

RESOLUTION NO. _____

WHEREAS, the City of Dothan, Alabama wishes to cooperate with the Department of Public Safety (DPS) for the reimbursement of certain expenses incurred by the City in providing training to its student officers at the Alabama Criminal Justice Training Center in Selma, Alabama.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Dothan, Alabama, as follows:

Section 1. That the City of Dothan executes a Memorandum of Agreement with the Alabama Department of Public Safety to reimburse the City for certain expenses incurred in providing training to student officers at the Alabama Criminal Justice Training Center which said Memorandum of Agreement follows:



THE CITY OF
DOTHAN, ALABAMA

POST OFFICE BOX 2128 • DOTHAN, ALABAMA 36302 • 334-615-3120

MICHAEL K. WEST
CITY MANAGER
mkwest@dothan.org

March 10, 2014

Honorable Mayor and City Commission of the
City of Dothan, Alabama

Gentlemen:

I will be presenting to you for your consideration a request from the Police Department to enter into an agreement with the Alabama Department of Public Safety (DPS) for reimbursement of registration fees for student officers that successfully graduate from the Alabama Criminal Justice Training Center (ACTJC) in Selma, Alabama. The reimbursement request is \$4,400.00.

The staff recommends and I concur with aforementioned request to accept agreement and grant valued up to \$4,400.00.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike West", is written over a horizontal line.

Michael K. West
City Manager



THE CITY OF
DOTHAN, ALABAMA

POST OFFICE BOX 2128 • DOTHAN, ALABAMA 36302 • 334-615-3000

GREGORY J. BENTON
CHIEF OF POLICE

March 10, 2014

Alabama Criminal Justice Training Center
Alabama Police Academy
1005 Charles Byrd Blvd.
Selma, AL 36703

RE: ACADEMY SESSION 147; May 13-August 1, 2013

The Dothan Police Department requests reimbursement of training fees incurred at the Alabama Criminal Justice Training Center for Session 149, January 19-April 16, 2014.

Officer Adrian Folmar, \$1,100
Officer Clayton Reynold, \$1,100

Officer Aaron McClanahan, \$1,100
Officer Scott Spivey, \$1,100

Total Request \$4,400.00

The check should be made payable to the City of Dothan and mailed to the Dothan Police Department to the attention of Tonja Shelley, 210 N. Saint Andrews Street, Dothan, AL 36303.

If you have any questions or need further information, please do not hesitate to contact my office.

Respectfully,

A handwritten signature in cursive script that reads "Gregory J. Benton".

Gregory J. Benton
Chief of Police

GJB:tls

POLICE DEPARTMENT

210 NORTH SAINT ANDREWS STREET • DOTHAN, ALABAMA 36303 • 334-615-3601
Email: dpd@dothan.org

**MEMORANDUM OF AGREEMENT
BETWEEN
THE ALABAMA DEPARTMENT OF PUBLIC SAFETY
AND**

This Agreement between the Alabama Department of Public Safety (DPS) and the DOTHAN POLICE DEPARTMENT (Agency) is entered into on this 18th day of March, 2014.

WHEREAS, DPS and the Agency wish to cooperate in the reimbursement to the Agency of certain expenses incurred by the Agency in providing training to its student officers at the Alabama Criminal Justice Training Center (ACTJC) in Selma, Alabama.

NOW, THEREFORE, DPS and the Agency hereby signify their wishes to cooperate in the above-stated cause by mutual agreement of the following terms:

(1) DPS will reimburse the Agency for food and lodging expenses paid by the Agency for each student officer that attends the ACJTC in Selma up to One Thousand Two Hundred Dollars (\$1,200.00). This reimbursement is contingent upon DPS receiving funds from the Alabama Peace Officers Standards and Training Commission to pay this reimbursement.

(2) To be eligible for this reimbursement, the student officer must be required to be housed on campus or require lodging because of distance from the employing agency to the Academy while attending the

basic course. Also the Agency must have first paid the costs during the Academy session. The student officer must also graduate and receive certification from the Alabama Peace Officers Standards and Training Commission.

(3) After the end of the Academy session the Agency must submit within two weeks a reimbursement claim to the ACJTC.

(4) This Agreement shall be effective for the training session occurring at the ACJTC in Alabama Police Academy Session 149.

For any and all disputes arising under the terms of this agreement, the parties hereto agree, in compliance with the recommendations of the Governor and Attorney General, when considering settlement of such disputes, to utilize appropriate forms of non-binding alternative dispute resolution including, but not limited to, mediation by and through the Attorney General's Office of Administrative Hearings or where appropriate, private mediators.

IN WITNESS WHEREOF, the parties acknowledge this Agreement as evidenced by their signatures below.

Director
Department of Public Safety

Agency Head

Approved as to legal form

Legal Counsel
Department of Public Safety

City of Dothan
Travel Request

ORIGINAL
COPY

Name of Conference or Training Course: Alabama Police Academy	Location: Alabama Criminal Justice Training Center, Selma, Alabama
	Dates of Travel: January 19 - April 17, 2014 <i>16</i>

Traveler(s) and Job Title: PPO Adrian Folmar PPO Scott Spivey PPO Clayton Reynolds PPO Aaron McClanahan	Purpose of Trip: Attend the Alabama Police Academy
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EXPENSES	Account Charged: 00-1201-512-3046
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Registration Fee: (includes 0 meals) \$4,400.00

Food: (\$ x days people) \$ -

Lodging: (\$ per night for nights x rooms) \$ -

Transportation:
 Airline Train Bus \$ -

City Vehicle: Yes No

Fuel to be Purchased by Cash Advance \$ -

Fuel To be Purchased by Credit Card \$ 150.00

(Receipts Must be Given to Shop for City Vehicle Records)

Personal Car: 0 miles @ 0.51 cents/mile) \$ -

Round Trip = 0 miles

Other Expenses: Taxi \$ -

Miscellaneous \$ -

Total Estimated Cost: **\$4,550.00**

Additional Comments:
Vehicle being used is 6718
Vehicle being used is 6012

Finance Director Approval:

Budgeted? Yes No

Requested by: *J.P.*
Sgt Jason Penn
Date: 12/30/2013

Department Head Approval:
Gregory J. Benbow
Date: 12-31-13

City Manager Approval:

Date:

Commission Approval:

Mayor _____

#1 _____

#2 _____

#3 _____

#4 _____

#5 _____

#6 _____

Date:

Requested Cash Advance -Prior to Travel \$0.00

Res. No. _____ Executing a Memorandum of Agreement with the Alabama Department of Public Safety continued.

Section 2. That Mike Schmitz, Mayor of the City of Dothan and in such capacity, is hereby authorized and directed to execute the said Memorandum of Agreement for and in the name of the City of Dothan.

PASSED, ADOPTED AND APPROVED on _____.

ATTEST:

City Clerk

Mayor

Associate Commissioner District 1

Associate Commissioner District 2

Associate Commissioner District 3

Associate Commissioner District 4

Associate Commissioner District 5

Associate Commissioner District 6
BOARD OF CITY COMMISSIONERS