

RESOLUTION NO. _____

WHEREAS, the City of Dothan issued a Request for Proposals for a Business License Fee Study; and

WHEREAS, the best interests of the City and its residents will be served by retaining an experienced provider of such services; and

WHEREAS, the City of Dothan desires to obtain the services for an independent assessment and evaluation of the City's business license fee structure.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Dothan, Alabama, as follows:

Section 1. That the City of Dothan enters into an agreement with PFM Group Consulting LLC to provide a business license fee study and benchmarking consulting services for a cost of \$49,000.00, which said agreement follows:

**AGREEMENT FOR PROFESSIONAL SERVICES
BETWEEN
CITY OF DOTHAN AND
PFM GROUP CONSULTING LLC**

This Agreement for Professional Services (this "Agreement"), made and entered into this 20th day of January, 2026, by and between the City of Dothan, a municipal corporation (the "City"), and PFM Group Consulting LLC (the "Consultant"), to provide a business license fee study and benchmarking consulting services.

RECITALS

- A. The City desires to retain the professional services of Consultant to provide an independent assessment of its business license ordinances and fee structures, with recommendations for fee adjustments, ordinance modifications, and administrative process improvements (the "Objective").
- B. Consultant desires to provide the City with professional services (the "Services") consistent with the Objective and best practices, and to perform these services in accordance with the standards set forth in this Agreement and Consultant's Proposal dated November 18, 2025 (the "Proposal"), attached hereto as Exhibit A.
- C. The City and Consultant desire to memorialize their agreement by this Agreement.

AGREEMENT

NOW, THEREFORE, in consideration of mutual promises and covenants contained in this Agreement, the City and Consultant agree as follows:

- 1. **Services.**
 - 1.1 Consultant must provide the Services in a professional, timely, and efficient manner in order to perform within the Objective, including, but not limited to, working in close interaction and interfacing with the City and its designated employees.
 - 1.2 The Services will be performed as, and in the time period, set forth in the Proposal, attached hereto as Exhibit A. In the event of any conflict between the terms of this Agreement and the Proposal, the terms of this Agreement shall prevail.
- 2. **Consultant's Work Product.**
 - 2.1 **Standard.** Consultant must perform the Services in accordance with the standards of professional due diligence, care, and quality prevailing among professionals having substantial experience with the successful furnishing of services for projects that are equivalent in size, scope, quality, and other criteria to the Services and the Project identified in this Agreement.
 - 2.2 **Licensing.** Consultant warrants that Consultant holds all appropriate and required licenses, registrations and other regulatory approvals necessary for the lawful furnishing of the Services ("Approvals") and further:

- a. Consultant Approvals have not been suspended or subject to any complaint not otherwise disclosed in writing to the City prior to this Agreement for the last 10 years.
- b. Consultant must notify the City immediately of any Approval status change during the Agreement's duration and the failure of the Consultant to notify the City as required will constitute a material breach under the Agreement.

2.3 Work Product

- a. Reporting. Subject to any limitations expressly stated in the Proposal, Consultant will meet with Finance Department staff and additional City officials and provide regular progress reports as requested.
- b. Delivery. Consultant will deliver to the City copies of the preliminary and completed work assignment as scheduled and promptly if not specifically scheduled.
- c. Ownership. Upon receipt of payment for services furnished, Consultant grants to the City the exclusive ownership of and all intellectual property rights to any work undertaken, whether completed or not, including copyrights to analysis, reports, comparative data, and project presentations, as defined in the United States Copyright Act, 17 U.S.C § 101, *et. seq.*, and other intellectual work product.
 - 1. This grant is effective whether Consultant's work is recorded on paper (e.g., a "hard copy"), in electronic format, or any other form.
 - 2. Consultant warrants, and agrees to indemnify, hold harmless and defend the City for, from and against any claim that any of Consultant's work infringes on third-party proprietary interests.

