

RESOLUTION NO. _____

BE IT RESOLVED by the Board of Commissioners of the City of Dothan, Alabama, as follows:

Section 1. That the City of Dothan enters into an agreement with Assured Data Destruction for the purpose of obtaining secure locking containers to remain on the property for the collection of confidential paperwork at no cost, and for the secure destruction of said paperwork at a rate of \$80.00 per pickup on an as-needed basis, which said agreement follows:



ASSURED DATA DESTRUCTION

Pricing and Service Agreement

Date: March 07, 2022

Client: Dothan Police Department

Assured Data Destruction (ADD), a Regional Document Destruction Company, has customer locations across the southeast region, transporting and destroying media containing confidential information.

ADD possesses the capability and expertise to provide certain services specified herein to Dothan Police Department; and Dothan Police Department desires to retain ADD to provide certain services.

Dothan Police Department generates paper containing confidential information, which it deems necessary to have destroyed by shredding, thereby requesting the following services.

ADD to provide secure locking containers at no cost to Dothan Police Department; the containers will remain the property of ADD and will be placed at the following location:

2 – 95 gallon Container for Paper (On-call Status for pickup)

210 North St. Andrews Street, Dothan

Dothan Police Department is responsible for placing confidential materials into the secure containers. On an On-call status basis, ADD agents will collect and transport the confidential material, under lock and key, from facility to our secure vehicle and thus to our secure destruction facility. GPS tracking will be used to monitor the transfer from collection site to the destruction facility. All material will be destroyed according to standard operating procedures. A signed "Certificate of Destruction" will be provided.

Destruction charges: Dothan Police Department will be charged for destruction services at a rate of \$80.00 per pickup.

The container is the sole property of ADD. Dothan Police Department will use the containers solely in connection with Dothan Police Department business and in a manner consistent with their intended purpose. Dothan Police Department will return the container(s) to ADD immediately upon termination or expiration of this Agreement. *Dothan Police Department will be responsible for any replacement/repair cost of the container should they damage it.*

Payment: Net 30 days from billing date.

This Agreement can be cancelled at any time with a 30-day notice.

WRC, Inc. d/b/a Assured Data Destruction
565 Burkett Rd.
Dothan, AL 36303

Date: _____

Dothan Police Department
210 North St. Andrews Street
Dothan, AL 36303

Date: _____

Customer #: 14048

Resolution No. _____, entering into an agreement with Assured Data Destruction, continued.

Section 2. That Mark Saliba, Mayor of the City of Dothan and in such capacity, is hereby authorized and directed to execute the said agreement for and in the name of the City of Dothan.

PASSED, ADOPTED AND APPROVED on _____.

ATTEST:

City Clerk

Mayor

Associate Commissioner District 1

Associate Commissioner District 2

Associate Commissioner District 3

Associate Commissioner District 4

Associate Commissioner District 5

Associate Commissioner District 6
BOARD OF CITY COMMISSIONERS