

**DOTHAN DOWNTOWN REDEVELOPMENT AUTHORITY
MEETING MINUTES
JUNE 19, 2019**

The Dothan Downtown Redevelopment Authority (DDRA) held its regular meeting on Wednesday, June 19, 2019, at 3:00 p.m. in the City Commission Chambers, Second Floor of the Dothan Civic Center.

Members Present:

Pat Thomas, Chair
David "Mit" Kirkland, Vice-Chair
Letetia Jackson, Treasurer
Susan Wilkins, Secretary
Cliff Mendheim
Deavours Clark

Members Absent:

Bob Woodall

Others Present: Jamie Bienvenu, DDRA Executive Director; Jessica Parker, Director of Marketing; and, Theresa Eddy, Secretary.

Chair Thomas called the meeting to order at 3:00 p.m.

1. Approve Minutes of May 15, 2019.

Mr. Mendheim motioned to approve the minutes as written, Ms. Jackson seconded, and the motion carried.

2. Old Business

- a. Howell School Update – No Update
- b. Scouts Trail – No Update
- c. Other Old Business – None

3. New Business

a. Finance & Investment Committee Report

i. Financial Statement Review

Ms. Wilkins stated that the Finance Committee had met, and is submitting expenses for approval. Ms. Wilkins stated that the Pre-approved Expenses include the first of several installments for Howell School.

ii. Expenses for Approval

The fiscal year 2019: October 2018 to September 2019

May 14, 2019 to June 17, 2019

Pre-approved Expenses	\$480,457.60
Non-Reoccurring Expenses:	\$ 18,493.09
Reoccurring Expenses:	\$ 13,290.18
Total Pending Expenses:	\$512,240.87

Ms. Wilkins motioned for approval from the Finance Committee, Ms. Jackson seconded, and the motion carried.

b. Projects Committee Report

Ms. Jackson stated that the Projects Committee would meet on Monday, June 24, 2019.

c. Personnel Committee Report

No update. Mr. Mendheim reminded everyone that reviews are due in July.

d. Executive Director's Report

– By Executive Director Jamie Bienvenu

- i. **Visit Dothan** – Visitors Guide – Roundtable discussion, hosted in Porter Hardware and Mr. Rubin Whitehurst from Porter Hardware will be one of five featured in the guide as people of interest in Dothan.
- ii. **City of Eufaula's DDRA** – They came to Dothan for a roundtable discussion regarding the functions of the Dothan DDRA as far as fundraisers go and how our DDRA was structured and funded. The discussion revolved around Porter Hardware and the downtown events. Plans are to visit Eufaula to keep communications open.

e. Director of Merchants & Marketing Update

– By Merchants & Marketing Director Jessica Parker

Events Update:

i. **Foster Fest – June 7, 2019 – Recap**

Another great event but there was a minor incident that warranted the discussion of increased security, changes in traffic flow, and possible video surveillance.

ii. **Foster Fest – July 5, 2019 – 6:00 PM – 10:00 PM**

New Shirts – Selling in Porter Hardware and at the VIP area at the event. A Fourth of July theme in the Kidzone with many activities planned, sponsored by Chick-fil-A and the Cochran Firm. Johnny G and the Southern Love Band on the N. Foster Stage and the Ty Reynolds Band will be on the S. Foster Stage. The Alabama Music Association will be at the Community Talent Stage hosting a competition where the winner will go on to compete nationally. Chair Thomas wanted to know if this went well, if it would become an annual event; Ms. Parker affirmed.

Traffic Update: Main Street to close from 6:00 PM – 10:00 PM from S. Oates Street to the Museum on event nights. Ms. Wilkins suggested that a visual map of the area, of the roads that are closed, be posted on social media; Ms. Parker agreed. Fire engines, roadblocks, and/or police vehicles will block the roads, which will be very visible to the public, Ms. Bienvenue added.

iii. **Downtown Farmer's Market**

Great turnout and the vendors are looking forward to the rest of the season. This event runs every Saturday in June and July. It will be in the Civic Center Parking Lot and will open at 7:00 AM and close at 12:00 PM.

iv. **Farm to Fork**

Ms. Parker should have updates at the next meeting.

f. Other New Business

A dumpster co-op behind KBC, Stix & Cones, and Diablo's will be added to the Projects Committee Agenda in July.

g. Discussion for the Next Meeting Date: July 17, 2019.

4. Adjourn

Ms. Jackson made a motion to adjourn, Ms. Wilkins seconded, and the motion carried. The meeting adjourned at 4:12 p.m.

5. Privileges on the Floor:



Pat Thomas, Chairman



Susan Wilkins, Secretary