3. **Compensation for Services.** Consultant's compensation for the Services shall be a fixed rate of forty-nine thousand dollars (\$49,000.00) that is inclusive of all personnel time and travel expenses, specifically detailed in the Proposal. Consultant's compensation for the Services shall not exceed this flat fee amount without written amendment as described in paragraph 3.2.

3.1 Payment. Consultant will submit to the City a monthly invoice that reflects the compensation owed for services rendered, with any residual amount being invoiced at the end of the term, plus expenses (as provided below) that were incurred during the previous 30-day period. After a full and complete invoice is received, the City will process and remit payment within 30 calendar days of the bill date, subject to or conditioned upon the City's receipt of any supporting documentation required to reasonably substantiate the amounts reflected in the invoice.

3.2 Adjustments to the compensation require a written amendment to this Agreement approved by the City Commission and executed by both parties. Any additional services which are outside the scope of basic services contained in this Agreement may not be performed by the Consultant without prior written authorization from the City.

3.3 Any services which are not included in the scope of services set forth in Exhibit A of this Agreement will be subject to mutually acceptable fee structures.

4. **Termination.** Upon completion of the Services as set forth in the Proposal, the Agreement shall terminate. The City may terminate this Agreement for convenience, without cause, by delivering a written termination notice stating the effective termination date. Consultant will be compensated on a daily prorated basis for the Services furnished prior to receipt of the termination notice and for Reimbursable Expenses incurred. No compensation will be paid for work done or expenses incurred after receipt of the termination notice.

5. **Assignment.** The Consultant shall not assign or transfer any interest in this Agreement or subcontract any of the work performed under the Agreement without prior written consent of the City.
6. **Non-Discrimination.** It is the policy of the City not to discriminate on the basis of age, race, sex, color, national origin, veteran status, disability, or other status or class protected under federal or state law in its hiring and employment practices, or in admission to, access to, or operation of its programs, services, and activities. With regard to all aspects of this Agreement, the Consultant must certify and warrant that it will comply with this policy. No person may be excluded from participation in, be denied benefits of, be discriminated against in the admission or access to, or be discriminated against in treatment or employment in the City's contracted programs or activities, on the grounds of handicap and/or disability, age, race, color, religion, sex, national origin, or any other classification protected by federal or State Constitutional or statutory law; nor may they be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of contracts with the City or in the employment practices of the City's contractors. Accordingly, all proposers entering into contracts with the City may upon request be required to show proof of such nondiscrimination and to post in conspicuous places that are available to all employees and applicants, notices of nondiscrimination.
7. **Employment.** The Consultant may not subscribe to any personnel policy which permits or allows for the promotion, demotion, employment, dismissal or laying off of any individual due to race, creed, color, national origin, age, sex, veteran status, or any other status or class protected under federal or state law or which is in violation of applicable laws concerning the employment of individuals with disabilities.
8. **Maintenance of Auditable Records.** The Consultant must maintain accounts and records in connection with its performance of Services for the City as reasonably required. The Consultant must afford City agents or auditors reasonable facilities and access for the examination and audit of its records pertaining to its performance. The records may be examined at any reasonable time during the term and for a period of one year following the completion of work under any contract. Upon request by the City, the Consultant shall be able to produce and exhibit all such records as requested.
9. **Indemnification.**
 - 9.1 Consultant shall indemnify and hold harmless City, its officers, agents, and employees from any claims, damages, costs and attorney fees for personal injuries or property damage arising, in part or in whole, from the negligent or intentional acts or omissions of Consultant, its officers, employees and/or other agents, including its sub or independent contractors in connection with the performance of the contract.
 - 9.2 In accordance with the Alabama Constitution Article IV, §94, the City will not indemnify, defend or hold harmless in any fashion Consultant from any claims arising from any failure, regardless of any language in any attachment or other document that Consultant may provide.
10. **Confidentiality.** Both parties recognize that their respective employees, agents, representatives and contractors (collectively with such party, "Receiving Party"), in the course of performance of this Agreement, may be exposed to confidential information of the other party (collectively with such party, "Disclosing Party") and that use or disclosure of such information could violate rights to private individuals and entities, including the parties. "Confidential Information" is nonpublic information that a reasonable person would believe to be confidential and includes, without limitation, personal identifying information (e.g., social security numbers), including personnel files and information, all NPI and PHI (as such terms are hereinafter defined) regardless of whether

