reimbursable grant from the State of Alabama Workforce Stabilization Plan for employee crane training to be provided by Crane U as facilitated by Wallace Community College, continued.

**Section 2.** That Mark Saliba, Mayor of said City of Dothan and in such capacity, is hereby authorized and directed to execute documents for the application and acceptance of said grant in the name of the City of Dothan, Alabama, which shall be attested by the City Clerk.

**PASSED, ADOPTED, AND APPROVED ON** \_\_\_\_\_.

Attest:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Associate Commissioner District 1

\_\_\_\_\_  
Associate Commissioner District 2

\_\_\_\_\_  
Associate Commissioner District 3

\_\_\_\_\_  
Associate Commissioner District 4

\_\_\_\_\_  
Associate Commissioner District 5

\_\_\_\_\_  
Associate Commissioner District 6

**BOARD OF CITY COMMISSIONERS**