Disclosing Party's relationship with the individual ceases, and trade secrets, each as defined by applicable state law. Receiving Party agrees that it will not disclose any Confidential Information of the Disclosing Party to any third party (other than lawyers, accountants and other advisors with a need to know and contractors who are bound by confidentiality and non-disclosure agreements at least as restrictive as these provisions), unless disclosure is required by law or judicial or regulatory process, and further agrees to take all reasonable and appropriate action to prevent such disclosure by its employees, agents, representatives and contractors. Receiving Party agrees that it will not use Disclosing Party's Confidential Information for any purpose other than the performance of this Agreement.

The confidentiality covenants contained herein will survive the termination or cancellation of this Agreement. This obligation of confidentiality will not apply to information that:

- (a) is in the public domain, either at the time of disclosure or afterwards, except by breach of this Agreement by Receiving Party or its employees or agents;
- (b) Receiving Party can establish by reasonable proof was in that party's possession at the time of initial disclosure;
- (c) Receiving Party receives from a third party who has a right to disclose it to the Receiving Party; or
- (d) is the subject of a legitimate disclosure request under the open records laws or similar applicable public disclosure laws governing this Agreement; provided, however, that in the event you receive an open records or other similar applicable request, you will give the City prompt notice and otherwise perform the functions required by applicable law.

Notwithstanding anything to the contrary contained herein, the parties recognize that unauthorized disclosure of Disclosing Party's Confidential Information will cause immediate irreparable harm to Disclosing Party for which monetary damages may be inadequate, and therefore, Disclosing Party shall be entitled to equitable relief, including without limit a temporary and permanent injunction and specific performance, if Receiving Party threatens or actually breaches its duty of confidentiality hereunder.

11. Notices. Any notices shall be considered delivered and the service thereof complete when the notice is hand delivered or posted by registered mail.

If to the City of Dothan:

City of Dothan
Dothan Finance Director
PO Box 2128
Dothan, AL 36302

And

City of Dothan
City Clerk
PO Box 2128
Dothan, AL 36302

If to the Consultant:

Sarah Schirmer
Managing Director –
PFM Group Consulting LLC
201 St. Charles Ave
Suite 4208
New Orleans, LA 70170

- 12. Acknowledgement of Relationship.** Consultant acknowledges and hereby agrees that Consultant is not an employee, partner, or joint venture of Consultant, but is solely an independent contractor bringing specific knowledge, skills and expertise that are independently exercised. As such, payments to Consultant are not provided any City employment entitlements or benefits. The parties intend to have an independent contractor relationship and do not intend to have a relationship in the nature of employer-employee, partnership, joint venture or agency. Neither party shall represent to any other person or entity that the relationship between the City and Consultant is anything other than an independent contractor relationship
- 13. Integration.** This Agreement contains the entire agreement between the City and Consultant and supersedes all prior conversations and negotiations between the parties. Neither party has made any representations, warranties or agreements as to any matters concerning the Agreement's subject matter. Representations, statements, conditions, or warranties not contained in this Agreement will not be binding on the parties.
- 14. Insurance.** Consultant represents to the City that it maintains the insurance as set out in Exhibit B attached hereto and incorporated herein by reference. Consultant agrees that it will name City as an additional insured on the General Liability, Automobile Liability, and Excess/Umbrella Liability insurance policies during the pendency of the contract. City shall not be an additional insured on Consultant's Professional Liability and Cyber Liability policies. Upon the City's request, Consultant must provide City with copies of its certificates of insurance or other similar documents. The cost of insurance coverage will not be a Reimbursable Expense.
- 15. Interpretation.** The parties fairly negotiated the Agreement's provisions to the extent they believed necessary and with the legal representation they deemed appropriate. The parties are of equal bargaining position, and this Agreement must be construed equally between the parties without consideration of which of the parties may have drafted this Agreement. The Agreement will be interpreted in accordance with the laws of the State of Alabama.
- 16. Entire Agreement.** This Agreement sets forth the entire agreement and understanding between the Consultant and City and supersedes any and all prior or contemporaneous agreements and understandings, oral or written, between the parties regarding the subject matter hereof.
- 17. Amendment.** No amendment to this Agreement will be binding unless in writing and executed by the parties. Any amendment may be subject to the City Commission approval.
- 18. Assignment.** As a personal service Agreement, neither party may assign this Agreement for any purpose without the prior written consent of the other party.
- 19. Governing Law; Venue.** The validity, construction, and effect of this Agreement and any and all extensions or modifications thereof are governed by the laws of the state of Alabama regardless of choice of law doctrine or provision in any attachment or other document that Consultant may provide. Any action between the parties arising from this Agreement shall be filed and maintained in the courts of Houston County, Alabama.
- 20. Remedies.** All rights and remedies provided in this Agreement are cumulative and the exercise of any one or more right or remedy will not affect any other rights or remedies under this Agreement or applicable law. No claim arising out of the services rendered pursuant to this agreement shall be asserted more than two years after the date of the last report issued by Consultant to the City under the Agreement.
- 21. Attorney Fees.** Consultant agrees that, in the event either party deems it necessary to take legal action to enforce any provision of the Agreement, and in the event the City prevails, Consultant shall pay all expenses of such action including City's attorney fees and costs at all stages of the litigation.
- 22. Severability.** If any provision of this Agreement is voided or found unenforceable, that determination will not affect the validity of the other provisions, and the voided or unenforceable provision will be reformed to conform to applicable law.

23. Force Majeure. Neither of the parties shall be liable to the other for any failure to satisfy an obligation under this Agreement due to any cause beyond a party's reasonable control including, but not limited to, inclement weather, Acts of God, war, riot, terrorist acts, and malicious acts of damage, civil commotion, industrial dispute, power failure or fire.

24. Information to be Furnished to Consultant. All information, data, reports, and records in the possession of the Client or any third party necessary for carrying out any services to be performed under this Agreement ("Data") shall be furnished to Consultant. Consultant may rely on the Data in connection with its provision of the services under this Agreement and the provider thereof shall remain solely responsible for the adequacy, accuracy and completeness of such Data.

IN WITNESS WHEREOF, the parties enter into this Agreement as of the Effective Date stated above.

CITY OF DOTHAN, ALABAMA

PFM Group Consulting LLC

By: _____

By: _____

Name: Mark Saliba, Mayor

Name: _____

Date: _____

Date: _____



EXHIBIT A

November 18, 2025

126 North Saint Andrews Street
2nd Floor – Room 213
Dothan, Alabama 36303

RE: | Business License Ordinance & Fee Schedule Study

PFM Group Consulting LLC (“PFMGC”) is pleased to submit this proposal to assist the City of Dothan, Alabama with the development of a comprehensive Business License Classification and Fee Schedule. We understand that the City seeks an independent assessment of its business license ordinances and fee structures, with recommendations for fee adjustments, ordinance modifications and administrative process improvements that align with peer practices and State of Alabama requirements.

PFM brings extensive experience in conducting cost recovery and fee studies across the South. In the past two years alone, our team has completed more than five such studies for communities of varying size and complexity. We also have a strong understanding of the statutory and practical considerations involved in evaluating business license structures and developing defensible and equitable recommendations.

As part of this engagement, PFM will:

- Review and analyze the City's current business license ordinances, classifications and fee structures;
- Benchmark the City's fees against the top ten cities in the State of Alabama, and comparable jurisdictions in the region;
- Evaluate administrative processes and recommend opportunities for greater efficiency; and
- Develop a preliminary and final report summarizing our findings, proposed classifications and fees, and recommended ordinance modifications to bring rates and fee structures in line with peers

We are fully prepared and qualified to perform all services outlined in the RFP.

I will serve as the Engagement Manager for this project and am authorized to contractually obligate PFM for this proposal and any future negotiations. You may contact me at schirmers@pfm.com or (504) 330-2579. Thank you for your consideration, and please do not hesitate to contact me with questions or if further information is desired. We appreciate the opportunity to submit this proposal and look forward to the possibility of working with the City of Dothan.

Sincerely,

Sarah Schirmer
Managing Director
PFM Group Consulting LLC

pfm

201 St. Charles Ave
Suite 4208
New Orleans, LA
70170



Project Approach and Schedule

Project Approach

The scope of work outlined below builds upon the City's desire to evaluate the business license fee schedule and propose updated rates and considerations for the fee structure by May 2026.

Task I: Evaluation of the City's Business License Fee Schedule, Ordinances and Practices

To start, PFM will evaluate the City's current fee structure along with the associated local and state authorizations that dictate the fees. This evaluation will allow the team to understand nuances in the City's mandated fee structure along with the State of Alabama's requirements for municipalities in order to make accurate comparisons to peers. PFM will also connect with City staff to understand the current structure and fee schedule.

This phase will include an initial kick-off meeting with key City staff and follow-up meetings as needed with the City's legal team and personnel engaged in the administration of the business license fee. The work in this phase will serve as the foundation for the forthcoming benchmarking and best practice analysis.

Task II: Conduct Benchmarking and Best Practice Analysis

PFM will benchmark the City's business license fee and fee structure to the top ten cities in the State of Alabama and surrounding municipalities, and at least three regional peers of comparable size and demographic makeup. PFM may also review up to five peers of similar size and structure outside of the State of Alabama further contextualize the City's fees and structure.

In addition to the peer-to-peer benchmarking noted above, PFM will conduct research and integrate insights from best practices along with our experience from evaluating similar types of fees in other places across the country.

Over the course of this phase and the engagement in general, PFM will review preliminary findings and insights with the City's primary point of contact for the engagement. We may also follow up with the City and the business license team to clarify key aspects of the processes and fee schedule to ensure accurate comparison with the comparator jurisdictions and best practices.

Task III: Presentation of Findings

Upon completion of Task II, PFM will compile findings in a memorandum that includes:

- An Executive Summary outlining an overview of the analysis and findings;
- An overview of Task II: Benchmarking and Best Practice Analysis, inclusive of key findings and considerations identified from peer comparisons and best practice research;
- Recommendations to improve and clarify the City's business license ordinances;
- Recommendations to improve and clarify the City's business license administrative practices and procedures;
- Recommendations for license fees for all classifications and, if any, future annual increases;
- Suggestions of any other modifications to business license classifications, fees, and bond requirement; and
- Acknowledgement of how the above recommendations and suggestions align to State of Alabama requirements.



PFM will first deliver a draft preliminary report for the City to review and provide comment before finalizing and delivering one digital PDF and twenty (20) bound hard copies to the City. PFM will also be available to present the final report and recommendations up to two times to the City Commission in a public meeting upon completion of the analysis.

Proposed Project Schedule

Assuming a February 1 start date, PFM proposes executing the above approach over four months, with preliminary findings in April 2026 and the final report being delivered to the City in May 2026.

February 2026	March 2026	April 2026	May 2026
Commence and complete Task I Commence Task II	Ongoing work on Task II	Complete Task II Commence Task III	Complete Task III

PFM welcomes the opportunity to further refine the timeline and milestones of the engagement with the City.

Proposed Project Hours and Cost by Project Schedule

The below table provides an overview of the estimated hours by position title and project task.

Task	Estimated Number of Hours			
	Analyst / Senior Analyst	Senior Managing Consultant	Director	Managing Director
Task I	16	11	1	2
Task II	50	20	2	0
Task III	25	21	2	3

Proposed Cost

For the services outlined in this proposal, PFM proposes a fixed fee of \$49,000. This fixed fee is inclusive of all personnel time and travel expenses for Tasks I-III, and production of up to twenty (20 bound copies of the final report). PFM anticipates completing the engagement virtually but will be available for two on-site visits (e.g., one City Commission work session and one City Commission meeting for ordinance adoption).



EXHIBIT B

Insurance Statement

PFM Group Consulting LLC ("PFM") has a complete insurance program, including property, casualty, general liability, automobile liability and workers compensation. PFM maintains Professional (E&O)/Cyber Liability coverage which total \$5 million single loss/ aggregate.

Our Professional/Cyber Liability policies are a "claims made" policy and our General Liability policy claims would be made by occurrence.

Deductibles/SIR:

Automobile \$100 comprehensive & \$1,000 collision
General Liability \$0
Professional (E&O)/ Cyber Liability \$250,000
Crime \$50,000

Insurance Company & AM Best Rating

Professional Liability (E&O)..... AIG Specialty Insurance Company; (A; Stable)
Cyber Liability..... AIG Specialty Insurance Company (A; Stable)
Crime..... Berkley Regional Insurance Company; (A+; Stable)
General Liability..... The Phoenix Insurance Company; (A++ Stable)
Automobile Liability..... St. Paul Protective Insurance Company (A++ Stable)
Excess /Umbrella Liability..... Travelers Property Casualty Company of America;
(A++ Stable)
Workers Compensation..... Travelers Casualty Ins Co of America; (A++ Stable)
& Employers Liability



CERTIFICATE OF LIABILITY INSURANCE

12/7/2026

DATE (MM/DD/YYYY)

12/5/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Companies, LLC DBA Lockton Insurance Brokers, LLC in CA CA license #0F15767 1185 Avenue of the Americas, Ste. 2010 New York NY 10036 (646) 572-7300	CONTACT NAME: PFM CertRequests PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS: PFM CertRequests@lockton.com													
	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : The Phoenix Insurance Company</td> <td>25623</td> </tr> <tr> <td>INSURER B : St. Paul Protective Insurance Company</td> <td>19224</td> </tr> <tr> <td>INSURER C : Travelers Property Casualty Company of America</td> <td>25674</td> </tr> <tr> <td>INSURER D : Travelers Casualty Ins Co of America</td> <td>19046</td> </tr> <tr> <td>INSURER E : AIG Specialty Insurance Company</td> <td>26883</td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : The Phoenix Insurance Company	25623	INSURER B : St. Paul Protective Insurance Company	19224	INSURER C : Travelers Property Casualty Company of America	25674	INSURER D : Travelers Casualty Ins Co of America	19046	INSURER E : AIG Specialty Insurance Company	26883	INSURER F :
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INSURER F :														
INSURED PFM Group Consulting LLC 1735 Market St Fl 42 Philadelphia PA 19103														

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:** XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:		H-630-B9715676-PHX-25	12/7/2025	12/7/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY		BA-B9717018-25-N2-G	12/7/2025	12/7/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		CUP-B9793549-25-N2	12/7/2025	12/7/2026	EACH OCCURRENCE \$ 20,000,000 AGGREGATE \$ 20,000,000 \$ XXXXXXXX
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y / N N / A		UB-B9717817	1/1/2026	1/1/2027	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
E	Cyber/Tech E&O		01-420-47-31	12/7/2025	12/7/2026	Limit: \$5M Retention: \$250K

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER **CANCELLATION** See Attachments

EVIDENCE OF COVERAGE	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

Resolution No. _____, entering into an agreement with PFM Group Consulting LLC for a business license fee study and benchmarking consulting services, continued.

Section 2. That Mark Saliba, Mayor of the City of Dothan, and in such capacity, is hereby authorized and directed to sign said agreement for and in the name of the City of Dothan, which shall be attested by the City Clerk.

PASSED, ADOPTED, AND APPROVED ON _____.

Attest:

City Clerk

Mayor

Associate Commissioner District 1

Associate Commissioner District 2

Associate Commissioner District 3

Associate Commissioner District 4

Associate Commissioner District 5

Associate Commissioner District 6

BOARD OF CITY COMMISSIONERS